

**Town of Norwood Board of Trustees
Wednesday, December 9, 2015
Regular Session 7:00 p.m.
Norwood Community Center**

Regular Meeting Call to Order:

The regular meeting of the Norwood Town Board of Trustees of the Town of Norwood, San Miguel County, and State of Colorado was called to order by Mayor Chad Reed at 7:02 p.m. and those being present were as follows:

Present: Chad Reed, Candace Kjome, and Candy Meehan.

Absent: Kieffer Parrino, Kerry Welch

Others: Patti Grafmyer, Town Administrator, Gretchen Wells, Town Clerk, Tim Lippert, Public Works Director, Mike Wilkerson, Town Marshal, Mary Olson, Marty Hollinbeck, Erlend Greulich,

Public Comment:

Approval/Review of Consent Agenda:

A **motion** was made by Candace Kjome to approve the minutes of November 11, 2015, and the bills & accounts for December 2015. Candy Meehan seconded. ***Motion passed unanimously.***

Public Hearing: Consideration of Approval of Resolution 1209 Series 2015 to Adopt the Budget for the Year 2016 for the Town of Norwood: Candace Kjome made a **motion** to approve Resolution 1209 Series 2015 to Adopt the Budget for the Year 2016. Candy Meehan seconded. ***Motion passed unanimously.***

Public Hearing: Consideration of Approval of Resolution 1210 Series 2015 to Set Mill Levy for the Town of Norwood: A **motion** was made by Candy Meehan to approve Resolution 1210 Series 2015 to Set the Mill Levy for the Town of Norwood. Candace Kjome seconded. ***Motion passed.***

Public Hearing: Consideration of Approval of Special Event Permit for Norwood Park and Recreation District: Norwood Park and Recreation District Board Member Mary Olson came to the Board of Trustees giving an update on the gala planned at the Livery on New Year's Eve. Liquor will be served from 8:30 pm until 12:30 am on January 1, 2016 in the Livery only. No liquor will be allowed outside. Ingress and egress is the south door of the Livery. All other doors will be closed and locked. Candy Meehan made a **motion** to approve a Special Event Permit for the Norwood Park and Recreation District for a gala to be held on New Year's Eve. Candace Kjome seconded. ***Motion passed unanimously.***

Update from the Wright Stuff Foundation from Donna Guevera:

Board member Marty Hollinbeck was here representing the WSCF. She thanked the board for their continued support. The town's support helps the WSCF and the young

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families in the community. The goal is to make sure the youth are ready to enter school at a good level in order to be successful. Hollinbeck also reported a grant was obtained by the Norwood Public School for a program called farm to table, and the south side of the preschool property was going to be planted in vegetable gardens and classes would be held for grades preschool through third grade.

Update from the Uncompahgre Medical Clinic:

Erlend Greulich, CFO and financial director of the Uncompahgre Medical Clinic reported the clinic was building a pharmacy on their property. They worked closely with Don Colcord at the Apothecary Shop and he wants to retire and is happy there is someone replacing him. The new pharmacy will be open the end of December. The clinic currently has substitute MD's on staff for a temporary fill in until they can hire a permanent doctor. The clinic is updating their medical software and hope to improve their emergency care. Greulich would like to come back every few months to report updates to the Board of Trustees so the clinic can work closely with the Town of Norwood.

Consideration of Approval of Resolution 1211 Series 2015 Authorizing a Mail Ballot Election for the Town of Norwood on April 5, 2016:

Clerk Wells said things have changed again in the election process. One change is that candidate packets have to be picked up on January 6, 2016, three months before the election so that ballots can be mailed overseas to our military. Wells recommends a mail ballot election because of heavier voter turnout. And, there could be a possible savings in a mail ballot election because we won't have to pay three judges for 12 hours on Election Day, just three judges for possibly 3 hours to count the ballots. She said there are 3 positions open, two positions for 4 years, and one position for two years. Candy Meehan's position, Kieffer Parrino's position and Candace Kjome's position are all up this election and all three of them are eligible to run again for any of the three positions. Petitions must be filed with the clerk no later than Monday, January 25, 2016 at 4:30 p.m. Candy Meehan made a **motion** to approve Resolution 1211 Series 2015 Authorizing a Mail Ballot Election for the Town of Norwood on April 5, 2016. ***Motion passed unanimously.***

Consideration of Approval of Resolution 1212 Series 2015 Authorizing the Town of Norwood Joinder in the County Health Pool: A **motion** was made by Candy Meehan to approve Resolution 1212 Series 2015 Authorizing the Town of Norwood Joinder in the County Health Pool. Candace Kjome seconded and ***motion passed unanimously.***

Administrator's Report: Grafmyer contacted Karen Henderson of the San Miguel Planning Commission to get the date for the planning work session on the Land Use Code Amendment Consideration of Potential Amendments to Medical and Retail Marijuana Facilities. Henderson will get back to Patti when the date is set. Grafmyer asked the Board to plan on doing a couple of changes to the land use code amendments. Since the core of Norwood has been identified, she would like the Planning and Zoning Commission to look at other parts of B1 north and south of the core that could stand mixed uses. She would like more language and standards addressed for fences. Patti is going to speak with Chairperson Katie Sapp of the P&Z Commission.

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Public Works Report – Public Works Director Tim Lippert: The Public Works Department is working on flood mitigation on Spruce Street by widening the ditch by Norma McKeever's on Spruce St. Lippert said he would like to put a retention pond by the Baptist Church. Patti will get in touch with neighboring landowner Daniel Tucker to see if it would be okay with him.

Marshal's Report: Marshal Mike Wilkerson: A report was submitted by Wilkerson and it is attached. A **motion** was made by Candy Meehan to allow Marshal Wilkerson to transfer 40 hours of vacation time to 2016. Candace Kjome seconded. ***Motion passed unanimously.***

Special Committee Reports / Announcements:

Trustee Kjome reported the new banners on the light poles were fabulous. She wanted to thank Katie Alexander of The Coaches Mother for working on them while she recovering from an injury.

Adjourn:

A **motion** was made by Candace Kjome to adjourn the meeting at 8:00. Candy Meehan seconded. ***Motion passed unanimously.***

APPROVED: ✓

APPROVED AS CORRECTED:

DATE: 1-13-16

Geatchen R Wells