

**Town of Norwood Board of Trustees
Wednesday, February 10, 2016
Regular Session 7:00 p.m.
Norwood Community Center**

Regular Meeting Call to Order:

The regular meeting of the Norwood Town Board of Trustees of the Town of Norwood, San Miguel County, and State of Colorado was called to order by Mayor Pro-tem Kieffer Parrino at 7: 00 p.m. and those being present were as follows:

Present: Kieffer Parrino, Kerry Welch, Candace Kjome, and Candy Meehan.

Absent:

Others: Patti Grafmyer, Town Administrator, Gretchen Wells, Town Clerk, Tim Lippert, Public Works Director, Mike Wilkerson, Town Marshal, Paul Hora, Brad Zaporski, Carrie Andrew, John Elder, Amber Elder, Nina Kothe, Tanya Morlang, John Dotson

Public Comment: Town Clerk Gretchen Wells asked to add Norwood Liquor retail liquor license renewal to the agenda after the Lone Cone Library update. A **motion** was made by Candy Meehan to add Norwood Liquor retail liquor license renewal to the agenda after the Lone Cone Library update. Candace Kjome seconded and **motion passed unanimously**.

Approval/Review of Consent Agenda:

A **motion** was made by Candy Meehan to approve the minutes of January 13, 2016, and the bills & accounts for February 2016. Candace Kjome seconded. **Motion passed unanimously**.

San Miguel Power Association – Paul Hora and Brad Zaporski:

Brad Zaporski gave a report on San Miguel Power Association's low income program called IQ, income qualified. SMPA would like to put solar panels west of town and dedicate each panel to a low income customer, lowering their electricity bill. The material is attached. Nina Kothe represented San Miguel County saying it was an ideal location and the county is supporting the program. Paul Hora reported the LED light installation in Norwood was successful and popular with the citizens of Norwood. Administrator Grafmyer reported the town saved over \$300 the first month of billing and should save that amount each month.

Lone Cone Library Update:

Carrie Andrew, Library Director gave a report on the happenings of the Lone Cone Library and the material is attached. She also updated the Board of Trustees on the progress of the proposed new library. Rendering and views of the library and grounds are attached.

NWD LLC dba Norwood Liquor Request for Retail Liquor Store License Renewal:

NWD LLC dba Norwood Liquor turned in an application for retail liquor store license renewal to Clerk Wells. She reported there were no infractions reported at her office or

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at the Marshal's office against this establishment. A **motion** was made by Candy Meehan to approve the request. Kerry Welch seconded. ***Motion passed unanimously.***

Public Works Report – Public Works Director Tim Lippert: Lippert reported the department was removing a lot of snow. They are trying to alleviate flooding and ruining the chip seal on the road.

Administrator's Report: Patti contacted Rick Routh with CDOT about the possibility of a new crosswalk on Grand Ave. Routh said the town would have to bear the cost and also do a study of pedestrian traffic. When asked about lowering the speed limit to 20 miles an hour, Routh replied the lowest speed allowed in the state is 25 miles per hour without an extensive traffic study. The emails from CDOT are attached. Grafmyer wants to move forward with talking to the Norwood Chamber of Commerce about the possibility of partnering for a \$10,000 Paradox Community Trust Grant for replacing sidewalks.

Marshal's Report: Marshal Mike Wilkerson:

Marshal Wilkerson's report is attached. In his memo, he asked for the Board of Trustees to give their thoughts on having a reserve officer. He would like to use this officer 100 hours a month, and this officer has to be in direct contact with and under direct supervision of Marshal Wilkerson. Worker's compensation was contacted and they were very favorable. Candy Meehan made a **motion** to move forward in taking on a reserve officer, leaving the hours up to Marshal Wilkerson. Candace Kjome seconded. ***Motion passed unanimously.***

Special Committee Reports / Announcements: Trustee Kjome reminded the board of a public meeting next Wednesday at 6:30 on the feasibility of a raw water system. Trustee Meehan went to an emergency and disaster declaration workshop for San Miguel County and the handout is attached. She feels we need to update the Town's emergency plan to parallel the County's plan. Trustee Welch went to an intergovernmental meeting on the future of Norwood and received a book on alternative futures for the Telluride region. This book was made available through the Telluride Foundation and volunteers from MIT and Harvard University. The book is available at the Town Hall. Town Clerk Wells gave a report on the April 6, 2015 election and it is attached. The election is unofficially cancelled because there were three applicants for three trustee positions. Due to Colorado statutes, the election can be officially cancelled the 19th of March. The letter of resignation from Mayor Reed is attached also. The Town of Norwood is accepting letters of intent until February 26, 2016 from any qualified electorate who wants to apply for the position of mayor. The Board of Trustees will interview the candidates and make their decision at the March 9, 2016 meeting.

Adjourn:

A **motion** was made by Kerry Welch to adjourn the meeting at 8:25. Candace Kjome seconded. ***Motion passed unanimously.***

APPROVED: ✓

Gretchen R Wells