

**Town of Norwood Board of Trustees  
Regular Session 7:00 p.m.  
Wednesday, April 10, 2019  
Norwood Community Center**

**Call to Order:**

The regular meeting of the Town of Norwood Board of Trustees, San Miguel County, and State of Colorado was called to order by Mayor Kieffer Parrino at 7:02 p.m. and those being present were as follows:

**Present:** Kieffer Parrino, Candy Meehan, Kerry Welch, and Shawn Fallon.

**Absent:** Candace Kjome

**Others:** Patti Grafmyer, Town Administrator, Gretchen Wells, Town Clerk, Tim Lippert, Public Works Director, Britt Hoff, Wendy Crank, Regan Tuttle, Jesse Efurd and Kristen Parrino.

**Public Comment:** Wendy Crank, director of San Miguel Juvenile Services asked the board if they would like to make a financial contribution to the safe and sober after prom party for the Norwood students. This year's party features a mechanical bull and she feels the students will really enjoy it. A **motion** was made by Shawn Fallon to contribute \$100 from the town and \$100 from the police department for a total of \$200 to San Miguel Juvenile Services to be used for the safe and sober after prom party on April 20, 2019. Kerry Welch seconded and ***motion passed unanimously.***

**Approval/Review of Consent Agenda:** Candy Meehan made a **motion** to approve the consent agenda. Shawn Fallon seconded and ***motion passed unanimously.***

**Approval of Security System for the Norwood Town Hall and the Norwood Park:**

A **motion** was made by Candy Meehan to approve ViaNet as the provider for a security system for the Norwood Town Hall and the park behind the town hall. Shawn Fallon seconded and ***motion passed unanimously.***

**Approval of Retail Liquor Store License Renewal for Roudebush's Local Liquor located at 1565 Grand Ave:**

Town Clerk Gretchen Wells submitted a memo stating the establishment had no complaints or offenses filed with her office or the state office. Kerry Welch made a **motion** to approve the renewal for Roudebush's Local Liquor retail liquor store license renewal. Candy Meehan seconded and ***motion passed unanimously.***

**Approval of Agreement Between the Town of Norwood and the Norwood Farm and Craft Market:**

Britt Hoff came to the board and asked for approval for the Norwood Farm and Craft Market to be held at the pocket park on Saturdays from May through August. The

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market will be open from 9:00 a.m. until 2:00 p.m. Hoff submitted her proof of insurance with the town listed as an additional insured and she signed the agreement with the town. The agreement is attached. A **motion** was made by Kerry Welch to approve the agreement between the Town of Norwood and the Norwood Farm and Craft Market. Shawn Fallon seconded and ***motion passed unanimously.***

### **Presentation of Proposed Disc Golf Course:**

Shawn Fallon made a presentation telling the board about an 18 hole disc golf course he has planned on Busted Arm Draw and he would like to do a 9 hole course on the 19.25 acres the town owns located behind Cottonwood Creek Estates. There is a disc golf group who will maintain the course and Fallon would like the board and staff to walk through the area with him for visualization. Fallon and his group contacted many businesses and most are willing to buy a basket and disc for each hole and a plaque recognizing their contribution. Administrator Grafmyer will call CIRSA, our insurance carrier, to see if they would cover this endeavor. Fallon will get in touch with the board and staff to schedule a walk about. Public Works Director Lippert informed Fallon and the rest of the board that the area holds water and gets soggy at times.

### **Town Clerk Report:**

Town Clerk Gretchen Wells gave a report saying April and May are busy months for the town:

- Pocket Park is all weeded and pansies were planted. They can take some cold. There are lots of volunteers who want to help now that Mary Olson is leaving. Wells is thrilled about that and asked they check with her first so she can coordinate. She asked the town to supply a plaque for the park stating who planted and designed the park. The plaque would be about \$45 to \$50.
- The baskets will be planted on April 25<sup>th</sup> with Mary Olson's help. Gretchen and Mary Olson will go purchase the plants on April 23<sup>rd</sup>. We will keep the plants in Mary Olson's hoop house this year, but the town should look into a hoop house to keep out at the town shop for next year and years to come.
- April 27<sup>th</sup> is a pickleball round robin sponsored by the Town of Norwood and the Norwood Park and Rec District. Gretchen and Olivia will do the work and the town will supply chairs, drinks and tables.
- April 22<sup>nd</sup> is a meeting in Montrose with Main Street Colorado. A group including staff and board members will attend.
- April 17<sup>th</sup> is a liquor class in Montrose for Gretchen.
- June 14<sup>th</sup> is a CMCA educational class here in Norwood! It is on the nuts and bolts of running a municipal office and it's very unusual to have one in Norwood. The instructor is coming from Lakewood. Need 10 people to have the class.
- Plan for landscaping the park by the splash pad and the pickleball courts. Memorial trees with plaques. We have 7 people who want to donate. Limiting the trees to hot wing maple and Canadian choke cherry so they have a chance for survival.

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**Administrator's Report:**

Administrator Grafmyer:

- Deeply Digital, Clearnet got approval from CDOT to continue laying for broadband in the area.
- There will be a seminar reporting facts on the Opportunity Zone on April 24<sup>th</sup> @ 6:30 at the Community Center. Bonnie Watson will do the presentation.
- Larry Cardamone from CIRSA was here to do an insurance audit and the town and all entities got high marks on the audit.
- The NWC released a schedule for outside watering at their meeting on April 9<sup>th</sup>. The town residents will water on even days and rural water on odd days.
- The Lone Cone Library staff left a detailed list of things they are not moving to their new site. Grafmyer would like to meet with the Norwood Historical Society to see if they are interested in the old site.

**Public Works Report – PW Director Tim Lippert:**

Lippert reported the PW department plowed snow 23 times this year. Now the department is trying to patch potholes. Lippert reported that FWDC predicts they will release water the 1<sup>st</sup> of May and deliver 1and1/2 CFS May thru September. He estimated it would cost \$330 to convert the watering system at the pocket park to the raw water and about \$420 for the park by the splashpad and pickleball courts.

**Marshal's Report – Marshal Mike Wilkerson:**

Marshal Wilkerson presented a report and it is attached.

**Special Committee Reports/Announcement:**

**Adjourn:**

A **motion** was made by Kerry Welch to adjourn the meeting at 7:30 p.m. Candy Meehan seconded and ***motion passed unanimously.***

APPROVED:

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APPROVED AS CORRECTED:

DATE:

5-8-19

Quetchen R Wells