

**Town of Norwood Board of Trustees
Wednesday, April 13, 2016
Regular Session 7:00 p.m.
Norwood Community Center**

Regular Meeting Call to Order:

The regular meeting of the Norwood Town Board of Trustees of the Town of Norwood, San Miguel County, and State of Colorado was called to order by Mayor Pro-tem Kieffer Parrino at 7: 00 p.m. and those being present were as follows:

Present: Kieffer Parrino, Candy Meehan, Kerry Welch, Candace Kjome, and Tanya Morlang.

Absent:

Others: Patti Grafmyer, Town Administrator, Gretchen Wells, Town Clerk, Tim Lippert, Public Works Director, Mike Wilkerson, Town Marshal, Trago Staats, Reserve Officer, Leila Seraphin,

Public Comment:

Approval/Review of Consent Agenda:

A **motion** was made by Candace Kjome to approve the minutes of March 9, 2016, and the bills & accounts for April 2016. Candy Meehan seconded. ***Motion passed unanimously.***

Approval of Resolution 0413 Series 2016: A Declaration Declaring Candidates Elected:

Candy Meehan made a **motion** to approve resolution 0413 Series 2016 deeming candidates elected. Kerry Welch seconded and ***motion passed unanimously.***

Oath of Office for Newly Elected Trustees Administered by Town Clerk:

Candy Meehan, Candace Kjome, and Tanya Morlang were sworn in by Town Clerk Wells. Candace Kjome and Tanya Morlang drew the four year term and Candy Meehan drew the two year term.

Approval of Application for Special Event Permit for Southwest Institute for Resilience:

Leila Seraphin said that the Southwest Institute for Resilience, SWIRL, is having a dinner on April 21st to raise money for Fresh Food Hub. A **motion** was made by Candace Kjome to approve the SWIRL request for a Special Event Permit. Candy Meehan seconded and ***motion passed unanimously.***

Approval of Resolution 0414 Series 2016: A Declaration Supporting the Grant Application for a Local Government Marijuana Impact Grant:

Town Clerk Wells and Marshal Wilkerson informed the board about a Marijuana Impact Grant available from DOLA. Over a million dollars will be granted this year and it is a yearly grant. It is awarded to communities who don't allow marijuana in their community but who are impacted by neighboring communities who do. Part of the grant is a

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resolution from the Board of Trustees approving the town's application. A **motion** was made by Candy Meehan to approve Resolution 0414 Series 2016, supporting the grant application for a local government marijuana impact grant. Tanya Morlang seconded. ***Motion passed unanimously.***

Liquor License Renewal/Roudebush's Local Liquor@1565 Grand Ave:

Clerk Wells presented her memo and it is attached. Candy Meehan made a **motion** to approve the liquor license renewal of Roudebush's Local Liquor @ 1565 Grand Ave. Tanya Morlang seconded. ***Motion passed unanimously.***

Public Works Report – Public Works Director Tim Lippert: Lippert reported the PW department is doing upgrades and repairs on the street sweeper. He also ordered new stop signs and speed limit signs to be installed when needed.

Administrator's Report: Candace Kjome read a proclamation for municipal clerk declaring the first week in May as Municipal Clerk's Week. Grafmyer had two policies for the board to look at before the May meeting; investment policies and procedures and purchasing policies and procedures. Meehan wants to change the limit for emergencies in the purchasing policy to \$25,000. Grafmyer informed the Board about the special use permit for a grow operation submitted by Nolan Murphy. The Town Board needs to send a comment letter by April 27th to the San Miguel Co. planner. On May 4th the County Commissioners are meeting on the Land Use Code changes for San Miguel Co. regarding grows on Wright's Mesa. Gretchen gave a report saying community members had asked her to check in to making Norwood a Dark Sky community. So she checked into the International Dark Sky website and applied. The IDA has stringent guidelines and a committee was formed to look in to it.

Marshal's Report: Marshal Mike Wilkerson:

Marshal Wilkerson's report is attached. Trago Staats was sworn into office as a reserve officer on Monday, April 11th. He will start by working 16 hours a week.

Special Committee Reports / Announcements: Mayor Parrino reported Kris Holstrom contacted him about talking to the Board of Trustees about her ideas for the future of San Miguel Co. and why she wants to run for Commissioner.

Adjourn:

A **motion** was made by Kerry Welch to adjourn the meeting at 7:50. Tanya Morlang seconded. ***Motion passed unanimously.***

Approved ✓ 5-11-16
Gretchen R Wells