

**Town of Norwood Board of Trustees  
Regular Session 7:00 p.m. - Public Hearing  
Wednesday, August 8, 2018  
Norwood Community Center**

**Call to Order:**

The regular meeting of the Town of Norwood Board of Trustees, San Miguel County, and State of Colorado was called to order by Mayor Kieffer Parrino at 7:00 p.m. and those being present were as follows:

**Present:** Kieffer Parrino, Candy Meehan, Kerry Welch, Candace Kjome, and Shawn Fallon.

**Absent:**

**Others:** Patti Grafmyer, Town Administrator, Gretchen Wells, Town Clerk, Cindy Chapin, Town Planner, Marshal Mike Wilkerson, Jenny Russell, Nolan Murphy, Regan Tuttle, Mike Grady, Kristen Parrino, Tim Lippert, Ron Gabbett,

**Public Comment:** Jenny Russell had an update on the drought. Her opinion is there is not enough water in the system and it is the responsibility of the town and water commission to provide what's best for the town customers. She would like the town to close the water shack so there is enough water for the town people. There is no legal obligation to provide the water shack for out of town customers.

Michael Grady of Alpine Wellness came before the board wanting to bring retail marijuana to the town of Norwood and bring it to a vote of the people. He is going to get in touch with Clerk Wells who is the voting official and figure out the process for an initiative.

**Approval/review of Consent Agenda:** Kerry Welch made a **motion** to approve the consent agenda. Candace Kjome seconded and ***motion passed unanimously.***

**Public Hearing -** Consideration of Approval of Amendment to the Norwood Zoning Map pursuant to Land Use Code section 6.02, "Zoning Map and Land Use Code Amendments", for the properties described as: Open Space Tract, Lots 1,2, and 3, Buss Subdivision AND the remainder property not included in the Buss Subdivision Final Plat recorded 10/15/99 in Plat Book 1, Page 2623 but part of the Buss Annexation Commercial Tract. Planner Chapin gave a presentation and it is attached. Candy Meehan made a **motion** to approve an amendment to the Town of Norwood Zoning Map for the Buss Annexation Open Space Tract and Business Tract, as set forth in Ordinance 0808, Series 2018 finding that:

1. The proposed zoning is in conformance with the Norwood Master Plan, Major Streets Plan/Future Land Use Plan; and
2. The zoning map amendment corrects an error that occurred during the Buss Annexation; and therefore, the Buss Annexation Open Space Tract shall be zoned P,

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Public District; and the Buss Annexation Business Tract shall be zoned B-1, Business District. Candace Kjome seconded and *motion passed unanimously*.

**Ratification of the Planning and Zoning Commission Approval of the Final Plat for Lot 4, Buss Subdivision:** Candy Meehan made a **motion** to ratify the final plat for Lot 4, Buss Subdivision. Candace Kjome seconded. *Motion passed unanimously*. Kerry Welch made a **motion** to ratify the approval of the P&Z Commission Resolution 0730-B. Candy Meehan seconded and *motion passed unanimously*.

**Public Hearing – Consideration of Conditional Use Permit, Lot 4, Buss Subdivision:** Planner Chapin gave a presentation and it is attached. Kerry Welch made a **motion** to approve a Conditional Use for a single-family dwelling unit on Lot 4, Buss Subdivision finding the use complies with 6.10(f), “Standards for Approval” as set forth in the report by the Planning and Zoning Commission; and approve Resolution 0808 Series 2018. Candy Meehan seconded and *motion passed unanimously*.

**Approval of Beer and Wine Liquor License Renewal for Maggie’s Pizza located at 1615 Grand Ave:** Candace Kjome made a **motion** to approve the renewal of a beer and wine liquor license renewal for Maggie’s Pizza located at 1615 Grand Ave. Candy Meehan seconded. *Motion passed unanimously*.

**Discussion of RWIS Contract:** Grafmyer said there were additions to contract that went out because of the comments that came back from the customers on the contracts. The board instructed staff on changes to be made, and then asked that it be sent to the Town Attorney.

**Administrator’s Report:**

- Ron Gabbett gave an update on the Raw Water System saying TGI is excellent work to work with. They help us and we help them. There are 101 taps installed.
- Grafmyer brought up about ground and air medical transport. It is \$160 annually for employee and families. The total would be \$1280 annually for all employees. The town’s portion is \$720 for town. Candace Kjome made a **motion** to authorize emergency ground and air transport services. Candy Meehan seconded. *Motion passed unanimously*.
- On 7-31-18 Grafmyer went to presentation on skillful. Skills coaches are being brought in to West End to help transition employees into employment in area. It is also for employers to find help when they need it.
- Reminder of UMC barbeque on August 16<sup>th</sup> at 4:00 p.m.
- Simon Andrew is coming to assess for security cameras in park and office.
- The wayfinding sign is in Nucla and will be here soon.
- Field trip at 6:30 at pocket park before the meeting on September 12, 2018 to find a place for the wayfinding sign.
- Grafmyer presented the board with a Code of Conduct. She would like the board to go over and finalize with a resolution at the next meeting. It will be on the September agenda.

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- WEEDC would like a support letter for a planner for tourism in the West End.
- Small community housing workshop in Montrose on Thursday, August 9<sup>th</sup>. Grafmyer and 4 trustees are attending.

**Public Works Report – PW Director Tim Lippert:**

Director Lippert gave a report in person. He is running the irrigation system for 10 minutes a zone in the park just to keep the grass alive. He stated we are using raw water for the plants on Grand Ave. San Miguel County will start the chip seal the week of August 20<sup>th</sup>.

**Marshal's Report – Marshal Mike Wilkerson:**

Marshal Wilkerson submitted a report and it is attached. He asked the board to keep stage 2 fire restrictions in the Town of Norwood. Candy Meehan made a **motion** to maintain stage 2 fire ban within the Town of Norwood until further notice. Shawn Fallon seconded. *Motion passed unanimously.*

**Special Committee Reports/Announcements:**

Trustee Welch asked about electing a Mayor Pro-tem. It was decided it would be agendaized for the next meeting. Then Clerk Wells gave a report on the GOCO grant. The splash pad is complete and has been used by many people with great results. It averages about 350 gallons a day and with the water restrictions, the NWC had to say no more water. Clerk Wells got in touch with Reams Construction and they donated a huge tanker filled with potable water for us to use. She wrote a letter to the editors of both local papers, and asked the board to approve them. The Board approved 1/8 page ad in the Forum to thank Reams Construction for their generosity. The splash pad will be open three days a week, Wednesday from 9am to 5pm, and Saturday and Sunday from 11am to 5pm. The pickle ball court will be completed by this weekend, and ready for play next week. Renner Sports are here now painting it, and putting up the nets. Wells asked the Board if they wanted to put locks on the court or leave it open. The Board unanimously said no to locking it. They asked Wells to tell the group that we are looking into cameras for the area. Next Clerk Wells asked the board to look at a letter of support for IDA and ask if they wanted to send that out. The board agreed and Mayor Parrino signed it.

**Adjourn:**

A **motion** was made by Candace Kjome to adjourn the meeting at 8:25 p.m. Shawn Fallon seconded and *motion passed unanimously.*

APPROVED: ✓

APPROVED AS CORRECTED:

DATE: 9-13-18