

Norwood Water Commission
Tuesday December 11th, 2018-Regular Meeting
Norwood Community Center 7:00 P.M.

Call to Order:

Chairman-Ron Gabbett called the regular meeting of the Norwood Water Commission to order at 7:02P.M. The Norwood Water Commission of San Miguel County, State of Colorado, met in regular session at the Norwood Community Center, 1670 Naturita Street, Norwood, Colorado. Those being present were as follows:

Present: Chairman-Ron Gabbett, Mike Grafmyer, Jim Wells, Jim Jensen, Finn Kjome, John Owens

Staff: Patti Grafmyer-Administrator, Michelle Jensen, Tim Lippert-ORC

Absent:

Others: Nancy Heim

Review/Consider Consent Agenda:

Motion by Mike Grafmyer to approve the November 13th, 2018 minutes and December 2018 bills and accounts as presented. Jim Jensen seconded the **motion**. **Yes**-Mike Grafmyer, Jim Wells, Finn Kjome, Jim Jensen, John Owens. **Motion passed.**

Board Member Additions to Agenda:

none

Public Walk-In Period:

Heim is asking if they are going to talk about the drought plan. Kjome states the next step would be to limit inside use due to it being winter and customers aren't watering outside. Patti says they would also need to start raising rates. Kjome believes before either of these things happened they would start by sending out informational tips on how to conserve water. Grafmyer states there is enough water in the Gurley for next year so at this time he feels they can wait until they get through the winter before they start talking about the drought plan again.

New Business:

Resolution 1211-W Series 2018- Adoption of 2019 Budget:

Wells states he didn't find out about Tim's vacation situation until the very end. He wants to talk to about how we got to this place and what we are going to do to ensure this doesn't happen again. Patti explains that what she would like to see for the future would be 120 hours of PTO, no more vacation, no more personal time. Kjome says he is familiar with this and it works really well. There is no more accrual time after a certain point.

Jensen asks if SGM estimate is in the 2019 Budget. Patti states yes.

Motion by Finn Kjome to adopt Resolution 1211-W Series 2018-Adoption of the 2019 Budget. Jim Jensen seconded the **motion**. **Yes**- Jim Wells, Finn Kjome, Jim Jensen, John Owens. Mike Grafmyer **abstains** due to being married to one of the staff. **Motion passed.**

Old Business:

SGM Agreement for Capital Improvement Plan:

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Patti sent this out earlier and Louis originally planned on attending this meeting but could not make it. Kjome shares with the board an email he received from Jenny Russell about a grant that he was interested in. The board would have to submit a concept proposal according to Wells by Jan 2 and then actually apply for the grant at the April meeting. Kjome and Wells are going to research it further and then report back to the board.

The Board chose to wait to sign the agreement with SGM until Kjome and Wells reported back regarding available funding and timetables.

Staff Reports/Announcements

Public Works Director's Report:

Chlorine & Turbidity Reports/Fluoride Report/Submitted:

Lippert states the water tests were all submitted.

December 1st, they filled up both reservoirs. It all came in pretty good and Reservoir 2 was a little cloudy, but it went pretty smooth.

Lippert will be taking a lot of time off trying to get some of his time burned down.

They made 4 million gallons of water last month.

Water Production versus Usage:

77%

Board Member Reports:

Administration Reports:

Patti states that on the bills and accounts we didn't put the CWCB payment. We will pay it this year but just include it on January's bills and accounts as paid. Also on the raw water dispenser station they are being charged a monthly fee from San Miguel Power. She is wondering if they should de activate it and then just pay the activation fee of \$25. Board is fine with turning it off. She will send the board an update after tomorrow's town board meeting and let them know the outcome of Tim's payout as well as the other boards input on the personnel policy.

Adjourn:

Motion by Finn Kjome to adjourn the meeting at 7:50 P.M. John Owens seconded the **motion**. Yes- Mike Grafmyer, Jim Wells, Jim Jensen, Finn Kjome, John Owens. **Motion passed.**

Approved:

Approved As Corrected:

Date:



1/9/19