

**Town of Norwood Board of Trustees
Wednesday, February 8, 2017
Regular Session 7:00 p.m.
Norwood Community Center**

Regular Meeting Call to Order:

The regular meeting of the Norwood Town Board of Trustees of the Town of Norwood, San Miguel County, and State of Colorado was called to order by Mayor Kieffer Parrino at 7:00 p.m. and those being present were as follows:

Present: Kieffer Parrino, Candy Meehan, and Tanya Morlang

Absent: Kerry Welch, and Candace Kjome

Others: Patti Grafmyer, Town Administrator, Gretchen Wells, Town Clerk, Cindy Chapin, Town Planner, Herb McHarg, Town Attorney, Ruby McHarg, Carrie Andrew, Jennifer Nelson, Clay Wadman, Matt Zumstein, Leila Seraphin, Regan Tuttle

Public Comment: Leila Seraphin announced that the Norwood Community Garden is applying for a Paradox Community Trust grant to fund the planting of an apple orchard at the entrance to the garden. She requested the town's collaboration since the town owns the parcel of land. The Board of Trustees agreed to be a co-applicant in the grant.

Approval/Review of Consent Agenda:

A **motion** was made by Candy Meehan to approve the minutes of January 11, 2017, and the bills & accounts for February 2017. Tanya Morlang seconded. ***Motion passed unanimously.***

Liquor License Renewal for Norwood Liquor – 1505 Grand Ave:

Town Clerk Gretchen Wells submitted a memo and it is attached. A **motion** was made by Candy Meehan to approve the liquor license renewal for Norwood Liquor @ 1505 Grand Ave. Tanya Morlang seconded and ***motion passed unanimously.***

Report and Update from the USFS, Matt Zumstein, District Ranger:

Matt Zumstein has been the District Ranger in Norwood for almost one year. He was hired to support recreation and tourism in both the Telluride and Norwood areas. Zumstein believes controlled burn is the most cost effective way to treat the landscape in our area.

Ratification of \$500 Donation for Community Art Project:

Administrator Grafmyer submitted a memo and it is attached. A **motion** was made by Candy Meehan to approve the \$500 donation from the Town of Norwood to the Community Art Project. Tanya Morlang seconded and ***motion passed unanimously.***

Approval of Petition for Annexation to the Town of Norwood from the Lone Cone

Library District: Town Planner Chapin submitted a memo and it is attached. Candy Meehan made a **motion** to approve a resolution of the Board of Trustees for the Town of Norwood, Colorado setting a hearing date on the Annexation Petition by the R2JT Public

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Library #2 aka Lone Cone Library District for the Lone Cone Library Annexation to the Town of Norwood, Colorado to determine substantial compliance with Section 30 of Article II of the State Constitution and Sections 31-12-104 and 31-12-105, C.R.S. or such parts thereof as may be required to Establish Eligibility under the Terms of Section 31-12-101, *et seq*, C.R.S.; authorizing the Town Attorney and the Town Planner to coordinate with the applicant for revisions as may be necessary to the Annexation map to be finalized prior to the public hearing and directing the Town Clerk to provide notice as required by Section 31-12-108, C.R.S. Tanya Morlang seconded and ***motion passed unanimously***. Herb McHarg, our town attorney, wanted to disclose that he used to work for the Scott T. Erickson firm in 2013 and they represented the Norwood Library at that time. He didn't see that it would be a conflict of interest. Library Director Carrie Andrew said the annexation was necessary for financing.

Update on the Raw Water Project by Clay Wadman:

Wadman came to the Board of Trustees asking for direction on commercial street taps, on a CWCB loan and direction about bulk purchase by a single owner. Mayor Parrino said he would like to commit to CWCB loan for the DOLA grant. Everything else was tabled until more board members were present.

Administrator's Report: Grafmyer attended a WEEDC meeting with Region 10 officials to discuss a regional brand and establish wayfaring signs. Redvale and Norwood are included in the branding efforts. A survey was sent to Norwood residents requesting their thoughts on the branding efforts.

Public Works Report – Public Works Director Tim Lippert: Lippert submitted a report and it is attached.

Marshal's Report: Marshal Mike Wilkerson: A report was submitted by Wilkerson and it is attached.

Special Committee Reports / Announcements: Town Clerk Gretchen Wells reported that Mary Olson from Tree Line Design gave her a bid for the "Christmas Tree" for the pocket park that Trustee Kjome asked her to check on. Olson recommends an 8' spruce because it is slow growing and also it is narrow in width and will fit better. She also recommends putting it in the spot between the sign and the parking because it is central and near the sidewalk instead of off towards the back of the lot. The cost of the tree is around \$400 plus \$150 for delivery. There is money in GL # 1052485 Special Supplies/Landscaping that could be used for that. Olson would like to order sooner rather than later. Candy Meehan made a motion to approve the purchase of a Christmas tree for the pocket park. Tanya Morlang seconded. ***Motion passed unanimously.***

Adjourn: A **motion** was made by Tanya Morlang to adjourn the meeting at 8:30p.m. Candy Meehan seconded and ***motion passed unanimously.***

APPROVED: ✓

APPROVED AS CORRECTED:

DATE:

3-8-17

Gretchen R Wells