

**Town of Norwood Board of Trustees
Regular Session 7:00 p.m.
Wednesday, January 8, 2020
Norwood Community Center**

Call to Order:

The regular meeting of the Town of Norwood Board of Trustees, San Miguel County, and State of Colorado was called to order by Mayor Kieffer Parrino at 7:00 p.m. and those being present were as follows:

Present: Kieffer Parrino, Candy Meehan, Kerry Welch, Shawn Fallon.

Absent: Jaime Schultz

Others: Patti Grafmyer, Town Administrator, Gretchen Wells, Town Clerk, Mike Wilkerson, Norwood Marshal, Regan Tuttle, James Bates, Danielle Bates, Kristen Parrino and Goedele Fahnestock.

Public Comment:

James Bates said the snow was piled on the sidewalk by the school forcing the students to walk on the street to get to school. He asked that the snow be piled on the other side of the street. His daughter Danielle Bates asked for the same thing. Administrator Grafmyer said she would talk to public works about it.

A **motion** was made by Candy Meehan to add to the January 8, 2020 agenda a board discussion regarding questions to be placed on the April 7, 2020 ballot. Shawn Fallon seconded and ***motion passed unanimously.***

A **motion** was made by Candy Meehan to add to the January 8, 2020 agenda a discussion to change the February 2020 Board of Trustees meeting from February 12, 2020 to February 5, 2020. Shawn Fallon seconded and ***motion passed unanimously.***

Approval/Review of Consent Agenda: Kerry Welch made a **motion** to approve the consent agenda. Candy Meehan seconded and ***motion passed unanimously.***

Request to Release Water Pipeline Easements on 410087 Highway 145, Norwood Colorado 81423: Nicole Pieterse did not receive the newest survey she needed and asked the board to continue the item until February, 2020. Candy Meehan made a **motion** to continue this item until the February 2020 agenda. Shawn Fallon seconded and ***motion passed unanimously.***

Consideration of Approval of Resolution 0108 Series 2020; Posting Locations for Notice of Ordinances and Public Meetings:

Town of Norwood Board of Trustees

Regular Session 7:00 p.m.

Wednesday, January 8, 2020

Norwood Community Center

Kerry Welch made a **motion** to approve Resolution 0108 Series 2020 regarding posting locations for notices of ordinances and public meetings. Shawn Fallon seconded and ***motion passed unanimously.***

Consideration of Approval of Resolution 0109 Series 2020; Rescinding Resolution 1113 Series 2019 Authorizing a Mail Ballot election and Authorizing a Polling Place Election for the Municipal Election on April 7, 2020:

Candy Meehan stated since the town does not have the computers needed to run the SCORE system and a mail ballot election for a municipality our size is costly she recommends we have a polling place election. Kerry Welch thought we would have a good turnout since we will be sending out Tabor notices and have ballot questions. A **motion** was made by Shawn Fallon to approve Resolution 0109 Series 2020 authorizing a Polling Place Election for the Municipal Election on April 7, 2020 and rescinding Resolution 1113, Series 2019. Kerry Welch seconded and ***motion passed unanimously.***

Consideration of Drafting Ballot Questions for the April 7, 2020 election:

Candy Meehan made a **motion** to give direction to staff to prepare questions regarding retail marijuana establishments in the Town of Norwood to include testing and manufacturing facilities to be placed on the April 7, 2020 ballot. Kerry Welch seconded and ***motion passed unanimously.***

Candy Meehan made a **motion** to give direction to staff to prepare a question regarding real estate transfer tax for properties sold within the Town of Norwood to be placed on the April 7, 2020 ballot. Shawn Fallon seconded and ***motion passed unanimously.***

Approval to Change the Regular February Meeting for the Board of Trustees:

A **motion** was made by Candy Meehan to change the regular February meeting of the Town of Norwood Board of Trustees from Wednesday February 12, 2020 to Wednesday, February 5, 2020. Shawn Fallon seconded and the ***motion passed unanimously.*** Staff will put a notice in the Norwood Post also.

Consideration of Approval of Ordinance 0108 Series 2020 Authorizing the Personnel Handbook for the Employees of the Town of Norwood, Norwood Water Commission and Norwood Sanitation District:

A **motion** was made by Shawn Fallon to approve Ordinance 0108 Series 2020 authorizing the personnel handbook for the employees of the Town of Norwood, Norwood Water Commission and the Norwood Sanitation District. Candy Meehan seconded and ***motion passed unanimously.***

Administrator's Report:

Administrator Grafmyer:

Town of Norwood Board of Trustees

Regular Session 7:00 p.m.

Wednesday, January 8, 2020

Norwood Community Center

- reminded the board of the Making Better Places meeting in Grand Junction on February 10, 11, and 12. Trustees Meehan and Fallon are going as well as Administrator Grafmyer and Clerk Wells.
- informed the board that Michell Haynes was hired as the Town of Norwood's new planner and she will start February 1, 2020 and have a 6 month contract.
- informed the board the housing feasibility study was more money than planned. She will reach out to the Telluride Foundation and Dola for help and see what the grant match would be.

Public Works Report – PW Director Tim Lippert:

Lippert submitted a report and it is attached.

Marshal's Report – Marshal Mike Wilkerson:

Marshal Wilkerson presented a report and it is attached.

Special Committee Reports/Announcement:

Adjourn: A motion was made by Kerry Welch to adjourn the meeting at 7:30 p.m.

Candy Meehan seconded and *motion passed unanimously.*

APPROVED:



APPROVED AS CORRECTED:

DATE:

2-5-2020

Geetchen R Wells