

Norwood Sanitation District
Thursday January 12th, 2017-Regular Meeting
Norwood Town Hall 7:00 P.M.

Call to Order:

Chairman Tony Gallob called the regular meeting of the Norwood Sanitation District to order at 7:01 P.M.

Present: Tony Gallob-Chairman, John Houser, Rick White

Staff: Patti Grafmyer, Michelle Jensen, Tim Lippert

Absent: Glen Colson

Additions:

Consideration/Approval December 8th, 2016 Minutes:

The Directors were presented with December 8th, 2016 minutes. **Motion** by John Houser to approve the December 8th, 2016 minutes as written. Rick White seconded the **motion** and *it passed*.

January 2017 Bills & Accounts:

The Directors were given updated January 2017 bills and accounts for their consideration. **Motion** by John Houser to accept the January 2017 bills and accounts as presented. Rick White seconded the **motion** and *it passed*.

New Business:

Old Business: none

Operational/Administrative Report:

Lippert says the DMR's look good. They did have the training for submitting reports electronically, however the electronic portal was not functioning properly this month so he will continue to use the paper form until the system is functional. Once it becomes operational, then Lippert can bring a laptop to the meeting and they can sign the reports electronically.

The Norwood Sanitation District did receive a compliance advisory incomplete discharge monitoring report. The last DMR they had in November Lippert sent in the report before he had all the samples back. So the DMR came back incomplete. He had to write a letter explaining what happened and how it will be corrected.

Lippert reports that they had 3 interviews today so they should know by Monday who received the job.

Patti just wanted the Board to be aware about a letter that went out regarding a fence that goes directly over a sewer line at the property at 1530 Grand Avenue. The letter states that we have to have access to the sewer manhole and that the owners have to request locates when building.

Adjourn

Motion by to Rick White adjourn the meeting at 7:21 P.M. John Houser seconded the **motion** and *it passed*.

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APPROVED:

APPROVED AS CORRECTED:

DATE:

Michelle A. Jensen

3/9/17