

Norwood Sanitation District
July 11th, 2019-Regular Meeting
Norwood Town Hall 7:00 P.M.

Call to Order:

Chairman-Tony Gallob called the regular meeting of the Norwood Sanitation District to order at 7:01P.M.

Present: Chairman-Tony Gallob, John Houser, Glen Colson, Dick Borchardt, Bernice White

Staff: Patti Grafmyer, Michelle Jensen, Tim Lippert

Absent:

Additions:

Consideration/Approval of June 13th, 2019 Minutes:

The Directors were presented with the June 13th, 2019 minutes. **Motion** by John Houser to approve the June 13th, 2019 minutes as written. Dick Borchardt seconded the **motion** and *it passed*.

July 2019 Bills & Accounts:

The Directors were given updated July 2019 bills and accounts for their consideration. **Motion** by Glen Colson to accept the July 2019 bills and accounts as presented. Bernice White seconded the **motion** and *it passed*.

New Business:

Old Business:

Discussion of Rate Raise:

Patti hands out a financial statement. She states a 50 cent raise would increase revenue by \$190 a month and \$2080 per year. She explains that at some point we are going to have to expand and it is better to be ahead of the game than trying to scramble to come up with money. Lippert states that just to clean a pond will cost around \$150000. Board would like to propose a 50 cent EQR raise.

Operational/Administrative Report:

Lippert says the only problem they had on the DMR's were that the influent CBOD's were low. This wasn't a good sampling however. 2 samples were not labeled properly and the effluent nitrates were missed. They came in at an 83% removal rate and the minimum is 85%. Needless to say, there will be a sampling violation. Usually the state allows so many violations per year, so there shouldn't be a fine. Patti hands out the 2018 audit. Page 3 shows the financial highlights, with a net increase of \$30000. The revenues were up mainly due to the tap sale to the library. Page 17 shows the budget comparisons. Gallob asks if Patti interviewed the applicants for Michelle's position. Patti states that an offer letter had been sent out.

Adjourn

Motion by John Houser to adjourn the meeting at 7:33 P.M. Bernice White seconded the **motion** and *it passed*.

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APPROVED:

A handwritten signature in blue ink, appearing to read "Matt Dwyer", written over a horizontal line.

APPROVED AS CORRECTED:

DATE:

8-8-19