

**Town of Norwood Board of Trustees
Regular Session 7:00 p.m.
Wednesday, June 12, 2019
Norwood Community Center**

Call to Order:

The regular meeting of the Town of Norwood Board of Trustees, San Miguel County, and State of Colorado was called to order by Mayor Kieffer Parrino at 7:00 p.m. and those being present were as follows:

Present: Kieffer Parrino, Candy Meehan, Kerry Welch, and Shawn Fallon.

Absent:

Others: Patti Grafmyer, Town Administrator, Gretchen Wells, Town Clerk, Tim Lippert, Public Works Director, Jaime Schultz, Oliver Schultz, Liza Tanguay, Leila Seraphin, Bob Grossman, Creighton Wood, Kristen Parrino, Jenny Russell

Public Comment: Jenny Russell asked if the town would contact Cottonwood Creek and offer to remove the gravel at each yard in the subdivision and see if Cottonwood would let the town keep the gravel. Maybe they would plant yards since they have raw water now. Administrator Grafmyer said she would reach out the them and see.

Liza Tanguay was representing Wide Sky Arts Collective of Norwood and asked the town to approve a special event permit so they can serve liquor at the Livery on July 6, 2019 for a burlesque circus that is coming to town. Candy Meehan made a **motion** to approve such license and Shawn Fallon seconded. ***Motion passed unanimously.***

Approval/Review of Consent Agenda: Kerry Welch made a **motion** to approve the consent agenda and Candy Meehan seconded. ***Motion passed unanimously.***

Consideration of Appointment of Jaime Schultz for Trustee on Norwood Board of Trustees:

Jaime Schultz told the Board she was in Norwood for a long term commitment. She wants to be able to be a part of the growing process for Norwood and believes in volunteering. She and her partner just had a baby in January, and they live on Summit Street. Candy Meehan made a **motion** to approve the appointment of Jaime Schultz to fill the position vacated by Candace Kjome on the Norwood Board of Trustees. Shawn Fallon seconded and ***motion passed unanimously.*** Town Clerk Gretchen Wells then administered the oath of office to Ms. Schultz and she is our new trustee. Welcome Jaime!

Consideration of Modification of Premises for Beer and Wine Liquor License for Maggie's Pizza: Spencer Cooper and Lana Oullette, the owners of Maggie's Pizza submitted a drawing with their modification of premises permit for their establishment.

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The drawing is attached. Jaime Schultz made a **motion** to approve the modification of premises for Maggie's Pizza. Candy Meehan seconded and ***motion passed unanimously.***

Consideration of Sidewalk Service Area for Serving Liquor for Maggie's Pizza:

Town Clerk Wells informed the board that effective April 1, 2019, the Colorado State Liquor Enforcement Division passed a regulation 47-302(A)(4), 1 C.C.R. 203-2, stating a restaurant can have outside service areas on the sidewalk immediately adjacent to the already licensed premise if they apply for a sidewalk service area license. It costs \$75 a year. The town has to submit documentation authorizing the use of the sidewalk, and the applicant must submit a diagram identifying the outside service area. Shawn Fallon made a **motion** to approve the sidewalk service area for Maggie's Pizza. Candy Meehan seconded and ***motion passed unanimously.***

Proclamation from the State of Colorado Proclaiming June as Dark Sky Month in the State of Colorado: Mayor Protem Meehan read the proclamation aloud.

Proclamation from the Town of Norwood Declaring June as Dark Sky Month in the State of Colorado: Mayor Protem Meehan read the proclamation saying the Town of Norwood was proud to be a Dark Sky Community.

Southwest Basins Roundtable Update: Karen Guglielmon, the municipal representative for Southwest Basins Roundtable gave a report and it is attached. She asked the town to think about the water projects that will be needed in the future so she can take a list to the Roundtable.

Agreement between the Town of Norwood and Norwood Disc Golf Program: Board member Shawn Fallon recused himself from the discussion and voting on this matter. Candy Meehan made a **motion** to approve the agreement with the Town of Norwood and Norwood Disc Golf program, contingent on the Norwood Disc Golf turning in insurance. Kerry Welch seconded and ***motion passed unanimously.***

Approval of Distracted Driving Policy for the Town of Norwood:

Candy Meehan made a **motion** to approve the distracted driving policy for the Town of Norwood employees. Shawn Fallon seconded and ***motion passed unanimously.*** The policy is attached.

Administrator's Report:

Administrator Grafmyer informed the board:

- She received an email from CDOT saying the parklets the town wanted to put on Grand Ave. were not allowed on CDOT highways.

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- There is a BOCC meeting in Norwood on June 26, 2019 and CDOT will be there presenting their 2045 plan.

Town Clerk Report:

Clerk Wells reported the flower baskets on the light poles on Grand Ave. were planted and hung, the pocket park barrels were planted, the high school art class painted a mural on the side of the splash pad shed and it is finished and beautiful and three trees were donated by citizens of Norwood to put out in the park by the splash pad and pickleball courts. Arleen Boyd, Jim and Gretchen Wells, Joanne and Roudy Roudebush all donated trees and Doc Williams Landscaping donated his service of picking up the trees in Montrose to plant. Wells said everything looks great and she appreciates all of the donations and support from the public. On Friday, June 14, Wells is hosting a CMCA Clerk's class here in Norwood. 11 town clerks from around the area are attending.

Public Works Report – PW Director Tim Lippert:

Lippert reported that starting this month, the town will start sweeping streets on Tuesday evening. The PW department is trying to catch up on mowing in town and Black Hills Energy is replacing the main gas line in town. He reported the raw water installation went well on June 1, the lines will be pressure tested on June 17th, on July 1 they will move from 3 zones to 2 zones. There is a change order issued for a hydrant to be moved that is in the middle of the street by the new raw water dispensary. The change order cost is \$10,000. Lippert and Grafmyer will try to work with SGM to figure something out.

Marshal's Report – Marshal Mike Wilkerson:

Marshal Wilkerson presented a report and it is attached.

Special Committee Reports/Announcement:

Mayor Parrino reported on the rodeo committee meeting on June 5th. It was well attended and the public is rallying behind the rodeo board to save the rodeo. Trustee Meehan reported she went to the library grand opening cocktail party on Friday, June 7th and it was very nice and the library is beautiful. Trustee Welch went to a IGA meeting in Telluride. The main topic there was Habitat for Humanity and lack of funding.

Adjourn: Kerry Welch made a **motion** to adjourn the meeting at 8:20 p.m. Candy Meehan seconded and ***motion passed unanimously.***

APPROVED: ✓

APPROVED AS CORRECTED:

DATE: 7-10-19

Gretchen R Wells