

**Town of Norwood Board of Trustees  
Wednesday, March 11, 2020  
Regular Session 7:00 p.m.  
Norwood Community Center**

**Regular Meeting Call to Order:**

The regular meeting of the Norwood Town Board of Trustees of the Town of Norwood, San Miguel County, and State of Colorado was called to order by Mayor Kieffer Parrino at 7:02 p.m. and those being present were as follows:

**Present:** Kieffer Parrino, Candy Meehan, Kerry Welch, Shawn Fallon and Jaime Schultz.

**Absent:**

**Others:** Patti Grafmyer, Town Administrator, Gretchen Wells, Town Clerk, Mike Wilkerson, Norwood Marshal, Travis Hardy, Deputy Marshal, Tim Lippert, Public Works Director, Herb McHarg, Town Attorney, Katie Sapp

**Approval/Review of Consent Agenda:** Candy Meehan made a **motion** to approve the consent agenda to include the February 5, 2020 agenda and the March 2020 bills and accounts. Shawn Fallon seconded. ***Motion passed unanimously.***

**Presentation from Telluride Foundation Regarding Future Development in Norwood:**

Candy Meehan made a **motion** to create a committee to continue pursuing the development and Telluride Foundation proposal. Kerry Welch seconded and ***motion passed unanimously.***

**Consideration of Resolution 0311 Series 2020 to Approve an Encroachment Agreement for a Portion of an Existing Building, Norwood Inn at 1415 Grand Ave:**

Attorney McHarg worked on this and reported the potential buyer wanted the town to deed over the encroachment. McHarg reported this was not going to happen and he submitted the resolution for all parties to sign. He asked the Norwood Inn to provide proof of insurance and McHarg presented a Right of Way Encroachment Permit. Kerry Welch made a **motion** to approve Resolution 0311 Series 2020 and the Right of Way Encroachment Permit presented. Candy Meehan seconded and ***motion passed unanimously.***

**Ratification of Special Event Permit for West End Sledders on February 29, 2020:**

Town Clerk Gretchen Wells explained West End Sledders needed the permit on the 29<sup>th</sup> of February, and they didn't know they had to get the application in a month ahead of schedule. Since Norwood has Local Authority, the permit was approved in the office, and will now need to be ratified by the Board of Trustees. Jaime Schultz made a **motion** to approve the Special Event Permit for West End Sledders on February 29, 2020. Shawn Fallon seconded and ***motion passed unanimously.***

**Town of Norwood Board of Trustees**

**Wednesday, March 11, 2020**

**Regular Session 7:00 p.m.**

**Norwood Community Center**

**Approval of Renewal of Retail Store Liquor License for Norwood Liquor, located at 1505 Grand Ave.:**

Town Clerk Gretchen Wells' memo to the board of trustees stated there were no infractions reported against Norwood Liquor and they met all the requirements for renewal approval. The application for the FMB was received in the office today. A **motion** was made by Kerry Welch to approve the renewal for a Retail Liquor Store License for Norwood Liquor located at 1505 Grand Ave. Candy Meehan seconded and ***motion passed unanimously.***

**Request to Release Water Pipeline Easements on 41087 Highway 145, Norwood, CO**

Town Clerk Gretchen Wells received notice from Pieterse Law that their client had terminated the contract. They asked to withdraw the request permanently. Jaime Schultz made a **motion** to withdraw the request to release water pipeline easements on 41087 Highway 145, Norwood, Co. Shawn Fallon seconded and ***motion passed unanimously.***

**Approval of Election Judges for the April 7, 2020 Polling Place Election:**

Clerk Wells submitted a memo asking the board to approve Jacqueline Franklin, Barbara Youngblood and Leslie Sherlock to be the elections judges for the April 7, 2020 election. All three judges worked the last town election held and Wells would like Franklin to be the head judge. She asked the board to approve paying each judge \$150 a day plus 3 meals. Jaime Schultz made a **motion** to approve Jacqueline Franklin, Barbara Youngblood and Leslie Sherlock to be the election judges for the April 7, 2020 municipal election. Shawn Fallon seconded and ***motion passed unanimously.***

**Administrator's Report:** Administrator Grafmyer:

- recommended a silver membership with WEEDC for \$300. A **motion** was made by Candy Meehan to approve a silver membership with WEEDC for \$300. Jaime Schultz seconded and ***motion passed unanimously.***
- reported the sheriff's annex would like a one-way alley going from west to east by their new building. Candy Meehan made a **motion** to approve an alley going west to east on the south side of the new sheriff's annex building. Shawn Fallon seconded and ***motion passed with Trustee Welch recusing herself.***
- recommends 8 hours of planning for testing lots for setbacks. Jaime Schultz made a **motion** to approve 8 hours of our planner's time to test setbacks for our lots. Shawn Fallon seconded and ***motion passed unanimously.***
- reminded the Board they need to decide when the \$1500 donated by the Telluride Foundation would be used. The board needs to decide which event they will choose.

**Public Works Report – Public Works Director Tim Lippert:**

Lippert reported it was an icy year and the ice built up in the gutters and on the sewer pond. He was informed by the county they would not be able to purchase chip seal this year. Lippert would like to use the money in this year's budget line item for chip seal to be used for drainage on north Cedar Street. Candy Meehan made a **motion** to use the money in this year's budget for chip seal for drainage on north Cedar Street. Kerry Welch seconded and ***motion passed unanimously.***

**Town of Norwood Board of Trustees**  
**Wednesday, March 11, 2020**  
**Regular Session 7:00 p.m.**  
**Norwood Community Center**

**Marshal's Report: Marshal Mike Wilkerson:** Marshal Wilkerson's written report is attached. He introduced Travis Hardy, the new deputy marshal. The board welcomed Mr. Hardy and was glad Marshal Wilkerson had some help.

**Special Committee Reports / Announcements:**

**Adjourn:** A **motion** was made by Kerry Welch to adjourn the meeting at 8:10 p.m. Candy Meehan seconded and *motion passed unanimously.*

**APPROVED:** ✓

**APPROVED AS CORRECTED:**

**DATE:**

4-8-2020

Geetchee Willis