

**Town of Norwood Board of Trustees
Regular Session 7:00 p.m. via Zoom
Wednesday, May 13,2020
Norwood Community Center
Zoom Mtg.**

Call to Order:

The regular meeting of the Town of Norwood Board of Trustees, San Miguel County, and State of Colorado was called to order via zoom by Mayor Kieffer Parrino at 7:01 p.m. and those being present were as follows:

Present: Kieffer Parrino, Candy Meehan, Kerry Welch, Shawn Fallon, and Jaime Schultz.

Absent:

Others: Patti Grafmyer, Town Administrator, Gretchen Wells, Town Clerk, Tim Lippert, Public Works Director, Regan Tuttle, Goedele VanHille.

Approval/Review of Consent Agenda: Candy Meehan made a **motion** to approve the consent agenda. Kerry Welch seconded, and ***motion passed unanimously.***

Town of Norwood Proclamation – Sexual Assault Awareness Month:

Mayor Pro-Tem Candy Meehan read aloud the Proclamation declaring May as sexual assault awareness month in the Town of Norwood. Shawn Fallon made a **motion** to approve the proclamation. Kerry Welch seconded and ***motion passed unanimously.***

Town of Norwood Proclamation – Mental Health Month: Tri County health official Paul Reich said the proclamation was timely. The Covid 19 pandemic has many members of the community suffering. He gave out the Mental Health helpline 970-252-2670 and the Good Neighbor Fund gave out scholarships to get help. They are available at the Tri County Mental Health website. Mayor Pro-tem Meehan read this proclamation too. A **motion** was made by Jaime Schultz to declare May Mental Health Month for the Town of Norwood. Shawn Fallon seconded and ***motion passed unanimously.***

Approval of Agreement Between the Town of Norwood and Norwood Farm and Craft Market: Town Clerk Wells presented the agreement saying Britt Hoff had contacted the office saying she was once again in charge of the annual Norwood Farm and Craft Market. Clerk Wells asked Hoff to bring in proof of insurance and Hoff said she would when she completed it. A **motion** was made by Candy Meehan to approve the agreement between the Town of Norwood and Norwood Farm and Craft Market, contingent on Norwood Farm and Craft Market getting insurance. Shawn Fallon seconded and ***motion passed unanimously.***

Town of Norwood Board of Trustees
Regular Session 7:00 p.m. via Zoom
Wednesday, May 13,2020
Norwood Community Center
Zoom Mtg.

Consideration of Appointment to the Norwood P&Z Commission: Alexander Pape and Sonny Lopez turned in letters of intent to fill the vacancies on the P&Z Commission. Pape said he was happy to be able to contribute to the town. Mayor Parrino thanked both for volunteering. Katie Sapp, a long-time member of the P&Z is no longer a town resident, but she will be advising the group as an ex-officio member. Mayor Parrino thanked her and said she has valuable experience to share.

Summer 2020 Ordinance Enforcement Scheduling: Trustee Meehan would like to have code enforcement pick up this summer since we have a second officer. She proposed weed violations the 1st and 3rd weeks of the month, vehicle violation on the 2nd week and animal violations be ongoing. Administrator Grafmyer suggested giving a public notice so the public is aware. Parrino stated the code violators would first get a warning and a ticket the second time.

Rescinding of Motion Made at April Meeting for the Town of Norwood to Purchase a CSA from the Fresh Food Hub: Trustee Schultz said she found a better deal for the town to purchase produce. She made a **motion** to rescind the motion made at the April meeting for the Town of Norwood to Purchase a CSA from the Fresh Food Hub. Kerry Welch seconded. ***Motion passed unanimously.***

Grow a Row Food Bank Agreement:

Trustee Schultz said after researching she thinks the town's money will be better spent with a Grow A Row agreement. Through it a family gets 700 pounds of direct produce. The price is still \$700. Jaime Schultz made a **motion** for the town of Norwood to make a \$700 contribution to Grow A Row. Candy Meehan seconded and ***motion passed unanimously.***

Discussion of Alley Improvements behind Clark's Market:

Lippert reported 20 ft by 350 ft of asphalt is \$50,000 and 20 ft by 350 ft of gravel 4 inches deep is \$2000. He would like to install the gravel. He's going to pursue getting better drainage then try blading it with the bobcat. He can rent a blade for the bobcat from Ron Gabbett. He would like to do that for all three alleys on Grand Ave.

Administrator's Report:

Administrator Grafmyer:

- Presented a draft disc golf course agreement with the town and NPRD. It is dependent on NPRD getting insurance and providing trash service. Trustee Fallon would like the dates changed to a year-round disc golf course when the course is playable.
- County Administrator Mike Bordogna has 1500 masks and gallons of hand sanitizer to distribute to businesses in Norwood. Grafmyer and Wells will distribute to businesses.

**Town of Norwood Board of Trustees
Regular Session 7:00 p.m. via Zoom
Wednesday, May 13, 2020
Norwood Community Center
Zoom Mtg.**

- Emergency Manager for San Miguel County and state Dola reps met to discuss economic recovery groups. They are trying to figure out the new normal for communities and are stressing the long-term recovery.
- Grafmyer presented a proclamation declaring May 11 thru May 15 Norwood Town Clerk Week. Trustee Meehan read the proclamation and Kerry Welch made a **motion** to declare May 11th thru May 15th Norwood Town Clerk week. Shawn Fallon seconded and ***motion passed unanimously.***

Public Works Report – PW Director Tim Lippert: Lippert gave a report on raw water saying the raw water would be turned on for 30 days only. He encouraged the users to use as much as they could while the water is on and to store the water too. All raw water customers will be notified of the above.

Marshal's Report – Marshal Mike Wilkerson:
Marshal Wilkerson presented a report and it is attached.

Special Committee Reports/Announcement: Mayor Parrino has been going to many many SMC zoom meetings. He was on KOTO radio explaining how the Wright's Mesa Economic Recovery Group was formed so Wright's Mesa would have a voice in their recovery. People want their voices heard. Mayor Protem Meehan asked where the town is setting fiscally? She wants people to know how hard this pandemic has been for the businesses. Trustee Fallon wants Norwood to be proactive with guidelines in the recovery. He would like signs around encouraging people to wear masks.

Adjourn:

A **motion** was made by Kerry Welch to adjourn the meeting at 8:30 p.m. Candy Meehan seconded, and ***motion passed unanimously.***

APPROVED: ✓

APPROVED AS CORRECTED:

DATE: 6.10.2020

Gretchen R Wells