

**Town of Norwood Board of Trustees
Regular Session 7:00 p.m.
Wednesday, May 8, 2019
Norwood Community Center**

Call to Order:

The regular meeting of the Town of Norwood Board of Trustees, San Miguel County, and State of Colorado was called to order by Mayor Kieffer Parrino at 7:00 p.m. and those being present were as follows:

Present: Kieffer Parrino, Candy Meehan, Kerry Welch, and Shawn Fallon.

Absent:

Others: Patti Grafmyer, Town Administrator, Gretchen Wells, Town Clerk, Andrya Brantingham, Sami from Tri County Health, Ross Dupuis, Dave Schlegel

Public Comment:

Approval/Review of Consent Agenda: Candy Meehan made a **motion** to approve the consent agenda with the edition of the Ray Booth bill. Kerry Welch seconded and ***motion passed unanimously.***

Acceptance of Board of Trustee Letter of Resignation from Candace H. Kjome:

Candace Kjome submitted her letter of resignation from the Board of Trustees saying it was a pleasure being part of the Board of Trustees and she was proud of the accomplishments. A **motion** was made by Kerry Welch to accept the letter of resignation of Candace Kjome effective immediately. Candy Meehan seconded and ***motion passed unanimously.*** The procedure is to now advertise the position in the paper and on the website and ask for letters of intent. The seat must be filled within 60 days.

Approval of Street Closure for the Norwood Elementary School:

Shelley Donnellon submitted an email saying the NES will be sponsoring a Bike for Funds fundraiser to help raise money for new playground equipment. In order to do this they are asking to get Summit Street closed on May 23rd at two different times during that day for 30 minutes each time. They would like the street closed from Lincoln to Lucerne. A **motion** was made by Shawn Fallon to approve the closure of Summit Street as stated above. Kerry Welch seconded and ***motion passed unanimously.***

Town of Norwood Proclamation-Sexual Assault Awareness Month: Mayor Pro-tem Meehan read the proclamation aloud and the proclamation is in effect.

Town of Norwood Proclamation-Mental Health Month:

Town of Norwood Board of Trustees

Regular Session 7:00 p.m.

Wednesday, May 8, 2019

Norwood Community Center

Sammi from Tri-County health presented and read a proclamation declaring May as Mental Health Month. She also informed the board of a presentation in Telluride by the author of "Mean Girls" on Thursday, May 9th and of a suicide awareness class in Norwood on Monday, May 13th at 6:30 in the evening.

Intergovernmental Agreement Between the Board of County Commissioners of San Miguel County, Colorado for the Use and Benefit of the San Miguel County Sheriff's Office and the Board of Trustees of the Town of Norwood for the Use and Benefit of the Town of Norwood Marshal Department Establishing Primary Law Enforcement Authorization for the Business Located at 1215 Summit Street, Norwood, CO 81423:

A **motion** was made by Kerry Welch to approve the above IGA and Candy Meehan seconded. ***Motion passed unanimously.***

Consideration of Proposed 9 Hole Disc Golf Course Located on Town of Norwood

Property:

Administrator Grafmyer stated she talked with CIRSA, the town's insurance company, and they recommended the town have a lease agreement for the property with the Disc Golf group and they will be required to provide insurance for the practice course and name the Town as the additional insured. Shawn Fallon, the representative from Norwood Disc Golf said he would do that. A **motion** was made by Candy Meehan to approve the 9 hole Practice Disc Golf Course on the 19.25 acres the town owns behind Cottonwood Creek, requiring the Disc Golf group to provide their own insurance and name the town as an additional insured. Kerry Welch seconded and the ***motion passed unanimously.***

Town of Norwood Proclamation-Municipal Clerk's Week:

Patti Grafmyer presented the Norwood Proclamation of Clerk's Week and the board thanked Clerk Wells.

Administrator's Report:

Administrator Grafmyer informed the board:

- And presented a bill for the fence repair from Ray Booth on his property and the board agreed it should be on the May bills and accounts. The board was pleased with the bill and the work Booth had done.
- That Clear Networks was going to utilize the utility poles for their fiber.
- The transfer station will start charging their customers on June 1, 2019.
- CIRSA, the town's insurance company presented a Loss Prevention Award to the town. It will help keep the costs down on our insurance.
- Brenda Fox, President/CEO of Citizens State Bank, and Barb Latham, branch manager visited with Patti and Gretchen saying they had many programs for municipalities.
- On Monday, May 13th, Tim Lippert will do a walk through with officials from OldCastle, Ron Gabbett, the raw water project manager and the officials from Clear Network and

Town of Norwood Board of Trustees

Regular Session 7:00 p.m.

Wednesday, May 8, 2019

Norwood Community Center

Forethought and others to look at the raw water system to see what's broken, to see how the gravel situation is, to see what's sinking etc before the raw water comes down the pipes. Farmer's Water Development Co. released the water on Friday, May 10th.

•Grafmyer estimates the raw water will be available for customers on June 1, 2019.

Ross Dupuis asked why the \$150 annual fee for users was not pro-rated since he understood the water was supposed to be available from April through September.

Grafmyer and the board told him it states in the contract that irrigation season is **typically** from April to September depending on the snowpack, the temperatures in the spring, etc. Dupuis asked why the town didn't fill the raw water reservoir in the fall like was suggested and Trustee Meehan and Grafmyer stated it was not available in the fall.

•And reminded the board that June 8th is the grand opening for the new library.

Public Works Report – PW Director Tim Lippert:

Lippert is on vacation and his report is included in the administrator's report.

Marshal's Report – Marshal Mike Wilkerson:

Marshal Wilkerson presented a report and it is attached.

Special Committee Reports/Announcement:

Mayor Parrino reported on the Downtown Streets Workshop meeting in Montrose on April 22nd. He, Grafmyer, Wells and Cindy Chapin, Town Planner went and all found it very helpful. Attached is a summary of the meeting.

Adjourn:

APPROVED:



APPROVED AS CORRECTED:

DATE:

6-12-19

Gretchen R Wells