

**Town of Norwood Board of Trustees
Wednesday, December 13, 2017
Regular Session 7:00 p.m.
Norwood Community Center**

Regular Meeting Call to Order:

The regular meeting of the Norwood Town Board of Trustees of the Town of Norwood, San Miguel County, and State of Colorado was called to order by Mayor Kieffer Parrino at 7:03 p.m. and those being present were as follows:

- Present:** Kieffer Parrino, Candy Meehan, Kerry Welch, and Candace Kjome.
- Absent:** Tanya Morlang
- Others:** Gretchen Wells, Town Clerk, Patti Grafmyer, Town Administrator, Marshal Wilkerson, Town Marshal, Jonathan Fike, Finn Kjome, John Dotson, Regan Tuttle

Public Comment:

Town Administrator Grafmyer asked that a letter of intent to be seated on the Norwood Water Commission be added to the agenda. A **motion** was made by Kerry Welch to add the item to the agenda right before the Administrator's report. Candace Kjome seconded and ***motion passed unanimously.***

Approval/Review of Consent Agenda:

A **motion** was made by Candy Meehan to approve the minutes of November, 2017, and the bills & accounts for December 2017. Candace Kjome seconded. ***Motion passed unanimously.***

Public Hearing: Consideration of Approval of Resolution 1213 Series 2017 to Set Mill Levy for the Town of Norwood.

A **motion** was made by Candace Kjome to set the mill levy for the Town of Norwood. Kerry Welch seconded and ***motion passed unanimously.***

Public Hearing: Consideration of Approval of Resolution 1214 Series 2017 to Adopt the Budget for the Year 2018 for the Town of Norwood:

Kerry Welch made a **motion** to adopt the budget for the year 2018 for the Town of Norwood. Candy Meehan seconded and ***motion passed unanimously.***

Award Bid for the Raw Water System:

A **motion** was made by Candace Kjome to award the bid for the Town of Norwood Raw Water Irrigation System project to low bidder Oldcastle SW Group, Inc., dba Telluride Gravel for Alternate Bid Schedule #1 Class 200 PVC option in the amount of \$1,230,631.50 and to include the Broadband Alternate in the amount of \$24,000 for a total contract amount of \$1,254,631.50 Further I move to authorize the Mayor to sign the executed "Agreement between the Town of Norwood and Oldcastle SW Group, Inc. for Construction Contract" as referenced in Section 00520 of the Project Manual. It was seconded by Candy Meehan and ***motion passed unanimously.***

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Letter of Intent from John Owens @ 1015 North Market Street to serve on the Norwood Water Commission:

John Owens of 1015 North Market Street submitted a letter of intent to serve on the Norwood Water Commission. A **motion** was made by Kerry Welch to appoint John Owens to serve as a town member on the Norwood Water Commission. Candy Meehan seconded and *motion passed unanimously*.

Administrator's Report: Administrator Grafmyer said she and Trustee Meehan attended two meetings and Meehan would give the update.

Public Works Report – Public Works Director Tim Lippert: Lippert submitted a report and it is attached.

Marshal's Report: Marshal Mike Wilkerson: A report was submitted by Wilkerson and it is attached.

Special Committee Reports / Announcements: Trustee Meehan stated that a community leaders meeting was held on December 2nd, and she and Grafmyer and Clerk Wells attended. She stated the town, the water commission, the fire department, the clinic, the chamber and the library were all represented and gave reports. Meehan and Grafmyer also attended the SMC Planning Department work session on LUC changes on December 13th. Meehan stated it was very informative.

Adjourn: A **motion** was made by Kerry Welch to adjourn the meeting at 7:25 p.m. Candace Kjome seconded and *motion passed unanimously*.

APPROVED:

APPROVED AS CORRECTED:

DATE: