

Town of Norwood Board of Trustees
Regular Session 7:00 p.m.
Wednesday, November 13, 2019
Norwood Community Center

Call to Order:

The regular meeting of the Town of Norwood Board of Trustees, San Miguel County, and State of Colorado was called to order by Mayor Kieffer Parrino at 7:00 p.m. and those being present were as follows:

Present: Kieffer Parrino, Candy Meehan, Kerry Welch, Shawn Fallon, and Jaime Schultz.

Others: Patti Grafmyer, Town Administrator, Gretchen Wells, Town Clerk, Kelvin Verity, Doug Seacat, Nola Svoboda, Regan Tuttle, Ann Gabbett, Tim Lippert, Goedel VanHille, Jenny Russell, John Huebner.

Public Comment:

Approval/Review of Consent Agenda: Candy Meehan made a **motion** to approve the consent agenda and Shawn Fallon seconded. ***Motion passed unanimously.***

Public Hearing-Consideration of Approval of Ordinance 1113 Series 2019 Regarding Amendments to the Norwood Land Use Code Section 2.00 "Definitions", Section 5.05 "Landscaping and Screening", and Section 5.06 "Signs":

Planner Chapin gave a report and it is attached. A **motion** was made by Shawn Fallon to approve Ordinance 1113 Series 2019 regarding amendments to the Norwood Land Use Code Section 2.00 "Definitions", Section 5.05 "Landscaping and Screening", and Section 5.06 "Signs". Jaime Schultz Seconded and ***motion passed unanimously.***

Consideration of Resignation from Town Planner Cynthia Chapin:

Planner Chapin submitted a letter of resignation and it is attached. Candy Meehan made a **motion** to accept the letter of resignation from Planner Chapin. Kerry Welch seconded and ***motion passed unanimously.*** The board thanked Ms. Chapin for all of her hard work and dedication.

Consideration of Ordinance 1114 Series 2019 Regarding Suspension of Development Applications:

Administrator Grafmyer presented the ordinance and the need for it, saying all development applications needed a planner to go thru them before passing them on to the Board of Trustees. She would like to wait to accept applications until we have a planner on board. A **motion** was made by Jamie Schultz to approve Ordinance 1114

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Series 2019 regarding suspension of development applications for a 60-day limit. Candy Meehan seconded and ***motion passed unanimously.***

Update on Marijuana Retail Store Processes:

Administrator Grafmyer gave a report and submitted papers from Naturita's successful endeavor.

Consideration of Resolution 1113 Series 2019 Authorizing the Conduct of a Mail Ballot Election for the Town of Norwood at the Municipal Election on April 7, 2020:

Town Clerk and Election Official Wells gave a report saying the cost for a mail ballot election is 3 to 4 times more than a traditional polling place, but more people might vote with a mail ballot. The estimate for mail ballot is around \$4500 while a polling place only would be around \$1500. Wells did say she thought a polling place only election would get a lot of response this year if the marijuana retail store process was put on the ballot. A **motion** was made by Jaime Schultz to approve resolution 1113 series 2019 authorizing the conduct of a mail ballot election for the town of Norwood at the municipal election on April 7, 2020. Candy Meehan seconded, and ***motion passed unanimously.***

Consideration of a Special Event Permit for the Norwood Park and Recreation District on November 21, 2019:

A memo was submitted by Town Clerk Wells. Kelvin Verity said the event was a presentation on travels to Mongolia by Amy Irving. Candy Meehan made a **motion** to approve the special event permit for the Norwood Park and Recreation District on November 21, 2019. Shawn Fallon seconded, and ***motion passed unanimously.***

Clarnetworx/Doug Seacat Proposal of a Broadband Tower with the Town of Norwood:

Doug Seacat addressed the board saying he would like to put a tower on Market Street by the new water palace for raw water. The tower would be 55 feet high and it would help the outlying areas get better internet. Trustee Welch asked why Clarnetworx couldn't use the existing tower on the county property? Resident Goedele Vanhille asked the same thing saying when the existing tower went up everyone was assured it would fit all needs for the future. Vanhille urged the town to consider using what is in place so only one tower serves Norwood. Mayor Pro-tem Meehan thought the new tower was a great idea but would like to table this discussion and decision until a planner is hired. That would allow trustees to hear public opinion. Town resident Jenny Russell reminded trustees if the tower is in town limits, it's subject to our regulations. That includes the required variance by the Planning and Zoning Commission, as the structure is more than 35 feet tall. Seacat said his tower is different than small "microcells" that some municipalities use. The microcells are closer to people and buildings and his would remain 60 feet off the ground.

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Approval of Intergovernmental Agreement between the Town of Norwood and San Miguel County Regarding the Transfer of Installed Conduit for Broadband Expansion:
Administrator Grafmyer presented the agreement to be signed. **Motion** to approve agreement was made by Candy Meehan and seconded by Kerry Welch. **Motion passed with Trustee Schultz abstaining.**

Administrator's Report: Administrator Grafmyer stated:
• WeedC had a housing study done for Nucla/Naturita area funded by the Telluride Foundation. Grafmyer asked them to do one for Norwood.
• The Community Builders Seminar will be held in Grand Junction on February 12th thru the 14th. Several community leaders are going.
• the budget meeting will be held on Tuesday, November 19th at 7pm.

Public Works Report – PW Director Tim Lippert:
Lippert stated the Raw Water System had been winterized and he also met with CDOT officials to discuss winter snow plowing.

Marshal's Report – Marshal Mike Wilkerson:
Marshal Wilkerson presented a report and it is attached.

Special Committee Reports/Announcement: Mayor Pro-tem Meehan attend the WeedC meeting and said they are working on business development. They installed the grain mill here in Norwood and are having classes on growing your own grain. Trustee Welch attended the mental health meeting and reported TriCounty Health is doing an amazing job with mental health, especially with the youth of the area.

Adjourn:
Kerry Welch made a **motion** to adjourn the meeting at 8:15 p.m. Shawn Fallon seconded and **motion passed unanimously.**

APPROVED: ✓

APPROVED AS CORRECTED:

DATE: 12-11-19

Spetcher R Wells

Norwood Board of Trustees
Special Meeting/Public Hearing
Monday, November 18, 2019
Norwood Community Center 7 P.M.

Call to Order:

The special meeting of the Town of Norwood Board of Trustees , San Miguel County, and State of Colorado was called to order by Mayor Kieffer Parrino at 7:16 P.M. and those being present were as follows:

Present: Kieffer Parrino, Candy Meehan, Kerry Welch, Shawn Fallon, and Jaime Schultz.

Others: Herb McHarg, Patti Grafmyer, Grover Price, Jen Dinsmore, Lynn Padgett, John Busch.

Public Hearing to Consider Resolution 1119 Series 2019 by the Town of Norwood Board of Trustees Approving Conditional Use for a Physical Therapy Clinic Located @ 1110 Lucerne Street, Town of Norwood, County of San Miguel, State of Colorado:

Mayor Parrino asked for Board comment. It was the consensus of the Board that since this was a joint meeting with the Planning and Zoning Commission, there was no need for further Board comment. Mayor Parrino opened the floor to the public for comment. There was no public comment. **Motion** by Candy Meehan to adopt Resolution No. 1119, Series 2019, approving a Conditional Use for a Physical Therapy Clinic to be operated in accordance with the conditions set forth in the Resolution. Shawn Fallon seconded the motion and it passed unanimously.

Recess:

The Board did not recess but instead moved onto the next agenda item.

San Miguel County Presentation by Lynn Padgett and John Busch Regarding a Solar Array East of the Glockson Building:

Lynn Padgett gave the Boards a brief update regarding the DOLA Grant that she would be submitting Clean Energy Challenge Grant and it must be submitted by 11-27-2019. This project, if awarded, would supply backup power for the Glockson Block on Summit Street. After the presentation there was Board discussion. Lynn stated that the projects would not be awarded until March of 2020. The Commission members were in favor of such a project as long as the residents in the area were aware and their concerns (if any) are addressed. Katie Sapp stated that a project such as this fits into the Norwood Master Plan. The Board thanked Lynn Padgett and John Busch for the presentation.

Lynn Padgett requested a letter of support from the Town Board to include with the Grant application. **Motion** by Candy Meehan to provide a letter of support for the Grant application. Kerry Welch seconded the motion and it passed.

Adjourn:

Motion by Candy Meehan to adjourn the meeting at 8:10 P.M. Shawn Fallon seconded the motion and it passed.

APPROVED: ✓

APPROVED AS CORRECTED:

DATE: 12-11-19

Gretchen R Wells