

Norwood Sanitation District
Thursday November 10th, 2016-Regular Meeting
Norwood Town Hall 7:00 P.M.

Call to Order:

Vice-Chairman Glen Colson called the regular meeting of the Norwood Sanitation District to order at 7:00 P.M.

Present: Glen Colson-Vice Chairman, John Houser, Rick White

Staff: Patti Grafmyer, Michelle Jensen, Tim Lippert

Absent: Tony Gallob-Chairman

Additions:

Consideration/Approval October 13th, 2016 Minutes:

The Directors were presented with October 13th, 2016 minutes. **Motion** by John Houser to approve the October 13th, 2016 minutes as written. Rick White seconded the **motion and it passed.**

November 2016 Bills & Accounts:

The Directors were given updated November 2016 bills and accounts for their consideration. **Motion** John Houser to accept the November 2016 bills and accounts as presented. Rick White seconded the **motion and it passed.**

New Business:

Discussion regarding increasing sewer rates:

Patti recommends that the \$5 increase would be in the Boards best interest. Even with the increase, NSD will still be the lowest rate compared to other surrounding towns.

Motion by Rick White to increase sewer rates by \$5. John Houser seconded the **motion and it passed.**

Sewer Tap Application:

A sewer tap application was submitted and the proposed location is on the corner of Spruce and Naturita St. Lippert reports that the sewer line is located right there so it is easy to service this lot.

Motion by John Houser to approve the sewer tap application. Rick White seconded the **motion and it passed.**

Old Business: none

Operational/Administrative Report:

Lippert reports that DMRs came in and the results look good. He did not get the nutrient samples sent in last month so he sent them in this month. He had to write a letter explaining what happened and why the samples were not sent in on time. The Health Department said they would just make a note of it and would average it with the last quarter sample taken in December.

In December there will be training on DMRs being submitted electronically. As of January 1 this will be a new requirement.

Adjourn

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Motion by John Houser to adjourn the meeting at 7:38 P.M. Rick White seconded the **motion** and *it passed.*

APPROVED:

Michelle Hansen

APPROVED AS CORRECTED:

DATE:

12/9/16