

**Town of Norwood Board of Trustees
Regular Session 7:00 p.m.
Wednesday, November 14, 2018
Norwood Community Center**

Call to Order:

The regular meeting of the Town of Norwood Board of Trustees, San Miguel County, and State of Colorado was called to order by Mayor Kieffer Parrino at 7:00 p.m. and those being present were as follows:

Present: Kieffer Parrino, Candy Meehan, Kerry Welch, Candace Kjome, and Shawn Fallon.

Absent:

Others: Patti Grafmyer, Town Administrator, Gretchen Wells, Town Clerk, Mike Wilkerson, Norwood Marshal, Tim Lippert, Public Works Director, Nancy Hrupcin, April Montgomery, Wendy Crank, Carla Reams, Woody Woods, and Bob Grossman.

Public Comment:

Approval/Review of Consent Agenda: Candy Meehan made a **motion** to approve the consent agenda. Candace Kjome seconded and ***motion passed unanimously.***

Public Hearing – Consideration of Renewal for a Hotel/Restaurant Liquor License for the Divide Restaurant located at 1550 Grand Ave. : Town Clerk Gretchen Wells presented a memo saying no violations or concerns had been reported to her office nor to the Marshal's office. Kerry Welch made a **motion** to approve the renewal for a hotel/restaurant liquor license for the Divide Restaurant located at 1550 Grand Ave. Candy Meehan seconded and ***motion passed unanimously.***

Consideration of Appointment for Nancy Hrupcin to the Norwood Planning and Zoning Commission as a Member:

Nancy Hrupcin had a letter of intent to the Board of Trustees listing her qualifications for being a new P&Z Commission member. Kerry Welch made a **motion** to approve the appointment of Nancy Hrupcin to the Norwood Planning and Zoning Commission. Candy Meehan seconded and ***motion passed unanimously.***

Advance West End Economic Recovery Programs: April Montgomery presented the program and grant saying there were three main buckets. One is skillful where a coach matches employers with employees; two is money for capital and loans; and three is a housing advisor for three towns, Norwood, Nucla and Naturita. Kerry Welch made a **motion** to approve the letter of support from the Town of Norwood for the program and grant. Candace Kjome seconded and ***motion passed unanimously.***

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Update on San Miguel & Ouray Counties Juvenile Services, Budget Request and Proposed IGA with Juvenile Services: Wendy Crank, Director of Juvenile Services presented an update on the program and it is attached. The program is successful with a 93% success rate. This program is under the auspices of San Miguel County Sheriff's Department and the IGA asks the Board of Trustees to donate \$1300 from their budget this year with 30% increases the next two years. The Board will discuss at their budget meeting.

Update on International Dark Skies Initiative:

Katie Sapp was unable to attend. Creighton Wood explained the letter was from IDA making certain that the town addressed public lighting in the agreement. Candy Meehan made a **motion** to approve the letter of understanding to the International Dark Sky Association addressing public outdoor lighting. Shawn Fallon seconded and ***motion passed unanimously.***

Administrator's Report:

Administrator Grafmyer:

- handed out papers on a USFS overview.
- reported SGM stated the raw water project will be finished the last week in November.
- Noel Night is sponsored by the Norwood Chamber of Commerce and is December 7th with the tree lighting at 6:00 pm followed by Santa and Mrs. Claus. The parade is at 6:30 pm.
- Prime Time is having a chili cook off on December 8th.
- Blair and Associates informed her the 2017 audit is complete. He will present it at the December 12th meeting, by phone.
- the budget work session will be November 27th at 6pm.

Public Works Report – PW Director Tim Lippert:

Lippert reiterated the raw water project is about finished. There will be a map of all of the taps and locations. The other big project is the library, and they will be pouring sidewalks, probably the week after thanksgiving.

Marshal's Report – Marshal Mike Wilkerson:

Marshal Wilkerson submitted a report and it is attached.

Special Committee Reports/Announcement: Trustee Welch went to the intergovernmental meeting in Telluride with San Miguel County, Mountain Village and Telluride. The big talk at the meeting was affordable housing. The county bought land here in Norwood by the library, and they will start developing that in 3 years. Clerk Wells reported the JFK granting went well, with the foundation giving away \$130,000

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dollars this cycle. Many Norwood youth will benefit because grants went to the Wright Stuff Foundation, two for the school, UNBOCES, Wide Sky, the ski club and many others.

Adjourn:

A **motion** was made by Candace Kjome to adjourn the meeting at 8:10 p.m. Shawn Fallon seconded and ***motion passed unanimously.***

APPROVED:



APPROVED AS CORRECTED:

DATE:

12-12-18

Spetcher R Wells