

Norwood Sanitation District
Thursday October 13th, 2016-Regular Meeting
Norwood Town Hall 7:00 P.M.

Call to Order:

Vice- Chairman Glen Colson called the regular meeting of the Norwood Sanitation District to order at 7:01 P.M.

Present: Glen Colson-Vice Chairman, John Houser, Rick White

Staff: Patti Grafmyer, Michelle Jensen, Tim Lippert

Absent: Tony Gallob-Chairman

Additions: Les Davis

Consideration/Approval August 11th, 2016 Minutes:

The Directors were presented with August 11th, 2016 minutes. **Motion** by John Houser to approve the August 11th, 2016 minutes as written. Rick White seconded the **motion** and *it passed*.

September and October 2016 Bills & Accounts:

The Directors were given updated September and October 2016 bills and accounts for their consideration. **Motion** John Houser to accept the September and October 2016 bills and accounts as presented. Rick White seconded the **motion** and *it passed*.

New Business:

Letter of Resignation from John Medrick:

Motion by John Houser to accept the resignation of John Medrick. Rick White seconded the **motion** and *it passed*.

Old Business: none

Operational/Administrative Report:

Lippert reports that the DMRs were sampled late, everything came back pretty good but they didn't do the ammonia/nitrogen test. Lippert will contact the health department regarding this matter. This is an acute violation so customers will not have to be contacted.

Lippert passes around the flow chart just for informational purposes.

Discussion of work session regarding increasing rates:

Moved to discussion of the Budget

Presentation of 2017 Draft Budget:

Patti passes out the 2017 draft budget. She said this year we should come in the black, last year came in the red. Patti expresses that they would like to get the influent recorder. It will cost around \$2500 to \$3000 but she believes we will have more accurate records for the health department. Our rate fees are relatively low and she would like to discuss possible increases. In preparing the budget, Patti ended up adding a right to serve fee. She did a \$5 right to serve fee at 389 taps which is an increase in revenue of \$23,340. A \$3 right to serve fee is an increase of \$14,004. She also figured in raising the EQR. Board will think about it and discuss at the next meeting.

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Adjourn

Motion by John Houser to adjourn the meeting at 7:38 P.M. Rick White seconded the **motion** and *it passed.*

APPROVED:

APPROVED AS CORRECTED:

DATE:

Michelle Hansen

11/15/16