

**Town of Norwood Board of Trustees  
Regular Session 7:00 p.m.  
Wednesday, September 11, 2019  
Norwood Community Center**

**Call to Order:**

The regular meeting of the Town of Norwood Board of Trustees, San Miguel County, and State of Colorado was called to order by Mayor Kieffer Parrino at 7:00 p.m. and those being present were as follows:

**Present:** Kieffer Parrino, Candy Meehan, Kerry Welch, Shawn Fallon, and Jaime Schultz.

**Absent:**

**Others:** Patti Grafmyer, Town Administrator, Gretchen Wells, Town Clerk, Emily Haight, Mike Bordogna, Goedele VanHille, Carrie Andrew, Jenny Russell, Monet Ragsdale, Creighton Wood, Nola Svodaba, Vince Egan, Kelvin Verity and Kristen Parrino

**Public Comment:** Carrie Andrew, President of the Norwood Chamber of Commerce asked the board of trustees if they would once again be the judges for the Pioneer Day Parade on September 28, 2019. The BOT agreed to be judges. Andrews said the Chamber is pleased with the ranking of the Norwood Public School at #5 in the state and asked the town to join the Chamber in considering ways to acknowledge the district for their excellence. Jenny Russell voiced a complaint about non enforcement of the weed ordinance. Russell said the house across from her home has very tall weeds and a dead tree. She said she complained once before about the weeds at Cottonwood Creek Estates and nothing has been done. She asked that Norwood enforce the laws they adopt or they are meaningless. Trustee Schultz asked about the gravel being removed at Cottonwood Creek and Clerk Wells said she had contacted Kurt of Kurtex, who owns the housing, many times offering the town to remove the gravel for Cottonwood Creek if they could keep the gravel. Kurt will not respond to the offer. Trustee Meehan told Russell that town officials are working on hiring a code officer who could deal with issues like weed violations.

**Approval/Review of Consent Agenda:** Kerry Welch made a **motion** to approve the consent agenda with the addition of the sign in sheet for the August 14, 2019 meeting attached to the minutes and Candy Meehan seconded. ***Motion passed unanimously.***

**Special Event Permit Request from Lone Cone Legacy Trust for Annual Harvest Dinner:**

Emily Haight represented Lone Cone Legacy Trust and she encouraged everyone to come to the Harvest Dinner on October 12, 2019. It is a fundraiser for the Lone Cone Legacy Trust. Candy Meehan made a **motion** to approve the SEP for the Lone Cone Legacy Trust. Shawn Fallon seconded and ***motion passed unanimously.***

**Town of Norwood Board of Trustees**

**Regular Session 7:00 p.m.**

**Wednesday, September 11, 2019**

**Norwood Community Center**

**Special Event Permit Request from Norwood Park and Recreation District:** Kelvin Verity said the NPRD has many events planned, and since it is allowable to put more than one event on a permit, they submitted three events. All three are fundraisers for the NPRD. On September 28<sup>th</sup> they would like to have a Pioneer Day Dance, on October 19<sup>th</sup> they have a fundraiser for the arts, and on October 31<sup>st</sup> they would like to have a Halloween Dance. Shawn Fallon made a **motion** to approve the SEP permit for the NPRD, with all three events. Candy Meehan seconded and ***motion passed unanimously.***

**Introduction of Mike Bordogna, San Miguel County Administrator:**

Mike Bordogna, the new administrator for San Miguel County introduced himself and said he was from Leadville. He has experience in land use code and economic development. Wright's Mesa resident Kelvin Verity said he has urged the town to develop an economic development plan and suggested maybe Bordogna could help.

**Presentation of Petition to Request Reconsideration of Ordinance 0814 Series 2019 and to Set a Date for a Meeting for Public Comment and Decision:**

Goedele Vanhille presented a petition to request reconsideration of Ordinance 0814 Series 2019 and to set a date for a meeting for public comment and decision. Vanhille stated the moratorium would allow the town and surrounding area to have an honest, open discussion about the growth trajectory in Norwood. She said 120 days was a "miniscule amount of time" to work on guiding Norwood's future. Trustee Meehan said that before trustees could even consider a revote there needed to be a clear definition of what a "formula business" actually was. Planner Chapin and Town Attorney Herb McHarg could not agree on an exact definition. A **motion** was made by Jaime Schultz to direct staff to define the term "formula business" by the next time the board of trustees gathered either in a work session or the next meeting, which would be a work session on September 23, 2019. Kerry Welch seconded and ***motion passed unanimously.***

**Approval of Proclamation Declaring September 2019 as Suicide Prevention Awareness Month:**

Mayor Kieffer Parrino read the proclamation aloud and a **motion** was made by Candy Meehan to approve proclamation declaring September 2019 as Suicide Prevention Awareness month. Jaime Schultz seconded and ***motion passed unanimously.***

**Letter from Director of Lone Cone Library District:**

Lone Cone Library Director Carrie Andrew submitted a letter she wrote to the Norwood Board of Trustees and it is attached. In the letter Ms. Andrew stated she was very upset with the public works department putting chipseal on the new asphalt on San Miguel Street after the library was requested to put an asphalt street in. She stated it cost the district an extra \$30,000 and she personally had to fund raise to get it. Ms. Andrew and library board members Monet Ragsdale and Creighton Wood asked the town to clarify

**Town of Norwood Board of Trustees**

**Regular Session 7:00 p.m.**

**Wednesday, September 11, 2019**

**Norwood Community Center**

their permit and review process for new construction. They stated the town's LUC was ambiguous and asked the board to make it clearer.

**Appointment of Wright's Mesa Ex-Officio Seat on the Norwood Planning and Zoning Commission:**

Lucinda Carr submitted a letter of intent and it is attached. She would like to have the Wright's Mesa Ex-Officio Seat on the Norwood Planning and Zoning Commission. A **motion** was made by Kerry Welch to approve Lucinda Carr for the Wright's Mesa Ex-Officio seat on the Norwood Planning and Zoning Commission. Jaime Schultz seconded and **motion passed 4-1. Parrino-yes, Meehan-yes, Welch-yes, Schultz-yes and Fallon-no.**

**Equipment Purchase for Public Works Department:** A quotation from Bobcat of the Rockies was presented by Mayor Protem Candy Meehan. A **motion** was made by Candy Meehan to purchase a bobcat from Bobcat of the Rockies for \$42,000 for the public works department. Shawn Fallon seconded and **motion passed unanimously.**

**Administrator's Report:**

Administrator Grafmyer informed the board:

- about a chamber meeting 5:30 on September 16<sup>th</sup> at the Lone Cone Saloon.
- about a smpa meeting @ 6pm at the Divide on September 16<sup>th</sup>.
- about an October 11<sup>th</sup> and October 12<sup>th</sup> workshop – demystifying entrepreneurship in Norwood at the Livery on Friday and the library on Saturday.
- the town received a letter from the Brandon Zittings notifying officials they will sell their Habitat for Humanity home on 1503 San Miguel St. It is deed restricted and the Town of Norwood has the first right of refusal. A **motion** was made by Kerry Welch to refuse the right to purchase the home on 1503 San Miguel St. Candy Meehan seconded and **motion passed unanimously.**
- there is a community builders meeting in Grand Junction on November 6<sup>th</sup> thru 8<sup>th</sup>. Shawn and Candy will go.
- about a managers and mayors summit in Montrose next Thursday September 19<sup>th</sup>. Mayor Parrino and Administrator Grafmyer will attend.
- there is no application for the cbd extraction project in town even though the Norwood resident still seems interested.
- Grafmyer and Ross Dupuis, along with county officials and representatives from DOLA met to discuss an affordable housing project. A feasibility study is now required to move forward and DOLA is willing to give a match grant for that study. The town would need \$5000.

**Public Works Report – PW Director Tim Lippert:**

Lippert is on vacation and no report was submitted.

**Town of Norwood Board of Trustees  
Regular Session 7:00 p.m.  
Wednesday, September 11, 2019  
Norwood Community Center**

**Marshal's Report – Marshal Mike Wilkerson:**

Marshal Wilkerson presented a report and it is attached.

**Special Committee Reports/Announcement:** Town Clerk Gretchen Wells gave an oral report on the Mountain to Desert Ride on September 21<sup>st</sup>. The aid station for Norwood will be at the pocket park once again and starts at 7:00 am . Candy Meehan went to WEEDC meeting and said the meetings were very beneficial to the town. She would like the board to look into a code enforcement officer for 3 to 5 hours a week. Meehan also went to a UMC meeting and they are thinking about merging with other clinics, the Basin Clinic and the clinic in Ouray. Meehan would like to have the marijuana moratorium on the agenda for the next meeting, October 9, 2019. Trustee Fallon reported the disc golf course on the 19.25 acres the town owns is moving forward. The course will be named the Wright's Mesa Disc Golf Club and should be ready the 2<sup>nd</sup> week of October. Trustee Schultz said she would like the board to consider tree removal and trimming during the upcoming budget session. She's also interested in installing commissioned public art.

**Adjourn:** Kerry Welch made a **motion** to adjourn the meeting at 8:30 p.m. Candy Meehan seconded and ***motion passed unanimously.***

**APPROVED:**

**APPROVED AS CORRECTED:**

**DATE:**