

**Town of Norwood Board of Trustees  
Regular Session 7:00 p.m.  
Wednesday, March 13, 2019  
Norwood Community Center**

**Call to Order:**

The regular meeting of the Town of Norwood Board of Trustees, San Miguel County, and State of Colorado was called to order by Mayor Kieffer Parrino at 7:?? p.m. and those being present were as follows:

**Present:** Kieffer Parrino, Candy Meehan, Kerry Welch, Candace Kjome and Shawn Fallon.

**Absent:**

**Others:** Patti Grafmyer, Town Administrator, Gretchen Wells, Town Clerk, Olivia Coe, NPRD, and Kristen Parrino.

**Public Comment:**

**Approval/Review of Consent Agenda:** Candy Meehan made a **motion** to approve the consent agenda. Candace Kjome seconded and ***motion passed unanimously.***

**Consideration of Approval for a Special Event Permit for Norwood Park and Recreation District:**

Town Clerk Gretchen Wells submitted a memo with the details of the event. Olivia Coe explained further. NPRD is having a series called Lectures at the Livery, and the first one is on March 30<sup>th</sup>. They would like to have beer and wine there. Shawn Fallon made a **motion** to approve the SEP for the Norwood Park and Recreation District. Candy Meehan seconded and ***motion passed unanimously.***

**Administrator's Report:**

Administrator Grafmyer:

- May 4<sup>th</sup> is clean up day for the town and we are partnering with SMC again this year.
- Jillian from Downtown Colorado wants to have a meeting in our area on April 22<sup>nd</sup>. The location has not been determined.
- Grafmyer requested 3 different quotes on security for the town hall and town park. She has received one quote and is waiting on the other two.

**Public Works Report – PW Director Tim Lippert:**

Administrator Grafmyer stated Lippert had no written report and asked her to relay things were going well. They have been plowing a lot of snow. Trustee Fallon asked if the Town of Norwood had hired another employee. Grafmyer said Trevis Kozey was now a full time employee for the town and the water department.

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**Marshal's Report – Marshal Mike Wilkerson:**

Marshal Wilkerson presented a report and it is attached.

**Special Committee Reports/Announcement:** Town Clerk Gretchen Wells reported a collection was taken after Elke Porter passed to buy a bench to put at the Community Garden with her name on it. Enough money was collected to buy two 4' benches and she asked the board's permission to replace the old wooden benches with the new benches and put them by the tree at the entrance. Candy Meehan made a **motion** to replace the wooden benches by the tree at the entrance to the garden with the two new 4' benches. Kerry Welch seconded and **motion passed unanimously**. Trustee Meehan gave a report saying she went to the water commission meeting on the 12<sup>th</sup> and there was no meeting because there wasn't a quorum. Louis Meyer is coming on March 15<sup>th</sup> to inspect the raw water system. Meehan went to a UMC meeting and they asked the town to join them in looking for ways to do community outreach.

**Adjourn:**

A **motion** was made by Candy Meehan to adjourn the meeting at 7:30 p.m. Candace Kjome seconded and **motion passed unanimously**.

**APPROVED:** ✓

**APPROVED AS CORRECTED:**

**DATE:**

4-10-19

Gretchen R Wells