

Norwood Water Commission
Tuesday, September 10, 2019-Regular Meeting
Norwood Community Center 7:00 P.M.

Call to Order:

Chairman-Finn Kjome called the regular meeting of the Norwood Water Commission to order at 7:02 P.M. The Norwood Water Commission of San Miguel County, State of Colorado, met in regular session at the Norwood Community Center, 1670 Naturita Street, Norwood, Colorado. Those being present were as follows:

Present: Chairman-Finn Kjome, Mike Grafmyer, Jim Wells, John Owens, Ron Gabbett, Jim Jensen

Staff: Patti Grafmyer-Administrator, Julie Wood-Secretary

Absent: Tim Lippert-ORC

Others: Marva Hawkins

Review/Consider Consent Agenda:

Motion by Mike Grafmyer to approve the August 13th, 2019 minutes and September 2019 bills and accounts as presented. John Owns seconded the **motion**. **Yes**-Jim Wells, Jim Jensen, John Owens Mike Grafmyer, Ron Gabbett. **Motion passed.**

Board Member Additions to Agenda:

Patti Grafmyer requested that Marva Hawkins water usage be added to the agenda under new business.

Motion by Mike Grafmyer to add "Discussion of Water Usage" under New Business. Jim Wells seconded the **motion**. **Yes**- Jim Wells, Jim Jensen, Mike Grafmyer, Ron Gabbett, John Owens. **Motion passed.**

Public Walk-In Period:

None.

New Business:

Marva Hawkins 378 CR AA42 – Water Usage.

Marva Hawkins explained to the Board that after the water break in July her usage went up to 10,000 gallons and her normal use is no more than 4,000 gallon per month. Patti Grafmyer stated that it appeared that the meter has not yet been changed out. Ms. Hawkins stated that she believes that the meter is not functioning correctly. Patti Grafmyer stated that there was an additional 8,000 gallons used in August. Ms. Hawkins stated that she had not gotten her mail so she was unaware of that usage. It was the consensus of the Board to have the meter read every other day to track the usage. Patti Grafmyer requested a phone number for Ms. Hawkins so the office staff could keep her informed of the findings. The Board thanked Ms. Hawkins for coming.

Old Business:

Update on Master Plan Progress.

Patti Grafmyer informed the Board the SGM did not have an estimated time/date that a draft report would be available to the Norwood Water Commission. The Board was informed by Patti Grafmyer that SGM had requested 12 months of water usage in gallons for every customer. In a later phone call with Louis Meyer, it was clarified that if staff could provide a customer list, with addresses, that would provide the information SGM needed for the project. Jim Wells stated the Basin Roundtable needed the list of future projects by October.

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Update on Raw Water Project Closeout.

Patti Grafmyer stated that SGM and TGI had come to an agreement as to the equipment that was installed and TGI would be submitting a request for final payment in the amount of \$89,367.00.

Staff Reports/Announcements

Public Works Director's Report:

Tim Lippert was on vacation so Patti Grafmyer presented the Board with the reports that Tim had emailed to her.

Water Production versus Usage.

None.

Board Member Reports:

None.

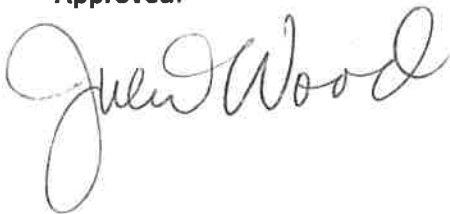
Administration Reports:

Patti Grafmyer informed the Board that a draft 2020 budget would be presented to them at the October meeting.

Adjourn:

Motion by Jim Wells to adjourn the meeting at 7:51P.M Jim Jensen seconded the **motion**. **Yes-** Mike Grafmyer, Jim Wells, Jim Jensen, Ron Gabbett, John Owens. **Motion passed.**

Approved:



Approved As Corrected:

Date:

9/10/2019

NORWOOD WATER COMMISSION

REGULAR SCHEDULED MEETING

Tuesday September 10, 2019

7:00 PM 1670 Naturita Street

Norwood Community Center

A G E N D A

- I) **Call Meeting to Order:**
- II) **Review/Consider Consent Agenda**
 - a) Minutes August 13, 2019
 - b) September Bills & Accounts
- III) **Board Member Additions to Agenda: (if any)**
- IV) **Public Walk-In Period:**
- V) **New Business:**
- VI) **Old Business:**
 - a) Update on Master Plan
 - b) Update on Raw Water Closeout
- VII) **Staff Reports/Announcements:**
 - a) Public Works Director's Report.
 - 1. Chlorine & Turbidity Reports/Fluoride Report/Submitted
 - 2. Water Production versus Usage
 - b) Board Member Reports:
 - c) Administrative Reports:
- VIII) **Adjourn:**

**NORWOOD WATER COMMISSION
ACCOUNTS PAYABLE SEPTEMBER 2019**

pd	22	5140280	AT&T Mobility	cell phones	\$	142.72
	52	5140280	Brainstorm Internet	monthly service	\$	43.00
	85	5140240	Business Solutions Group	utility billing cards	\$	298.35
pd	110	5140280	Centurylink	treatment plant phone	\$	68.24
	992	5140250	Coachs Mother	freight	\$	-
	111	5140630	Colorado Analytical	water testing	\$	-
			Core & Main	valve box risers	\$	314.56
	195	5140480	Grand Avenue Parts	right rear lamp	\$	-
	335	5140630	MCHD	coliform testing	\$	40.00
		5140420	Miola Rose	Deposit Return	\$	25.00
	340	5140240	Quill	office supplies	\$	-
	375	5140255	Sam's Service	fuel	\$	190.74
	405	5140275	San Miguel Power	treatment plant	\$	1,446.70
	405	5140275	San Miguel Power	water meter	\$	26.06
	405	5140275	San Miguel Power	blue tank	\$	21.08
	405	5140275	San Miguel Power	coventry tank	\$	20.00
	405	5140275	San Miguel Power	master tank/10,000	\$	40.75
	405	5140275	San Miguel Power	162 Gurley Dr	\$	101.51
	1118	5140760	SGM	Contracts, Mapping, Hyd modelin	\$	3,526.25
	170	5140630	SGS Accutest Lab	TOC Test, SUA Lab Filter	\$	-
	60	5140460	Stephen B. Johnson	legal services	\$	1,882.27
	21	5140480	Timberline Ace Hardware	hardware	\$	276.59
	465	5140110	Tim Lippert	monthly wages	\$	2,144.78
	465	5140110	Patti Grafmyer	monthly wages	\$	1,766.40
	465	5140110	Michelle Jensen	monthly wages	\$	450.00
	465	5140110	Roger Burnett	monthly wages	\$	3,156.98
	465	5140110	Jacob Carver	monthly wages	\$	1,566.29
	465	5140110	Trevis Kozey	monthly wages	\$	1,381.00
	465	5140110	Julie Wood	monthly wages	\$	247.50
	465	5140270	Town	Reimburse Fica	\$	941.30
	465	5140132	Town	reimb health insurance	\$	1,620.00
	465	5140290	Town	reimb for postage	\$	150.00
	490	5140620	UNCC	utility notification	\$	65.32
pd	955	5140132	United Life Insurance	employee life insurance	\$	120.10
	491	5140480	USABluebook	paint, chart pen	\$	236.68
			TOTAL		\$	22,310.17