

**NORWOOD SANITATION DISTRICT**

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**Regular Meeting**

**May 13<sup>th</sup>, 2021**

**NORWOOD COMMUNITY CENTER**

**1670 NATURITA ST**

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**6:30 P.M.**

**A G E N D A**

1. Call Meeting to Order
2. Consideration/Approval of April 8<sup>th</sup>, 2021 Minutes
3. May 2021 Bill & Accounts
4. New Business
  - a) Board Vacancies and Application Letter
    1. Mike Grafmyer
5. Old Business
  - a) Forest Street
6. Operation/Administrative Reports
7. Adjourn

Norwood Sanitation District  
April 8th, 2021 - Regular Meeting  
Norwood Town Hall 6:30 P.M.

**Call to Order:**

Glen Colson called the regular meeting of the Norwood Sanitation District to order at 6:40pm.

**Present:** Chairman – (Vacant), Vice Chairman – Glen Colson, John Houser, Bernice White and John Colwell via zoom

**Staff:** Patti Grafmyer, Tim Lippert and Shawny Darby

**Absent:**

**Additions:** Albert and Colleen Nolan

**Consideration/Approval of March 11<sup>th</sup>, 2021 Minutes:**

The directors were presented with the March 11<sup>th</sup>, 2021 minutes. **Motion** was made by Bernice White to approve the March 11<sup>th</sup>, 2021 minutes as written. John Houser seconded the **motion**. **Motion** Carried Unanimously.

**April 2021 Bills and Accounts:**

The directors were given the April 2021 bills and accounts for their consideration. **Motion** was made by John Colwell to accept the April 2021 bills and accounts as presented. John Houser seconded the **motion**. **Motion** Carried Unanimously.

**PUBLIC HEARING: Rate Increase**

**a) Board Comment**

Public Notice was printed in the paper for two weeks. The Norwood Sanitation District explained that proposed increase was for \$1 on the Right To Serve Fee and \$1 per EQR. This would help the budget for paying employees a competitive wage.

**b) Public Comment**

The general consensus was supportive of the rate increase.

**c) Decision**

**Motion** was made by Bernice White to accept the rate increase of \$1 per Equivalency Rate Factor and the rate increase of \$1 for the monthly Right to Serve Fee. John Houser seconded the **motion**. **Motion** Carried Unanimously.

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**New Business:**

a) Colleen and Albert Nolan

**1. Tap Application for 1530 Naturita Street**

The NSD Board discussed Colleen and Albert Nolan's Tap application. John Colwell moved to make a **motion** to accept the Nolan's Tap application for 1530 Naturita Street. Bernice White seconded the **motion**. **Motion** carried unanimously.

Regarding another topic, John Colwell asked about the internet company he has installing the internet at his house. He asked if they could dig a trench to bury the wire and cables. Tim Lippert stated that they would need to get a Special Construction Permit which is \$50, and they would need to discuss it with him.

**Old Business:**

a) **Forest Street**

Bernice White states that they are still working on figuring out the pump station. Patti Grafmyer asked the board to consider offering a lump sum to take it over. Bernice says they are still trying to get the maintenance history. Patti states that there is a possibility of a monthly charge to maintain it like we did for Pioneer Village. Bernice asked who pays the electric bill if we took it over.

**Operation/Administrative Reports:**

Tim states that the DMRs are in. He says the E. coli results are not in yet. Mainline cleaning will likely happen April 27<sup>th</sup>. The aerator motor was rebuilt as the cost of a brand new one would have been double the cost. We also have a spare. He says that we have had a lot of problems due to ice this winter.

**Adjourn:**

**Motion** was made by Bernice White to adjourn the meeting at 7:20pm. John Houser seconded the **motion**. **Motion** Carried Unanimously.

APPROVED: \_\_\_\_\_

APPROVED AS CORRECTED: \_\_\_\_\_

DATE: \_\_\_\_/\_\_\_\_/2020

NORWOOD SANITATION DISTRICT  
ACCOUNTS PAYABLE MAY 2021

pd	181	1040110	Glen Colson	Director	\$10.00
pd	1117	1040110	John Colwell	Director	\$10.00
pd	135	1040110	John Houser	Director	\$10.00
pd	1103	1040110	Bernice White	Director	\$10.00
pd	22	1040290	AT&T	Monthly Service	\$89.11
			Core & Main	PVC Sewer Pipe	\$338.10
pd	1137	1040520	County Health Pool	Employee Health Insurance	\$802.62
	1020	1040630	Grand Junction Laboratories	Lab Tests	
	580	1040650	ImageNet	Copies	\$34.09
pd	1139	1040780	Madeline Meeker	Deposit Refund	\$50.00
	350	1040240	Quill	Office Supplies	\$32.79
	1133	1040310	Roger Burnett	Contract Labor	
pd	1140	1040620	Rusty Bucket	Gift Certificate	\$20.00
	400	1040255	Sam's Service	Fuel	\$140.20
	430	1040270	San Miquel Power	Aerator	\$1,808.24
	430	1040270	San Miquel Power	Pioneer Village Pump	\$73.54
			Southwestern Systems, Inc	Preventative Maintenance	\$3,480.41
	1015	1040250	Timberline Ace Hardware	Hardware Supplies	\$32.98
	510	1040125	Town of Norwood	Salary Reimbursement	\$5,393.72
	510	1040125	Town of Norwood	FICA Reimbursement	\$412.62
	510	1040520	Town of Norwood	Employee Life Ins Reimbursement	
	510	1040520	Town of Norwood	Employee Health Ins Reimbursement	
pd	510	1040240	Town of Norwood	Deluxe Checks	\$262.84
	510	1040240	Town of Norwood	Owl Labs US Reimbursement	\$399.67
	510	1040280	Town of Norwood	Postage Reimbursement	\$150.00
	508	1040630	Town of Telluride	E-Coli Testing	\$54.00
pd	583	1040520	United Life Insurance	Employee Life Insurance	\$36.05
			United States Postal Service	Post Office Box Rental	\$92.66
				TOTAL	\$13,743.64

# **Board Vacancy**

**The Norwood Sanitation District Board of Directors is taking letters of intent to fill a Directors seat. The interested person must be eighteen years of age, a registered voter and must reside or own property within the Norwood Sanitation District boundary. Please submit letters of intent to Shawntel Darby, District Secretary, by July 5<sup>th</sup>, 2021 at P.O. Box 528, Norwood, CO or email to [darby@norwoodtown.com](mailto:darby@norwoodtown.com). The successful applicant will hold the seat until the next regular election in May 2022. Please call at 327-4288 with any questions.**

**From:** Mike Grafmyer <mikegrafmyer@yahoo.com>  
**Sent:** Wednesday, April 28, 2021 12:31 PM  
**To:** Patti Grafmyer; Shawntel Darby  
**Subject:** Sewer Board

Norwood Sanitation District,

I am able to serve and assist the Board. I have a sewer tap at 1395 Grand Ave., Norwood. I have served on Norwood P&Z and am currently serving on the Norwood Water Commission. I am familiar with the workings of the boards and am willing to serve our customers on the NSD Board. I can be reached at 970-596-1375 if anyone has any questions concerning my abilities. Michael J. Grafmyer