

Town of Norwood Board of Trustees

Wednesday, May 12, 2021

Work Session 6:20 p.m.

Regular Session 7:00 p.m.

NORWOOD COMMUNITY CENTER

1670 Naturita St, Norwood, CO 81423

- And - Via Zoom

WORK SESSION:

Discussion regarding update on Marshal department. Using the San Miguel County Sheriff Office would not work due to it not being financially feasible for the Town. The Town has two applications for the Chief that they would like to continue with interview for and an additional two applications that would be good deputy candidates. Shawn and Candy would like to join the interview committee with Jaime as back up. John Mansfield and John Dotson will be the committee members for the committee.

Needing to get a work session scheduled to start working on priorities for the JUST Transition. Asked Carrie Andrew to send the SPARK List that was created from last year.

ADJOURNED Work Session at 6:53pm

CALL TO ORDER:

The regular meeting of the Town of Norwood Board of Trustees, San Miguel County, and State of Colorado was called to order by Mayor Kieffer Parrino at 7:01 p.m. and those being present were as follows:

ATTENDANCE:

Mayor, Kieffer Parrino	PRESENT		
Trustee, Candy Meehan	PRESENT	Trustee, Kerry Welch	PRESENT
Trustee, Jaime Schultz	PRESENT	Trustee, Shawn Fallon	PRESENT

Town Administrator, Patti Grafmyer	PRESENT	Town Clerk, Amanda Pierce	PRESENT
Public Works Director, Tim Lippert	PRESENT		

Others: Carrie Andrew, Michael Wilkerson, Nancy Hrupcin, Kattie Neesham, David Bruce, Tim Lippert, Goedelle Vanhille, Regan Tuttle, and Makayla Gordon

PUBLIC COMMENT:

At the end of the meeting Carrie Andrew, Lone Cone Library, asked to spread the word about the 2-year anniversary survey the library just put out to the community. They have a goal of 400 completed surveys.

APPROVAL/REVIEW OF CONSENT AGENDA:

- Minutes of April 07, 2021
- Minutes of April 14, 2021
- April Bills and Accounts

MOTION: Candy Meehan made a motion to approve the Consent Agenda.

- a. Jaime Schultz seconded
- b. All others approved. Motion Passed.

BOARD BUSINESS:

Workforce Housing Project Update

David Bruce reports there are not a lot of significant updates. Site is in great condition. In the process of getting drainage, topographic and traffic studies. He has created a website for public review to keep up to date on the project <https://ruralhomesproject.co/>.

Revitalizing Main Streets CDOT Grant

Amanda Pierce explained the process of the CDOT grant that she would like to submit for Safer Sidewalks to School which would allow for new sidewalks on the north and south side of Summit as well as east and west side of spruce street. Additionally, the grant would allow for better signage and crosswalks in the area. The grant does request a match of at least 10% however, 20% match will score higher. If awarded, the board could continue with the grant or could choose to pull out of the grant if it becomes too expensive.

MOTION: Candy Meehan made a motion to submit the grant and agree to a 20% match if grant is approved.

- a. Kerry Welch seconded
- b. All others approved. Motion Passed

Sexual Assault Awareness Month Proclamation

(Information Attached)

Can Meehan read the proclamation for Sexual Assault Awareness Month. Temojai Inhofe presented information regarding local Domestic and Sexual increase during the COVID19 Pandemic. Temojai states there has been a 500% increase in cases since last year. Temojai also ask for ideas on how to get information out to the community as bring awareness.

LUC Sponsor Request from Planning and Zoning Commission

(Information Attached)

Patti Grafmyer gave the letter to the Town of Norwood board from Chair, Bronwyn Spielman. Tim Lippert explained why the Town chooses to chip and seal and why specifically the street that was freshly paved was chipped sealed to preserve the integrity of the pavement. Carrie Andrew also voiced her concern from the engineers the library used when building the new building.

MOTION: Kerry Welch made a motion to approve a letter to sponsor and proceed with Land Use Code regarding sidewalks and street standards.

- a. Jaime Schultz seconded
- b. All others approved. Motion Passed

Board Member Affiliation Declaration

Candy Meehan would like to see all board and staff members declare possible conflicts as well as other boards and volunteering they participate in. She would like to see a form to be sent out that everyone fills out. Shawn Fallon did not agree that it was necessary as it should be each board members responsibility to report if there is a conflict. Amanda Pierce will work on a form and send out to the board once complete for their completion.

MOTION: Candy Meehan made a motion to have all board members and staff complete a disclosure form.

- a. Kerry Welch seconded
- b. All others approved. Motion Passed

Liquor License Renewal Application, Clarks Market

(Information Attached)

Amanda Pierce read her memo regarding the renewal of Liquor License Renewal and recommended approval of the liquor license renewal.

MOTION: Kerry Welch made a motion to approve the Liquor License Renewal for Clarks Market.

- a. Shawn Fallon seconded.
- b. All others approved. Motion Passed

STAFF REPORTS:

Public Works Report - Tim Lippert, Public Works Director

Raw Water will be on starting Monday. Farmer’s Water Development Company expects approximately 30 days of water. Tim reports they are starting to mow and get the parks cleaned up and ready for summer.

Administrator’s Report - Patti Grafmyer, Town Administrator

(Written Report – attached)

Spring Clean up is May 22nd. Patti asked the board to come help volunteer their time to help. Public Works will pick up community members items if they call town hall to arrange for pick up.

Patti received a quote from CDOT for Radar Signs and a proposed MOU that would allow for Speed Radar Signs to be installed at the East and West end of Town and allowing for the data to be accessed by The Town of Norwood.

MOTION: Shawn Fallon made a motion to purchase two Speed Radar Signs from CDOT and complete MOU.

- a. Kerry Welch seconded.
- b. All others approved. Motion Passed

Patti wanted to let the board know that their needs to be multiple special meetings to accommodate the proposed Annexation of the “Hitchin Post” property. Patti asked the board if they would be available on June 23 and July 28, board members agreed to be available for those dates.

Ride the Rockies will be in Norwood on June 15th and 16th. Amanda is still looking for volunteers so if anyone is interested or knows anyone available to volunteer, have them contact Amanda. Jaime Schultz requested Amanda send out the spreadsheet to the board to let them know what positions were needed.

Special Committee Reports/Announcements:

Mayor Parrino – Rodeo is happening on July 30 and 31st.

Kerry Welch - None.

Jamie Shultz – None.

Candy Meehan – Water Education Day June 5th from 10-2

Shawn Fallon – None.

ADJOURN:

MOTION: Shawn Fallon made a motion to adjourn at 8:40pm.

- a. Jaime Schultz seconded
- b. All others approved. Motion Passed.

APPROVED

APPROVED AS CORRECTED

DATE APPROVED:



Amanda Pierce, Town Clerk