

Town of Norwood Board of Trustees

Wednesday, June 9, 2021

Regular Session 7:00 p.m.

NORWOOD COMMUNITY CENTER

1670 Naturita St, Norwood, CO 81423

- And - Via Zoom

CALL TO ORDER:

The regular meeting of the Town of Norwood Board of Trustees, San Miguel County, and State of Colorado was called to order by Mayor Kieffer Parrino at 7:02 p.m. and those being present were as follows:

ATTENDANCE:

Mayor, Kieffer Parrino	PRESENT		
Trustee, Candy Meehan	PRESENT	Trustee, Kerry Welch	PRESENT
Trustee, Jaime Schultz	PRESENT	Trustee, Shawn Fallon	PRESENT

Town Administrator, Patti Grafmyer	PRESENT	Town Clerk, Amanda Pierce	PRESENT
Public Works Director, Tim Lippert	PRESENT	Town Planner, Henry Hemphill	PRESENT

Others: David Bruce, Ross Dupuis, Kris Holstrom

PUBLIC COMMENT:

None

APPROVAL/REVIEW OF CONSENT AGENDA:

- Minutes of May 12, 2021
- June Bills and Accounts

MOTION: Candy Meehan made a motion to approve the Consent Agenda.

- a. Jaime Schultz seconded
- b. All others approved. Motion Passed.

BOARD BUSINESS:

Public Hearing, Sketch Plan Process

Henry Hemphill presented information that was also in the packet. No board or public comment.

MOTION: Candy Meehan made a motion to approve Ordinance No. 0609 Series 2021.

- a. Kerry Welch seconded
- b. All others approved. Motion Passed.

Public Hearing, Conditional Use Permit

Henry Hemphill presented information that was also in the packet. Henry additionally wanted to point out the height requirement, which is 18ft with the exception of an additional 5ft for the pitch. For clarification purposes 23ft total for height requirement.

MOTION: Jaime Schultz made a motion to approve the Conditional Use Permit for an Alley House located at 1645 Pine Street as proposed and as recommended by the Staff Report.

- a. Kerry Welch seconded

- b. All others approved. Motion Passed.

Workforce Housing Update, David Bruce

David states he had a productive meeting with Patti and Tim when looking over a couple of options for infrastructure. Working with general contractor on pricing tomorrow. David is working with Henry Hemphill on a Sketch Plan for the project. Intentions are for a 2–3-bedroom home with a 2-car garage at approximately 1100 square feet.

Vegetation Management Presentation, Julie Kolb

Julie gave a brief presentation on the weeds that the county has prioritized to eliminate this year. Additionally, stated the county weed management program has multiple options for homeowners to help mitigate weeds for private properties including seed mixes and other herbicides. The county is working with the Town to spray within town limits, property owners can opt out by contacting Town Hall.

Resolution No. 0610 Series 2021 Waiving Open Container Ordinance #240

Patti Grafmyer explained that waving the open container ordinance would allow for patrons to get to-go drinks at restaurants and then sit in certain areas during Ride the Rockies event.

MOTION: Kerry Welch made a motion to approve Resolution No. 0610 Series 2021 Waiving Open Container Ordinance #240.

- a. Jaime Schultz seconded
- b. All others approved. Motion Passed.

Lucerne Street Closure on June 15th

This street closure would allow for the south side of Lucerne to be closed for the Ride the Rockies event allowing for restaurants to use this community area for their patrons needing seating. It will be each restaurants responsibility to continually clean and pick up this area.

MOTION: Jaime Schultz made a motion to close Lucerne Street on June 15th during Ride the Rockies event.

- a. Candy Meehan seconded
- b. All others approved. Motion Passed.

Ordinance No. 0611 Series 2021, Amending Land Use Application Fees

Land Use Application Fees have not been updated for a few years and Town Planner's hourly rate needs updated to better reflect the current pay scales.

MOTION: Candy Meehan made a motion to approve Ordinance No. 0611 Series 2021 Amending Land Use Application Fees

- a. Kerry Welch seconded
- b. All others approved. Motion Passed.

STAFF REPORTS:

Public Works Report - Tim Lippert, Public Works Director

Street Sweeping scheduled starting tomorrow morning. Sweeping in the mornings will allow for dust control and hopefully less traffic on the streets. Raw water is estimated to be turned off on June 25th.

Administrator's Report - Patti Grafmyer, Town Administrator

Patti and Amanda recently attended a JUST Transition meeting in the west end with the other clerks and WEEDC to discuss a community grant application.

Kattie Neesham, Chief Marshal will be starting June 21st.

Patti asked that Town Hall be closed for the afternoon of the 15th so that staff can help volunteer at the fairgrounds for Ride the Rockies.

MOTION: Candy Meehan made a motion to close Town Hall starting at 12 on June 15th.

- a. Kerry Welch seconded
- b. All others approved. Motion Passed.

Volunteers of America (VOA) is no longer going to be offering meals to seniors inside Town Hall. Senior meals will be delivered outside in the parking lot. Patti would like to keep the community center open to allow them to eat with each other after picking up their meals since VOA is not going to offer that option.

MOTION: Jaime Schultz made a motion to allow the Seniors to use the Community center as needed during lunch,

- a. Kerry Welch seconded
- b. All others approved. Motion Passed.

Patti Grafmyer wanted to remind the board of a special board meeting on June 23rd.

Special Committee Reports/Announcements:

Mayor Parrino – Kieffer was contact by a grant writing company that writes grants for electric buses. He will continue to work with them and will report back to the board if he feels it could benefit the community.

Kerry Welch – Kerry wanted to remind the board to tell community members to start coming to the board meetings to ensure they get the most up to date information.

Jamie Shultz – None.

Candy Meehan – Water Education Day was a big hit. She is asking for a donation of \$250 for a Water Fluency Program she is wanting to attend. The full program is \$1500, and she has either raised or paid for the remainder.

MOTION: Jaime Schultz made a motion to donate \$250 to Candy Meehan for her Water Fluency Class.

- a. Kerry Welch seconded
- b. All others approved. Motion Passed.

Shawn Fallon – None.

ADJOURN:

MOTION: Shawn Fallon made a motion to adjourn at 8:39pm.

- a. Jaime Schultz seconded
- b. All others approved. Motion Passed.

APPROVED

APPROVED AS CORRECTED

DATE APPROVED: July 14, 2021


Amanda Pierce, Town Clerk