

## Town of Norwood Board of Trustees

Wednesday, December 8, 2021

Regular Session 7:00 p.m.

NORWOOD COMMUNITY CENTER

1670 Naturita St, Norwood, CO 81423

- And - Via Zoom

### CALL TO ORDER:

The regular meeting of the Town of Norwood Board of Trustees, San Miguel County, and State of Colorado was called to order by Mayor Kieffer Parrino at 7:02 p.m. and those being present were as follows:

### ATTENDANCE:

Mayor, Kieffer Parrino	PRESENT		
Trustee, Candy Meehan	PRESENT	Trustee, Kerry Welch	PRESENT
Trustee, Jaime Schultz	PRESENT	Trustee, Shawn Fallon	PRESENT

Town Administrator, Patti Grafmyer	PRESENT	Town Clerk, Amanda Pierce	PRESENT
Public Works Director, Randy Harris	PRESENT	Chief Marshal, Kattie Neesham	PRESENT
Henry Hemphill, Town Planner	PRESENT		

**Others:** Multiple Community Members – those who spoke will be called out in the minutes

PUBLIC COMMENT: None

### APPROVAL/REVIEW OF CONSENT AGENDA:

- Minutes of November 10, 2021
- Minutes of November 29, 2021
- December Bills and Accounts

**MOTION:** Shawn Fallon made a motion to approve the Consent Agenda.

- a. Jaime Schultz seconded
- b. All others approved. Motion Passed.

### BOARD BUSINESS:

#### **Rezoning Application from the R-1 Zone to the Medium Density Residential Zone, Pinion Park Subdivision**

*Henry Hemphill presented. David Bruce presented.*

Tom Oliver, town resident voiced concerns about moving to medium density. Tom Kyle also agreed with the concerns brought up by Tom Oliver. Beverly Taylor voiced her support of the project. Tom Kyle asked about price point for the homes, David Bruce responded that they will be approximately \$250 thousand and higher depending on construction costs, which was a concern for Tom Kyle. Lewis Williams is also concerned about cost of the homes and water. Finn Kjome from Norwood Water Commission stated they support the project.

**MOTION:** Shawn Fallon made a motion to approve the Rezone Application from R-1 to the Medium Density.

- a. Candy Meehan seconded
- b. All others approved. Motion Passed.

#### **Planned Unit Development Overlay Application**

*Henry Hemphill presented. David Bruce presented.*

Henry Hemphill reiterated that the applications only apply to the Pinion Park Subdivision, not the whole acreage. Tom Kyle had concerns about setting a precedence for future developments on street standards and other important items. Tom Oliver voiced the same concerns as stated before and agreed with Tom Kyle concerns.

**MOTION:** Jaime Schultz motioned to approve the proposed rezone from R-1 to Medium Density Residential District.

- a. Shawn Fallon seconded
- b. All others approved. Motion Passed.

**Preliminary Plat, Pinion Park Subdivision**

*Henry Hemphill presented. David Bruce presented.*

Tom Oliver voiced his concerns about Kiwi not being fully developed causing congestion in that subdivision and up “his street”. David Bruce responded that if there is grant funding it could allow for more collaboration with the engineers to draw up and possibly develop Kiwi with contribution from the Town. Lewis Williams voiced his concerns about the phrasing and water.

**MOTION:** Candy Meehan motioned to approve of the proposed Preliminary Plat application to the Board of Trustees with the condition that all applicable review comments be addressed with the Final Plat submittal

- a. Shawn Fallon seconded
- b. All others approved. Motion Passed.

**Resolution No.1208 Series 2021 2022 TO ADOPT BUDGET FOR THE TOWN OF NORWOOD**

All items remained the same after the work session except for adding the funds for JUST Transition monies.

**MOTION:** Shawn Fallon motioned to adopt Resolution No. 1208 Series 2021 for the 2022 Budget as presented.

- a. Candy Meehan seconded
- b. All others approved. Motion Passed.

**Merit Awards, Tom Kyle (not agenda item)**

Tom Kyle approached the board with a letter requesting to give Merit Awards to employees. Carrie Andrew also encouraged the board to support his request.

**MOTION:** Candy Meehan motioned to approve giving merit awards. \$3000 for Patti, \$1000 for Amanda, \$1000 for Kattie, \$1000 for Randy.

- a. Jaime Schultz seconded
- b. All others approved. Motion Passed.

**Resolution No.1209 Series 2021 TO SET MILL LEVY FOR THE TOWN OF NORWOOD**

**MOTION:** Jaime Schultz motioned to approve Resolution No. 1209 Series 2021 to set the Mill Levy for the Town of Norwood.

- a. Candy Meehan seconded
- b. All others approved. Motion Passed.

**Rural Philanthropy Days**

Carrie Andrew presented a slideshow regarding Rural Philanthropy Days and its benefits. She asked if there could be someone who could represent the town on one of the subcommittees. Shawn Fallon asked Carrie to add him to the list for Norwood Park and Rec. The board and staff would discuss and find someone to sign up.

**Special Event Liquor License, Lone Cone Library**

Amanda Pierce, Town Clerk presented application and memo with recommendation to approve.

**MOTION:** Candy Meehan motioned to approve the Special Event Liquor License for the Lone Cone Library as presented.

- a. Kerri Welch seconded
- b. All others approved. Motion Passed.

**STAFF REPORTS:**

**Public Works – Randy Harris, Public Works Director**

Him and his crew has started snow plowing with the little snow we have got. Thanked the board for approving the purchase of the truck from Telluride Fire.

**Marshal Report – Kattie Neesham, Chief Marshal**

Completed the operations policy. It is available at any time for review. The PBTs are in and will be delivered soon to the school and restaurants.

**Administration – Amanda Pierce, Town Clerk**

Patti handed out a Memo from Mountain Village regarding their potential housing project describing the project they would eventually like to bring to Norwood.

Presented the engagement letter from Daniel Zemke Law Firm to represent the Town of Norwood in municipal cases. Herb McHarg will remain the attorney for other cases related to the Town of Norwood.

**MOTION:** Kerry Welch made a motion to approve hiring Daniel Zemke Law Firm and approves the engagement letter.

- a. Candy Meehan seconded
- b. All others approved. Motion Passed.

Randy Harris picked up the flooring that was ordered to update the upstairs floor in Town Hall.

Due to COVID, the Town’s Personnel Policy will need to be updated to reflect those changes. Patti plans to bring the updated version to the January meeting.

**Special Committee Reports/Announcements:**

*Mayor Parrino – None*

*Kerry Welch – (Beautification Liaison Hiring Update)* Kerry explained that Mayor Parrino had asked her to continue the hiring of the position since she was the only board member who had not spoken to one of the applicants. Kerry then announced that when the beautification position posted she did tell multiple people to apply for the position to see if anyone was interested, she asked if the board felt that causes a conflict; the board said they did not feel it was a conflict. Kerry asked someone in Ophir who has experience with landscaping and worked in parks, they also would have no knowledge of either of the parties who applied and would be able to base her decision on the bids submitted. After review of bids and letters of support, it was decided to hire Kim Campbell. The board agreed to move forward on that decision. The board asked Patti to offer the position to Kim Campbell and then send a letter to the other applicant.

*Jamie Shultz – None*

*Candy Meehan –* Candy has been working on a joint water grant with commissioner Holstrum, other water parties and Norwood Water Commission. She asked if the board would contribute the matching funds for the grant, they all agreed, and Mayor Parrino signed the MOU agreeing to contribute.

*Shawn Fallon – Left earlier in the meeting so not report*

**ADJOURN:**

**MOTION:** Jaime Schultz made a motion to adjourn at 9:40pm.

- a. Candy Meehan seconded
- b. All others approved. Motion Passed.

APPROVED

APPROVED AS CORRECTED

**DATE APPROVED:** 1/12/22

  
Amanda Pierce, Town Clerk