

Norwood Water Commission
Tuesday December 14th, 2021- Regular Meeting
Norwood Community Center 7:00 P.M.

Call to Order:

Finn Kjome called the regular meeting of the Norwood Water Commission to order at 7:00P.M. The Norwood Water Commission of San Miguel County, State of Colorado, met in regular session at the Norwood Community Center, 1670 Naturita Street, Norwood, Colorado. Those being present were as follows:

Present: **Chairman** – Finn Kjome, **Vice Chairman** – Ron Gabbett, John Owens, Mike Grafmyer and Jim Jensen

Staff: Patti Grafmyer - Administrator, Shawntel Darby-Turner – Secretary and Randy Harris – ORC

Absent: Jim Wells and Ray Cossey

Others: Tom Kyle

Via Zoom –

Review/Consent Agenda:

There was a **Motion** by Mike Grafmyer to approve the November 9th and November 29th, 2021 minutes and December 2021 bills and accounts as presented. John Owens seconded the **motion**. **All voted yes. Motion passed.**

Board Member Additions to Agenda:

Public Walk-In Period:

Tom Kyle presented the merit bonus proposal for the employees as he feels they kept everything running throughout the challenges that came with the last year and COVID-19. There was a **Motion** by Jim Jensen to approve the merit bonus as presented. John Owens seconded the **motion**. Mike Grafmyer abstained due to being related to an employee and Finn Kjome, Ron Gabbett, Jim Jensen as well as John Owens voted yes. **Motion passed.**

New Business:

a) **Brandi Platt – Request for Discount on Water Bill Due to Leak at 35130 County Road 35.75**

The Norwood Water Commission Board discussed Brandi Platt's request for a refund or a credit as she states that they had a leak after turning off the sprinklers and turning on the heat, which is when they discovered the leak. There was a **Motion** by Mike Grafmyer not to grant leniency due to Board policy. Ron Gabbett seconded the **motion**. **All voted yes. Motion passed.**

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b) Resolution 1214-W Series 2021, Approving 2022 Budget

After looking over the 2022 Budget and discussing, there was a **Motion** by Ron Gabbett to adopt the 2022 Budget. John Owens seconded the **motion**. Finn Kjome and Jim Jensen voted **yes** Mike Grafmyer abstained due to being related to an employee. **Motion passed.**

Old Business:

a) Ray Cossey – Further Discussion on Shared Water Line in Redvale

Ray Cossey was not present. Patti Grafmyer gave an update:

When she came back from vacation Ray came in and asked if he could sit down with her and Randy Harris to hammer this out. Patti asked him what came of the November meeting and he gave her his overview. She told him that she couldn't deviate from what she had sent to the Board previously as we are just staff. Patti spoke with Finn Kjome to ask what came out of the November meeting and then she called Ray back, stating that the Board had given him a couple of options – to share the trench with separate service lines or he could do a mainline extension. He asked to be put on the agenda again and that's why he was put on for this month.

Staff Reports/Announcements

a) Public Works Director's Report:

Randy Harris states that the reservoirs topped off at the end of November.

Staff is cleaning around the water treatment plant.

Williams Construction is working on fixing the Reeds' meter pit. They dug a 2-foot drainage ditch for the line to drain to daylight according to the regulations. They installed a curb stop at the property line and there are no leaks as of right now. They will upsize the drain line.

Randy presented a few changes to the rules and regulation for Material and Installation Specifications.

Chlorine educator in Filter Train #2 had some minor issues but they are taking care of it.

Things are going good with Stan, the new ORC. He's very involved.

Things are going well with the generator. It's starting every day. We are trying to run all the old gas out of it so we can put fresh gas in.

We tested the fire hydrant for the new subdivision going in on Pine Street. The pressure .

We are purchasing the tools we needed.

A deep clean was done on all the clarifiers.

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1. **Chlorine & Turbidity Reports/Fluoride Report/Submitted:**
Tests have been submitted and they look good.

2. **Water Production versus Usage:**
Randy Harris states that the water production has gone from 4.9 million gallons down to 3.9 million gallons.

- b) **Board Member Reports:**

Administration Reports:

1. Well requests

a) Ken Lukaszewki – 2023 County Road 42ZN

He was asked by Greg Powers, the Montrose County Well Commissioner, to get a letter from the Norwood Water Commission stating that we do not object to them drilling a well for the purposes of rehabilitating the native landscape, running a small ranch and a greenhouse. Mike Grafmyer asked if this would be exempt or non-exempt. Mike Grafmyer made a **Motion** to table this until the next meeting until we could get the correct interpretation from the state. Ron Gabbett seconded the **motion**. **All voted yes. Motion passed.**

b) Thomas and Marilyn Pitterle – 179 Catspaw Way

They would like to drill a well so they can have water. They were told by Greg Powers to get a letter of non-objection from the Norwood Water Commission. Ron Gabbett made a **Motion** to approve a letter of non-objection for the purposes of having water. John Owens seconded the **motion**. **All voted yes. Motion passed.**

Patti Grafmyer gave some clarification on the Jeff Donaldson project as that came up in the Ray Cossey discussion. Finn Kjome said he believed that a main line extension could be done across the highway and once the infrastructure was in then it would be ours. There was some confusion on if it had started or would happen in the future. Patti said the motion was in May when Jeff requested a larger line to go underneath the highway. The actual motion was “Mike Grafmyer made a motion that the Norwood Water Commission allow Jeff Donaldson to tie into the main line at the highway, install a 6-inch valve and go underneath the highway with 6-inch pipe. Jeff Donaldson will own the infrastructure until such time that the Water Commission takes it over and he will work on getting a utility easement for NWC before it is taken over. John Owen seconded it.”

Due Diligence was given to the Board for the Straw Reservoir. Patti asked if adding municipal water to this would be advantageous for the Farmer’s Water Development Company as well. The other thing Patti stated was that they have signed a lease with the land owner so they are truly moving forward.

Patti said that she and Randy are working on a job description for the 3rd public works position and they will be advertising in the first quarter of January.

Adjourn:

Motion by Mike Grafmyer to adjourn the meeting at 8:01P.M. Ron Gabbett seconded the **motion**. **All voted yes. Motion passed.**

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Approved:

Approved As Corrected:

Date:

Shauntele Dady-Jurner

1/11/22