

Town of Norwood Board of Trustees

Wednesday, November 10, 2021

Regular Session 7:00 p.m.

NORWOOD COMMUNITY CENTER

1670 Naturita St, Norwood, CO 81423

- And - Via Zoom

CALL TO ORDER:

The regular meeting of the Town of Norwood Board of Trustees, San Miguel County, and State of Colorado was called to order by Mayor Kieffer Parrino at 7:01 p.m. and those being present were as follows:

ATTENDANCE:

Mayor, Kieffer Parrino	PRESENT -Zoom		
Trustee, Candy Meehan	PRESENT	Trustee, Kerry Welch	PRESENT
Trustee, Jaime Schultz	PRESENT	Trustee, Shawn Fallon	PRESENT -Zoom

Town Administrator, Patti Grafmyer	PRESENT	Town Clerk, Amanda Pierce	PRESENT
Public Works Director, Randy Harris	PRESENT	Chief Marshal, Kattie Neesham	PRESENT

Others: Herb McHarg, Town Attorney. Multiple Community Members in person and zoom – those who spoke will be called out in the minutes

PUBLIC COMMENT: Molly Radecki spoke regarding a follow up on the work session with the board. She will be working with Robin Slater on an anti-bullying campaign. Additionally, she wished the board would have listened more on the Rural Development Grant instead of just referring to WEEDC for direction.

APPROVAL/REVIEW OF CONSENT AGENDA:

- Minutes of October 13, 2021
- Summary of October 20, 2021, Work Session
- November Bills and Accounts

MOTION: Shawn Fallon made a motion to approve the Consent Agenda.

- a. Kerry Welch seconded
- b. All others approved. Motion Passed.

BOARD BUSINESS:

Resolution No. 1110 Series 2021, 2020 Edition of the Model Traffic Code for Colorado Municipalities

Jaidyn Platt, Norwood Public School work-study student, presented the resolution to the Town board.

MOTION: Candy Meehan made a motion to approve Resolution No. 1110 Series 2021, 2020 Edition of the Model Traffic Code for Colorado Municipalities.

- a. Jaime Schultz seconded
- b. All others approved. Motion Passed.

Resolution No. 1111 Series 2021 regarding Opioid Settlement

Herb McHarg gave an explanation regarding the Opioid Settlement. The signed agreement will need to be sent to the Colorado Municipal league after executed.

MOTION: Kerri Welch made a motion to approve Resolution No. 1111 Series 2021 regarding Opioid Settlement

- a. Candy Meehan seconded
- b. All others approved. Motion Passed.

Colorado Community Revitalization Grant

Presented by: Amanda Pierce

Amanda Pierce presented the need for added security due to recent events in municipal court. This grant would allow for a small courtroom, conference room for an EOC, coworking office space, and updates in the community center. There were concerns from Shawn Fallon regarding not getting updates about the grant sooner since Amanda was already asking for letters of support. Shawn was also hesitant about the grant in general due to the cost of the project match. Jaime asked if it would be possible to use the new county sheriff annex, Kattie Neesham explained that a courtroom has a special design for security and the new annex would not fit those needs. The board gave the support to continue with the preapplication of the grant.

Letter of Support

Presented by: Kelvin Verity

Kelvin Verity presented the desire for a letter of support for the Colorado Revitalization Grant. He did add that it is the same grant, Colorado Revitalization Grant, that was just presented by town staff. Norwood Park and Rec is applying for the grant to help purchase the Oliver House.

MOTION: Candy Meehan made a motion to approve the letter of support for Norwood Park and Rec.

- a. Jaime Schultz seconded
- b. All others approved. Motion Passed.

Beautification Liaison hiring

Mayor Parrino stated that he had individually conversations with all the board members regarding the hiring for this position. One of the applicants had contacted most of the board members prior to the board's individual conversations. Kieffer felt the board was in agreement with what was discussed in those individual conversations including who to hire as well as a multiple year contract. Jaime Schultz stated she felt that the board should wait until after November 30 which was when the bid deadline was. All members agreed with that plan instead of the original discussion that Mayor Parrino had referenced. Krys Smith wanted to know what the position was, and this was explained to her.

MOTION: Kerri Welch made a motion to table until November 30th. Jaime seconded. After discussion the motion was amended.

Amended MOTION: Kerri Welch made a motion to run ad for the beautification position until November 31st and to have the Town Administrator appoint the position.

- a. Jaime Schultz seconded
- b. Shawn Fallon and Mayor Parrino voted No. All others approved. Motion Passed.

STAFF REPORTS:

Public Works – Randy Harris, Public Works Director

Randy stated that they are working on cleaning up potholes and getting the streets and drainage ready for winter. Candy Meehan asked him to see about getting acre feet of water usage.

Marshal Report – Kattie Neesham, Chief Marshal

Has ordered a fully equipped 2022 Tahoe for \$53,000, that will be paid for and delivered in January. Sold a couple firearms to Red Yeti Industries, a local FFL for approximately \$2,000, Kattie is hoping to get approval to purchase 2 – 9mm with outfitting for almost the same amount. These firearms will be issued to the deputy when hired and are the same handguns that other local agencies are using as well.

MOTION: Candy Meehan made a motion to approve the purchase of (2) 9mm with outfitting.

- a. Kerry Welch seconded
- b. All others approved. Motion Passed.

Administration – Amanda Pierce, Town Clerk

Amanda Pierce presented the purchase of Portable Breath Test (PBT) to help with the recent drunk driving concerns. All local on premises liquor license holders will be given PBT that they can use for education, games or for their resource in their establishments. The Lone Cone, The Divide, and Maggie’s Pizza will all have one as well as Norwood Public Schools. The school will be able to use for their dances, or other needs as they deem fit. The use of the PBTs will not be enforceable be law enforcement unless direct calls or issues arise. They should be used for education and a resource how each establishment feels helps them.

Norwood Fire has requested of staff to ask for closure of North Lucerne to be closed on Noel Night for the chili cook off and public safety.

MOTION: Jaime Schultz made a motion to close North Lucerne from the highway to the fire department on Noel Night.

- a. Shawn Fallon seconded
- b. All others approved. Motion Passed.

Prior to Patti’s departure she asked to schedule a budget work session and it was suggested as soon as possible. Kieffer asked if Amanda would send out a request with date options and the board could respond according to their schedule availability.

Small Business Campaign presentation. Amanda Pierce presented the idea of a Shop local shop small business campaign to help encourage the community to keep their shopping local. The town will purchase a cooler to giveaway. Every purchase over \$40 during the week of November 27 (small business Saturday) through December 5 (noel night weekend) will get an entry to win the cooler. Highlights of the businesses will also happen on the towns Facebook page to encourage people to shop local.

Special Committee Reports/Announcements:

Mayor Parrino – None

Kerry Welch – None

Jamie Shultz – Wanted to see if the Town had received any applicants for the Grant writer. Amanda explained that we had a couple of applications and would start interviews soon.

Candy Meehan – Requested a work session for a MOU for a grant that she was wanting to write. It was asked by the board to send out the same available dates at the same time as the budget work session dates.

Shawn Fallon – Setting up the ice rink on November 19 and December 3rd is Noel Night

ADJOURN:

MOTION: Shawn Fallon made a motion to adjourn at 8:24pm.

- a. Jaime Schultz seconded
- b. All others approved. Motion Passed.

APPROVED

APPROVED AS CORRECTED

DATE APPROVED: 12/8/2021



Amanda Pierce, Town Clerk