



APPLICATION FOR NEW SEWER SERVICE

PROCEDURE:

1. Submit a completed *Application for New Sewer Service*, along with a non-refundable \$50 application fee, payable to the Norwood Sanitation District.
2. The Public Works Director will review each new sewer service request. If the Director identifies technical concerns regarding the feasibility of sewer service, the applicant will be required to submit an engineering feasibility study **and** a \$500 deposit to cover the cost of the District’s engineering review.
3. If the Director determines that the service is feasible, the application will go to the Sanitation Board for final approval.
4. Once approved, the applicant must submit a *Sewer Service Contract*—in a form provided by the Sanitation District—and pay the applicable *Plant Investment Fee* within 30 days of approval.

Note: The Plant Investment Fee does not include the cost of materials or the installation of the sewer tap(s) and service line(s).

SEWER SERVICE ADDRESS:

- Attach vicinity locator map 8x5X11 of project location

PROPERTY OWNER:

NAME: _____

PROPERTY OWNER MAILING ADDRESS:

CITY: _____ STATE: _____ ZIP: _____

PHONE: _____ EMAIL: _____

DESCRIBE THE TYPE OF SERVICE REQUESTED, INCLUDE: NUMBER OF BUILDINGS; SIZE OF EACH BUILDING, USE OF EACH BUILDING; IF A MOTEL OR HOTEL, NUMBER OF ROOMS; NUMBER OF BATHROOMS AND THEIR FIXTURES; TYPE OF AND NUMBER OF LAUNDRY FACILITIES; AND TYPE OF AND NUMBER OF OTHER WATER FIXTURES.

NUMBER OF BUILDINGS TO BE SERVED? _____

USE OF BUILDINGS? _____

SIZE OF EACH BUILDING TO BE SERVED?

ADDITIONAL ROOM TO DESCRIBE THE TYPE OF SERVICE REQUESTED:

PROPERTY LIEN: In the event any user of the District’s sewer service fails to pay the rates, fees, and/or other charges fixed by the District for the connection to the facilities of the District, such rates, fees and/or charges may be certified by the Sanitation District to the County to become a lien upon the real property served, and may be collected as if they were part of the taxes upon said real property.

RULES & REGULATIONS OF THE NORWOOD WATER COMMISSION: All Applicants for sewer service are deemed to have read the District’s Rules & Regulations of the Norwood Sanitation District **PRIOR** to applying for service. By signing the application, the new customer agrees to all the Rules and Regulations of the Sanitation District as the same are amended from time to time. The Rules are incorporated by reference in this Application.

The facts stated in this Application are accurate to the best of my knowledge.

By: _____
Property Owner Signature

Date: _____

FOR OFFICE USE ONLY

DATE APPLICATION RECEIVED: _____ APPLICATION FEE PAID _____ PD WITH: _____

DIRECTOR DETERMINATION: Feasible Feasible – Engineer Review Not Feasible

Notes: _____

BOARD APPROVAL: _____ DATE APPROVED: _____

PIF PAID ON: _____ PD WITH: _____

CONTRACT SIGNED AND COMPLETE

RECORDS UPDATED ON: _____ BY: _____