

Norwood Water Commission
Tuesday, August 13th, 2024 – Regular Meeting
1670 Naturita Street, Norwood, CO 81423
7:00pm

CALL MEETING TO ORDER

Tony Daranyi called the regular meeting of the Norwood Water Commission to order at 7:00pm. The Norwood Water Commission of San Miguel County, State of Colorado, met in regular session at 1670 Naturita Street, Norwood, Colorado. Those present were as follows:

Present: **Chair** – Tony Daranyi, **Vice Chair** – Finn Kjome, Mike Grafmyer, Brad Campbell, and Ryan Howe

Staff: Secretary – Shawny Darby, ORC – Randy Harris, and Interim Administrator – Amanda Pierce

Absent:

Others: Attorney – Nicole Garrimone-Campagna, Paul Newton, Morgan Rummel, Earl McWilliams, Niki Herrera, Nick Herrera, Patrick McKeever, Bob McKeever, and Jim Wells

Via Zoom: Randy Harris

PUBLIC WALK IN PERIOD

NOTE: Please limit comments to 3 minutes. If comments are not related to an item on the agenda, there may be no Board response or action taken since the topic was not posted with proper notice and any comment could potentially violate the Colorado Open Meetings Law.

REVIEW AGENDA

Ray Cossey made a **motion** to add Niki and Nick Herrera to Board Business between C and D. Finn Kjome seconded the **motion**. All voted **yes**. **Motion passed**.

CONSENT AGENDA

- A. Minutes of July 9, 2024
- B. Minutes of July 16, 2024
- C. Minutes of July 24, 2024
- D. July 2024 Bills and Accounts

Finn Kjome made a **motion** to approve the consent agenda. Ray Cossey seconded the **motion**.

Discussion regarding the need to correct the July regular meeting minutes to show that Richard Nelson was not in attendance as a board member but as a member of the public and Ryan Howe was actually a board member at the time of the meeting. Additionally add information regarding the amount of the Environmental Assessment in the minutes. Lastly, corrections that were needed by Shawny Darby in the minutes will need to be corrected in the July 24th meeting.

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All voted yes. Motion passed.

BOARD BUSINESS

A. Robert McKeever – Application for New Water Service at Intersection of S. Market and Kiwi Street

Randy Harris states that his only concern is ensuring the meter is in a heated structure. Robert McKeever will keep Randy posted. There was discussion on the structure for the meter and different ideas were brought up by Patrick McKeever to see if they would suffice for approval.

Ray Cossey made a **motion** to approve the application for new water service at the intersection of South Market Street and Kiwi Street contingent on the approval by Randy Harris. Brad Campbell seconded the **motion**. **All voted yes. Motion passed.**

B. Joanne Lessard – Application for New Water Service at TBD on Ragsdale Road

Paul Newton discussed the application with the NWC Board. Randy Harris explained that the infrastructure is approximately 1400 feet away from where they plan to install the water tap. Randy also states that they would have to use the cistern design. An application for Main Line Extension will be required prior to moving forward. Full payment of the tap will not be required until 30 days after engineering approval.

Ray Cossey made a **motion** to approve the application for new water service at TBD on Ragsdale Road contingent on the approval of a Main Line Extension by engineering and Randy Harris and providing proof of legal ownership. Brad Campbell seconded the **motion**. **All voted yes. Motion passed.**

C. Morgan Rummel – Application for Water Service Extension at 41923 Highway 145

Morgan Rummel states San Miguel County needs something that shows we agreed to the new water service extension. Randy Harris states that he needs Morgan to assign the existing water tap to a lot and will be working with him. Morgan will assign the existing water tap to lot #9 leaving 11 water taps not paid for by him as he will be leaving the choice of tap up to the lot buyers.

Ray Cossey made a **motion** to approve the application for a new water service extension at 41923 Highway 145 as presented with a letter for San

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Miguel County. Brad Campbell seconded the **motion**. **All** voted **yes**. **Motion passed**.

D. Niki and Nick Herrera – Leak Forgiveness at 34705 County Road 36.50

Niki and Nick Herrera had a leak resulting in 102,000 gallons of usage. Randy Harris states they got right on repairing it as soon as they saw it through the gravel bed.

Finn Kjome made a **motion** to approve leak forgiveness per the leak policy. Brad Campbell seconded the **motion**. **All** voted **yes**. **Motion passed**.

Shawny Darby will let Niki know how much is forgiven as soon as possible.

E. NWC Interim Administrator Pay Structure

Tony Daranyi states that he spoke with Attorney - Nicole Garrimone-Campagna regarding the Interim Administrator contract and pay structure and Amanda Pierce will be paid as contracted.

F. Continued Raw Water Replacement Cards Discussion

Ray Cossey made a **motion** to approve a \$10.00 fee for replacement cards. Brad Campbell seconded the **motion**. **All** voted **yes**. **Motion passed**.

G. Redundant Line Grant Update

Finn Kjome updated the NWC Board. DOLA now has all the proof they need to know we legally exist as a separate entity capable of taking on our own debt as Amanda Pierce found the correct paperwork. We are done with the requirements for the PNA and it should be approved soon. Tony Daranyi discussed how to go about the Environmental Assessment with the wetlands survey to come first. Ray Cossey would like to get the hard copies of the two pending easements and needs to coordinate with another board member to accompany him when speaking with the surrounding landowners regarding 100 foot access. Ray will also get clarification from Catherine Carella on the accesses. Amanda will get forms printed for Ray and the landowners to fill out. The Environmental Assessment will begin August 23rd, 2024. Randy Harris offered to accompany Ray if no board members were available. Nicole Garrimone-Campagna states she is happy to review the forms. Finn will see if he can get ahold of a shaded area map.

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Amanda received documents from Jacqueline Franklin she believes are the easements – the assessor is hopeful and she has submitted them to SGM. Finn suggested they may need a work session early next week and Ray states he will give daily updates as he talks with each of the landowners.

H. CBI Letter

Tony Daranyi states there is nothing new to report. The letter has been sent. Mike Grafmyer asked if it was sent directly to Jason Hebrard. Tony explained that it must be referred by law enforcement. Mike explained that we had been referred by San Miguel County and that some things were already being investigated but Jason Hebrard knew nothing as of yesterday. Shawny Darby will get Tony the direct information Mike sent her, and Tony will directly email Jason.

I. Rate Study Update

Amanda Pierce sent the rate information to Scott Thomas. She and Randy Harris need to know what the Norwood Water Commission's existing debt is. Tony Daranyi let her know that the debt information is on the audit.

J. Additional Grant Opportunities

Tony Daranyi asked Amanda Pierce if she had extra time to look into other grant opportunities. Deana Sheriff is willing to come back for grant writing. Amanda Pierce would like the redundant line to play out first as grant management is a lot of work. Brad Campbell would like to table any more grants until we get through this part of the redundant line grant. Ryan Howe wanted to know how feasible it would be to get grants from the private sector, which is much like getting donations. Brad feels this is worth looking into. Nicole Garrimone-Campagna would like to look into this before there are any presentations. Amanda also explained that in-kind donations go a long way.

BOARD MEMBER REPORTS AND ANNOUNCEMENTS

STAFF REPORTS AND ANNOUNCEMENTS

Randy Harris states that he went to a water conference in Durango to satisfy his certificates.

They are redoing PRV #1 as there is huge concern for safety. He has contacted a contractor about it and should receive a bid by the end of the week to replace the entire vault.

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The security camera project is in progress. Jason has laid the electrical wiring. We are waiting for the cameras to be installed.

The Redvale project is now complete, including the Eades' line and the taps for the trailer next door.

We are working on an estimate for aeration for Reservoir 2. We have lost our chance at the grant we were working on as they decided they do not want to invest in us due to the Town of Norwood upheaval. We did lose a reservoir pump but will be replacing it.

Amanda Pierce updated the Norwood Water Commission on email domains. We were quoted \$15.00 per year to own a domain and \$6.00 per user per month for an email. IT implementation will likely be around a \$120.00 - \$150.00 an hour fee. This does not include any maintenance or issues that may or may not arise. Nicole Garrimone-Campagna definitely recommends having our own emails as they are particularly helpful with CORA requests and any communication is subject to CORA.

Ray Cossey made a **motion** to purchase the necessary domain and email plans for the Norwood Water Commission board members and staff. Brad Campbell seconded the **motion**. **All voted yes. Motion passed.**

Amanda presented congressional direct spending. The Town of Norwood has applied through Senator Hickenlooper's office for \$2,924,000 for red line. The House and Senate have to pass the Bill first and then it has to go through the President. Once passed, the process will take place in the winter. Nucla was awarded this but it took five years to receive it and they are now turning back due to lack of funding. This would be an \$11,000,000 project for the replacement of water lines. We will have an approximated \$7,000,000 gap with in kind donations. The newspaper has already been calling about it. It will be the end of next year before there would be approval.

Amanda will be noticing 2 seats open for appointments as Mike Grafmyer and Finn Kjome both have terms that are up. She will send them applications to reapply, should they choose to do so. The notices will be posted on Facebook, the website, and will be publicly noticed.

ADJOURN

Finn Kjome made a **motion** to adjourn the meeting at 8:31pm. Mike Grafmyer seconded the **motion**. **All voted yes. Motion passed.**

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Approved:

Corrected:

Approved as