

Norwood Sanitation District
Thursday, February 13, 2025 –Regular Meeting
1670 Naturita Street, Norwood, CO 81423
6:30pm

CALL MEETING TO ORDER

Bernice White called the regular meeting of the Norwood Water Commission to order at 6:40pm. The Norwood Sanitation District of San Miguel County, State of Colorado, met in regular session at 1670 Naturita Street, Norwood, Colorado. Those present were as follows:

BOARD MEMBERS PRESENT: **Chair** – Bernice White, Mike Grafmyer, Tom Kyle, and Kerry Welch

STAFF: Secretary – Shawny Darby

ABSENT: **Vice Chair** – Brad Campbell, Administrator – Amanda Pierce, and ORC – Randy Harris

OTHERS:

VIA ZOOM: Town Administrative Director – Sara Owens

PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA

CONSENT AGENDA

- A. *Minutes of January 9, 2025*
- B. *January Bills and Accounts*

Mike Grafmyer made a **motion** to approve the consent agenda as presented. Tom Kyle seconded the **motion**. **All** voted **yes**. **Motion carried**.

BOARD BUSINESS

- A. *Resolution 0213-S Series 2025: Appointing a Designated Election Official and Authorizing Designated Election Official to Cancel Election*

Mike Grafmyer made a **motion** to adopt Resolution 0213-S Series 2025: Appointing a Designated Election Official and Authorizing Designated Election Official to Cancel Election as presented. Kerry Welch seconded the **motion**. **All** voted **yes**. **Motion carried**.

- B. *Returned Payment Policy*

Mike Grafmyer made a **motion** to adopt the Returned Payment Policy as presented with updates. Kerry Welch seconded the **motion**. Tom Kyle voted **no**. **Motion carried**.

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- C. *Resolution 0214 Series 2025: A Resolution Regarding Posting Locations for Public Notices and Public Meetings*

Mike Grafmyer made a **motion** to adopt Resolution 0214 Series 2025: A Resolution Regarding Posting Locations for Public Notices and Public Meetings as presented. Tom Kyle seconded the **motion**. **All** voted **yes**. **Motion Carried**.

BOARD MEMBER REPORTS AND ANNOUNCEMENTS

STAFF REPORTS AND ANNOUNCEMENTS

- *Randy Harris, Public Works Director*

Public Works Director report hereunto attached.

- *Amanda Pierce, Administrator*

Amanda Pierce sent out new Requests for Proposals.

ADJOURN

Mike Grafmyer made a **motion** to adjourn the meeting at 6:57pm. Kerry Welch seconded the **motion**. **All** voted **yes**. **Motion carried**.

APPROVED:

APPROVED AS CORRECTED: