

Norwood Water Commission
Tuesday, February 11, 2025 – Regular Meeting
1670 Naturita Street, Norwood, CO 81423
6:30pm

CALL MEETING TO ORDER

Finn Kjome called the regular meeting of the Norwood Water Commission to order at 6:32pm. The Norwood Water Commission of San Miguel County, State of Colorado, met in regular session at 1670 Naturita Street, Norwood, Colorado. Those present were as follows:

BOARD MEMBERS PRESENT: **Chair** – Finn Kjome, Ray Cossey, and Ryan Howe

STAFF: NWC Point of Contact – Amanda Pierce, Secretary – Shawny Darby, and ORC – Randy Harris

ABSENT: Board Member - Brad Campbell

OTHERS:

VIA ZOOM: **Vice Chair** – Tony Daranyi, Board Member - Jenny Russell, Town Administrative Director – Sara Owens, Brian Schaffer, Yuliana, Neoma Salvaje, Kerry Welch, Andrea Bonini, and Ellen Metrick

PUBLIC WALK IN PERIOD

REVIEW AGENDA

CONSENT AGENDA

- A. Minutes of January 14, 2025
- B. January Financials

Jenny Russell made a **motion** to approve the consent agenda corrected. Ray Cossey seconded the **motion**. **All** voted **yes**. **Motion carried**.

BOARD BUSINESS

- A. Notice of Call for Annual Meeting – FWDC

After Board discussion, Ryan Howe volunteered to attend the Notice of Call for Annual Meeting for the Farmer's Water Development Company.

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B. Norwood Water Commission Emails Update – Jason
LaFlamme

C. Grants Updates

Jenny Russell updated the Board on the grant after obtaining the UEI number. Catherine Carella of SGM was able to get us her contract for SGM's work on the grant. Finn Kjome forwarded this to Nicole Garrimone-Campagna, but she has not seen it yet. Finn and Amanda met this morning to gain an understanding of what role SGM has in the management of this grant. Jenny Russell would like to get Catherine scheduled as soon as possible, and she would like to do it during the day.

Finn Kjome states that we are still working on the redundant line. We are trying to get some help with the cost of the Environmental Assessment. He would like to go ahead and kick off with the Environmental Assessment as soon as the weather is good. Lauren Kirn put together a grant application and Amanda Pierce submitted it February 5th asking for \$21,000.00.

Sara Owens and Amanda Pierce had a call with Region 10 discussing the redundant line and reservoir 3 projects so they will keep an eye out for some funding opportunities.

D. Proposal Reviews for Grant Writing Services

We have received four proposals. After Board discussion, the Board does not feel that the fee schedules were what they were envisioning as they were expensive, and they did not want to waste anyone's time. They look great if we had that big of a budget. The Board would like to try putting out RFPs again. Jenny Russell mentioned business to business funding from the Bureau of Reclamation. Amanda Pierce mentioned WEEDC who is willing to help wherever they can as well as Region 10. It is difficult to find administrative type of grants. There was further discussion, and the Board wanted to know if we could seek out someone more local. Two of the firms that sent in RFPs showed interest in working with us within our capabilities.

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E. Returned Payments Policy

Amanda Pierce presented an updated Returned Payment Policy.

Ray Cossey made a **motion** to accept the Returned Payment Policy as presented. Ryan Howe seconded the **motion**. **All** voted **yes**. **Motion carried**.

F. Private Sector Funding Update – Ryan Howe

Amanda Pierce gave updates and presented a rough draft of the program details. Finn Kjome expressed that he would like the Board to look it over more and send some comments. No account has been set up for it yet.

BOARD MEMBER REPORTS AND ANNOUNCEMENTS

Ryan Howe wanted to know if we had figured out the cost of the redundant line. Finn Kjome the masterplan has a lower bid due to when it was written and this not been engineered. The Board then discussed what our next steps were.

STAFF REPORTS AND ANNOUNCEMENTS

- Randy Harris, Public Works Director
 1. Class D Water Treatment Operator – Earl McWilliams

Randy Harris states that Earl McWilliams has been very dedicated and persistent but did earn his Class D Water Treatment Operator certification.

Randy states that we had an insane number of frozen meters. We had twenty-six. There were maybe ten in the first three years. The reservoir is down to four feet, we should be good. Cory Colombo has also created an insulation packet.

- Amanda Pierce, Administrator

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We finally got our UEI number and we will have that forever. We got the Environmental Assessment grant to DOLA. We are moving along with getting Sara Owens on board. We are waiting on an update regarding the shared environment for documents.

Amanda is still working on the procurement account as it was sent to the Town of Norwood instead of the Norwood Water Commission. It is interest bearing. She is also still waiting on the rate study.

The Board further discussed what could potentially be done to facilitate grant funding in light of the current Federal funding freeze.

ADJOURN

Ray Cossey made a **motion** to adjourn the meeting at 7:56pm. Tony Daranyi seconded the **motion**. **All** voted **yes**. **Motion carried**.

APPROVED:

APPROVED AS CORRECTED: