

09/01/26
13:01

SAN MIGUEL COUNTY SHERIFF'S OFFICE
Law Total Incident Report, by Location, Nature

147
Page: 1

Nature of Incident	Total Incidents

Location: DISTRICT 4	
Domestic Dispute / Violence	2
DUI AND DUID	1
Probation Violation	1
TRAFFIC ACCIDENT	1
Traffic Offense	1
Criminal Trespass	1
Welfare Check/ATL	2

Total Incidents for This Location:	9

Total Incidents for This Report: 9

Report includes:

All dates between `00:00:01 08/01/26` and `11:59:59 08/31/26`
All agencies
All natures
All locations matching `DIS4`
All responsible officers
All dispositions
All clearance codes
All observed offenses
All reported offenses
All offense codes
All circumstance codes

*** End of Report /tmp/rpt4dhCuE-rplwtir.r5_1 ***

Traffic Stops - 17
Citations 4

NORWOOD TOWN BOARD OF TRUSTEES - MINUTES

Meeting on: Wednesday August 12, 2026

Regular Session starting at: 7:00 p.m.

Meeting at: 1670 Naturita Street, Norwood CO 81423 at Norwood Town Hall and Zoom option.

Call Regular Meeting To Order

The regular meeting of the Town of Norwood Board of Trustees was called to order by Mayor Candy Meehan at 7:00 pm.

Board Attendance:

Mayor – Candy Meehan - Present

Mayor Pro-Tem – Shawn Fallon – Present

Trustee – Bernice White - Present

Trustee – Micheal Grady – Absent

Trustee – Liza Tanguay – Present

Staff Attendance:

Town Manager – Sara Owens – Present

Public Works Director – Randy Harris – Present

Town Clerk – Cidney Ross - Present

Other Attendance:

Lisa Foxwell. Emily Haight. J. David Reed – Dufford and Waldeck – via zoom. Caroline Dunkin – SMWCD. April Montgomery - SMWCD. Paul Hora – SMPA.

Public Comment for Items Not on the Agenda

Lisa Foxwell shared a letter from the Lone Cone Legacy Trust involving the Swimming Pool Fund and request to put a pool at the old Norwood Public School property, which is now owned by the Town of Norwood.

Special District and Stakeholder Reports or Announcements

- **San Miguel Sheriff's Office – written report**
- **Norwood Parks and Recreation District**

Liza Tanguay, representing the Norwood Park and Rec District, shared the success of Shakespeare in the park and Music on the Mesa. Liza Tanguay also shared that the Livery will host the Pioneer Days Family Dance and Chamber Music in the upcoming months.

Consent Agenda

1. Minutes of July 08, 2026
2. July Town of Norwood Financials
3. Budget to Actuals

Shawn Fallon motioned to approve the Consent Agenda. Bernice White seconded the motion. All voted. Motion carried.

Executive Session

Legal Advice — § 24-6-402(4)(b) - For a conference with the City Attorney for the purpose of receiving legal advice on specific legal questions pursuant to C.R.S. § 24-6-402(4)(b).

Liza Tanguay motioned to enter executive session as indicated at 7:19pm. Shawn Fallon seconded the motion. All voted. Motion carried.

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Executive Session concluded at 7:35 pm. Bernice White motioned to adjourn executive session. Shawn Fallon seconded the motion. All voted. Motion carried.

Board Business Agenda

1. Approval of Resolution No. 2026-0812: A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF NORWOOD, COLORADO, SETTING A PUBLIC HEARING TO CONSIDER THE REMOVAL FOR CAUSE OF A MEMBER OF THE TOWN PLANNING COMMISSION, PROVIDING NOTICE OF THE GROUNDS FOR REMOVAL, AND ESTABLISHING HEARING PROCEDURES

The board and staff discussed changing the time of the September 09, 2026 public hearing to begin at 5:30. Staff pointed out that the location 1675 Summit St, needed to be corrected to say 1670 Naturita St, Norwood, CO. Bernice White motioned to approve Resolution No. 2026-0812: A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF NORWOOD, COLORADO, SETTING A PUBLIC HEARING TO CONSIDER THE REMOVAL FOR CAUSE OF A MEMBER OF THE TOWN PLANNING COMMISSION, PROVIDING NOTICE OF THE GROUNDS FOR REMOVAL, AND ESTABLISHING HEARING PROCEDURES upon correction of time and location. Liza Tanguay seconded the motion. All voted. Motion carried.

2. Approval of Ordinance No. 0813 Series 2026: AN ORDINANCE OF THE BOARD OF TRUSTEES OF THE TOWN OF NORWOOD, COLORADO, AMENDING THE NORWOOD MUNICIPAL CODE TO ESTABLISH A TOWN-WIDE SPEED LIMIT OF FIFTEEN (15) MILES PER HOUR ON ALL TOWN STREETS UNLESS OTHERWISE POSTED

Staff discussed with the board that, upon adoption, Ordinance No. 0813 Series 2026 will not take effect for 30 days. Shawn Fallon motioned to approve Ordinance No. 0813 Series 2026: AN ORDINANCE OF THE BOARD OF TRUSTEES OF THE TOWN OF NORWOOD, COLORADO, AMENDING THE NORWOOD MUNICIPAL CODE TO ESTABLISH A TOWN-WIDE SPEED LIMIT OF FIFTEEN (15) MILES PER HOUR ON ALL TOWN STREETS UNLESS OTHERWISE POSTED. Bernice White seconded the motion. All voted. Motion carried.

3. Randy Harris, Public Works Director – 5 Years of Service

The board recognize Randy Harris for his 5 Years of Service to the Town of Norwood. He was presented with a plaque from the Town.

4. Approval of Special Event Permit for the Lone Cone Legacy Trust, Located at 1555 Summit St, Norwood, CO 81423

Emily Haight explained for the board that the Special Event Liquor License was for the 10th Annual Harvest Day Celebration.

Shawn Fallon motioned to approve Special Event Permit for the Lone Cone Legacy Trust. Bernice White seconded the motion. All voted. Motion carried.

5. Approval of Special Event Permit for the Norwood Parks and Recreation District, Located at 1555 Summit St, Norwood, CO 81423

Liza Tanguay, representing the Norwood Parks and Rec District, explained to the board that the Special Event Liquor License Application will be for the Pioneer Days Family Dance and for the Dark Night Dinner.

Shawn Fallon motioned to approve Special Event Permit for the Norwood Parks and Recreation District. Bernice White seconded the motion. All voted. Motion carried.

6. Approval of Ordinance No. 0814 Series 2026: AN ORDINANCE REPEALING AND REPLACING TITLE 7, SECTION 5.08 OF THE TOWN OF NORWOOD LAND USE CODE REGARDING "LIGHTING STANDARDS," ADOPTING THE 2026 DARKSKY INTERNATIONAL U.S. MUNICIPAL CODE FOR OUTDOOR LIGHTING, AND ESTABLISHING STANDARDS TO PROTECT PUBLIC SAFETY, PRESERVE THE NIGHT SKY, IMPROVE ENERGY EFFICIENCY, AND PROVIDE FOR ADMINISTRATION AND ENFORCEMENT, AND CODIFYING THE SAME

Bernice White motioned to approve Ordinance No. 0814 Series 2026: AN ORDINANCE REPEALING AND REPLACING TITLE 7, SECTION 5.08 OF THE TOWN OF NORWOOD LAND USE CODE REGARDING "LIGHTING STANDARDS," ADOPTING THE 2026 DARKSKY INTERNATIONAL U.S. MUNICIPAL CODE FOR OUTDOOR LIGHTING, AND ESTABLISHING STANDARDS TO PROTECT PUBLIC SAFETY, PRESERVE THE NIGHT SKY, IMPROVE ENERGY EFFICIENCY, AND PROVIDE FOR ADMINISTRATION AND ENFORCEMENT, AND CODIFYING THE SAME. Liza Tanguay seconded the motion. All voted. Motion carried.

7. Approval of Updated Lease Agreement – 1110 Lucerne St, Norwood, CO 81423

Sara Owens stated to the board that Grover Price did agree to the \$75 increase to rent.

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Bernice White motioned to approve the Updated Lease Agreement at 1110 Lucerne St. Liza Tanguay seconded the motion. All voted. Motion carried.

8. Approval of Updated Lease Agreement – 1475 S Pine St, Norwood, CO 81423 - Option to Purchase and Right of First Refusal Agreement

Sara Owens suggested to the board that a property appraisal may be necessary to decide on a purchase price. Bernice White motioned to approve the Updated Lease Agreement at 1475 S Pine St. Shawn Fallon seconded the motion. All voted. Motion carried.

9. San Miguel Power Association – Update

Paul Hora from San Miguel Power Association presented the board with the update. He explained that there will be a 6%-8% rate increase and that paper billed customers will see an additional \$2.00 charge.

10. Letter of Support – John Brockrath, Norwood Fire Protection District Chief

Candy Meehan explained to the board that the Letter of Support has already been sent to the M.A. board, the Town board only needed to ratify the latter.

Bernice White motioned to ratify the Letter of Support for Fire Chief John Bockrath. Shawn Fallon seconded the motion. All voted. Motion carried.

11. San Miguel Water Conservancy District – Water Commission Terms

Representatives Caroline Dunkin and April Montgomery from the San Miguel Water Conservancy District discussed options with the Board of Trustees to extend Norwood Water Commission Terms and to amend the Merger Agreement. The discussion concluded with the understanding that a Work Session should be scheduled with the SMWCD, Board of Trustees, and NWC to discuss it further.

12. Conservation Trust Fund Transfer

Sara Owens discussed with the board that the Conservation Trust Fund (Lottery Money) should be moved into the COLO Trust Account, then into a subaccount, to begin earning interest.

Liza Tanguay motioned that the Conservation Trust Fund be moved into an interest-bearing account through COLO Trust. Bernice White seconded the motion. All voted. Motion carried.

13. Extension of Moratorium

The board and staff discussed the need to extend the moratorium on large residential construction permits until December 31st, 2026, to allow time for code amendments to be completed and implemented. This is also due to noticing requirements.

Shawn Fallon motioned to extend the moratorium to December 31. Bernice White seconded the motion. All voted. Motion carried.

14. Pocket Park Signage

Liza Tanguay motioned for staff to coordinate with contractors to relocate the wooden happening kiosk in the Pocket Park to location that was previously discussed at the work session. Bernice White seconded the motion. All voted. Motion carried.

15. Discussion of Raw Water Board Rules and Procedures

The board discussed giving authority of the raw water system to the Norwood Water Commission, with three voting members from the raw water system and three non-voting members. This will be a subcommittee of the Norwood Water Commission.

Shawn Fallon motioned to adopt the Draft Raw Water Board Rules and Procedures. Liza Tanguay seconded the motion. All voted. Motion carried.

16. Discussion of Employee Emergency Procedures

Bernice White raised concerns about safety protocols, and staff discussed existing measures like door locks and safety procedures, though specific emergency protocols like fire drills were noted as not being fully established. Staff will discuss further during weekly staff meetings.

Staff Reports

a. Public Works Director, Randy Harris

Randy Harris provided an update on public works, focusing on drainage construction on Cedar Street necessitated by monsoon flooding, with plans to replace an 18-inch culvert with a 36-inch pipe and address utility crossings.

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b. Town Manager, Sara Owens – written report

c. Town Clerk, Cidney Ross

Cidney Ross discussed attending a clerk conference in Fort Collins and training new staff member Annie Crews.

Mayor // Trustee Reports and Announcements

d. Mayors Report – written report

e. Trustee Reports

Liza Tanguay shared her report including the GOCO Roadshow and West End Vision Stewardship Committee meeting.

Adjourn

Shawn Fallon motioned to adjourn the Board of Trustees Regular Meeting at 9:26. Bernice White seconded the motion.

All voted, meeting adjourned.



APPROVED



APPROVED AS CORRECTED

DATE APPROVED:

Minutes Taken by: Cidney Ross, Town Clerk

TOWN OF NORWOOD						
ACCOUNTS PAYABLE - August 2026						
				TOWN PAID	NWC Portion	NSD Portion
PD	10-22-250	AFLAC	Employee Insurance	\$ 1,010.04	\$ 325.15	\$ 129.09
PDCC	10-43-240	Amazon	Printer Paper	\$ 97.98	\$ 32.66	\$ 32.66
PD	10-51-275	Black Hills Energy	Town Hall - Gas	\$ 49.97		
PD	10-52-495	Bruin Waste	1670 Naturita St Trash Pickup	\$ 196.97		
PD	10-52-495	Bruin Waste	2096 County Rd Y43 Trash Pickup	\$ 130.84	\$ 43.61	\$ 43.61
PD	10-80-604	CAM Electric	EV Charging Station	\$ 12,142.95		
PD	10-43-132	CEBT	Employee Insurance	\$ 5,068.80	\$ 1,892.28	\$ 105.82
PD	10-43-230	Cidney Ross	CMCA Training Expense Reimbursment	\$ 179.48		
PDCC	10-43-270	Clearnetwork	Utilities - Fiber	\$ 202.34		
PDCC	10-43-134	Colorado Department of Labor and Employment	Unemployment Insurance	\$ 99.50		
PD	10-60-250	Farmers Daughter Car and Dog Wash	PW Vehicle Washes	\$ 100.00		
PDCC	10-43-251	iWorq	Annual Payment	\$ 2,332.67		
PD	10-43-251	iWorq	January Overpayment Reimbursment	\$ 1,334.00		
PD	10-80-606	KLJ Engineering	Land Use Code Update	\$ 13,902.98		
PD	10-43-132	MASA	Medical Transport Benefit for Staff	\$ 160.00		
PDCC	10-43-250	Microsoft	Online Services	\$ 104.16		
PD	10-60-250	Norwood Pit Stop	Public Works Supplies	\$ 70.00		
PD	10-43-285	Norwood Water Commission	1475 S Pine Utility	\$ 49.21		
PD	10-43-430	Nucla Elementary School	Employee Child Care Benefit	\$ 416.00		
PDCC	10-43-510	Pinnacol Assurance	Workers Insurance	\$ 831.00	\$ 498.60	\$ 332.40
PD	10-80-606	San Miguel County Assessors	Mineral Estates	\$ 100.00		
PD	10-60-270	San Miguel Power Assoc	1670 Naturita St	\$ 403.98		
PD	10-60-270	San Miguel Power Assoc	Lights and Flashers	\$ 10.46		
PD	10-60-270	San Miguel Power Assoc	Lights and Flashers	\$ 616.29		
PD	10-60-270	San Miguel Power Assoc	Lights and Flashers	\$ 10.46		
PD	10-60-270	San Miguel Power Assoc	1130 Lucerne St	\$ 33.00		
PD	10-43-285	San Miguel Power Assoc	1475 S Pine	\$ 123.00		
PDCC	10-80-604	TrafficSign	EV Charging Sign	\$ 52.76		
PD	10-60-250	United Companies	Road Supplies	\$ 1,123.64		
PD	10-43-132	United Life Insurance	Employee Insurance	\$ 18.68	\$ 6.54	\$ 5.60
		US Bank	Emp. Med 8/14	\$ 562.12		
		US Bank	Town SS 8/14	\$ 2,403.54		
		US Bank	Emp. FWT 8/14	\$ 1,394.92		
		US Bank	Emp. Med 8/28	\$ 587.18		
		US Bank	Town SS 8/28	\$ 2,510.78		
		US Bank	Emp. FWT 8/28	\$ 1,462.81		
PD	10-60-480	USA Bluebook	PW Supplies	\$ 302.72		
PDCC	10-43-240	Vista Print	Sara Owens - name plate and business cards	\$ 70.79		
PD	10-42-310	Zemke and Associates	TON Municipal Court	\$ 400.00		
Total Bills Paid				\$ 50,666.02	\$ 2,798.84	\$ 649.18
Raw Water Account						
	San Miguel Power		Raw Water Shack	\$ 41.14		

Report Criteria:

Includes only accounts with balances and activity

Includes grand totals

Account Number	Account Title	2026-26 Current year Actual	2026-26 Current year Budget	Earned Expended Percent
GENERAL FUND				
TAXES				
10-31-100	CURRENT YEAR PROPERTY TAXES	101,814.58	125,579.00	81.08
10-31-300	SALES TAX	362,588.25	513,384.00	70.63
10-31-350	MARIJUANA SPECIAL TAX	2,875.70	15,000.00	19.17
10-31-400	FRANCHISE TAXES-BH Energy	4,340.43	5,497.00	78.96
10-31-500	CIGARETTE TAX	436.26	912.00	47.84
10-31-600	HIGHWAY USERS TAX	17,949.52	24,000.00	74.79
Total TAXES:		490,004.74	684,372.00	71.60
LICENSES AND PERMITS				
10-32-100	DOG LICENSES/MISCELLANEOUS	250.00	500.00	50.00
10-32-210	SPECIAL CONSTRUCTION PERMIT	305.00	200.00	152.50
10-32-250	MARIJUANA APPLICATION/LIC.	750.00	500.00	150.00
10-32-300	LIQUOR LICENSES	1,125.00	1,372.00	82.00
Total LICENSES AND PERMITS:		2,430.00	2,572.00	94.48
INTERGOVERNMENTAL REVENUE				
10-33-540	COUNTY APPROP. - ROAD & BRIDGE	7,743.16	6,000.00	129.05
10-33-550	SALARY REIMBURSEMENT-NSD	81,961.51	126,959.00	64.56
10-33-560	SALARY REIMBURSEMENT-NWC	141,997.67	202,515.00	70.12
Total INTERGOVERNMENTAL REVENUE:		231,702.34	335,474.00	69.07
CHARGES FOR SERVICES				
10-34-240	ANNEXATION & SUBDIVISION FEES	1,850.00	2,000.00	92.50
Total CHARGES FOR SERVICES:		1,850.00	2,000.00	92.50
FINES AND FORFEITURES				
10-35-100	COURT FINES	1,978.00	3,000.00	65.93
Total FINES AND FORFEITURES:		1,978.00	3,000.00	65.93
MISCELLANEOUS REVENUE				
10-36-120	COMMUNITY CENTER - USER FEES	495.00	500.00	99.00
10-36-250	Checking Acct. Interest	155.89	250.00	62.36
10-36-300	RENTAL INCOME	18,151.00	25,200.00	72.03
10-36-500	SPECIFIC OWNERSHIP	1,879.49	1,000.00	187.95
10-36-700	AUTO REGISTRATION	1,197.39	2,000.00	59.87
10-36-900	SUNDRY REVENUES	10,543.04	20,000.00	52.72
Total MISCELLANEOUS REVENUE:		32,421.81	48,950.00	66.23
CONTRIBUTIONS AND TRANSFERS				
10-39-105	Grant Matching	265,056.85	566,537.00	46.79
10-39-200	Summit Sidewalk Project	10,320.53	527,785.00	1.96
10-39-201	LPC Grant	16,943.21	101,250.00	16.73
10-39-300	CONTINGENCY FUND - TRANSFER	458,000.00	150,000.00	305.33

Account Number	Account Title	2026-26 Current year Actual	2026-26 Current year Budget	Earned Expended Percent
10-39-500	CARRY OVER - GENERAL FUND	.00	36,660.00	.00
Total CONTRIBUTIONS AND TRANSFERS:		750,320.59	1,382,232.00	54.28
LEGISLATIVE				
10-41-230	TRAVEL/TRAINING BOARD	50.00	4,500.00	1.11
10-41-240	MASA	.00	800.00	.00
Total LEGISLATIVE:		50.00	5,300.00	.94
COURT				
10-42-310	PROF & TECHNICAL - MAGISTRATE	1,200.00	6,000.00	20.00
10-42-320	POSTAGE/COURT	.00	50.00	.00
10-42-330	OFFICE SUPPLIES/FORMS/COURT	.00	50.00	.00
Total COURT:		1,200.00	6,100.00	19.67
ADMINISTRATIVE - TOWN HALL				
10-43-110	WAGES - TOWN MANAGER	59,269.03	85,000.00	69.73
10-43-120	WAGES-TOWN CLERK	42,960.20	60,000.00	71.60
10-43-125	WAGES- DEPUTY TOWN CLERK	2,856.70	29,000.00	9.85
10-43-127	WAGES-CODE ENFORCEMENT OFFICE	.00	24,000.00	.00
10-43-131	BENEFITS/FICA/TOWN SHARE	52,051.77-	35,000.00	148.72-
10-43-132	BENEFITS/HEALTH INSURANCE	18,320.07	35,000.00	52.34
10-43-134	BENEFITS/UNEMPLOYMENT INS	318.05	1,500.00	21.20
10-43-210	BOOKS, SUBSCRIPTIONS & MEMBERS	1,877.51	4,000.00	46.94
10-43-220	PRINTING & PUBLISHING	142.59	400.00	35.65
10-43-230	TRAVEL/TRAINING	3,791.69	5,500.00	68.94
10-43-240	OFFICE SUPPLIES AND EXPENSE	171.21	2,000.00	8.56
10-43-250	EQUIPMENT - SERVICE CONTRACT	7,209.25	7,000.00	102.99
10-43-251	lworks Annual Contract	3,666.67	4,500.00	81.48
10-43-270	UTILITIES - ELECTRICITY	67.19	1,000.00	6.72
10-43-280	TELEPHONE	2,823.31	3,720.00	75.90
10-43-285	UTILITIES - EMPLOYEES	649.76	2,000.00	32.49
10-43-290	Professional/Contract	1,238.00	5,000.00	24.76
10-43-310	PROFESSIONAL/TECHNICAL/PLANNER	6,030.00	5,000.00	120.60
10-43-315	Office/Billing Clerk	24,583.44	44,000.00	55.87
10-43-360	ELECTIONS	30.00	4,000.00	.75
10-43-410	ASAP Payroll	2,794.00	2,500.00	111.76
10-43-420	POSTAGE	1,950.54	2,500.00	78.02
10-43-421	SPRING CLEANUP	4,000.00	4,000.00	100.00
10-43-422	DONATION - MENTAL HEALTH	500.00	500.00	100.00
10-43-423	DONATION - JUVENILE DIVERSION	.00	2,500.00	.00
10-43-424	Fireworks	2,200.00	2,200.00	100.00
10-43-425	Baskets, Banners, Beautificati	388.96	2,200.00	17.68
10-43-426	Unawweep Tabeguache Byway	500.00	500.00	100.00
10-43-427	DONATION - SAN MIGUEL RESOURCE	500.00	500.00	100.00
10-43-428	Norwood Roping Club	500.00	500.00	100.00
10-43-429	DONATION - WRIGHT STUFF	9,000.00	9,000.00	100.00
10-43-430	Child Care Employee Benefit	2,912.67	5,000.00	58.25
10-43-431	Donation-EcoAction Partners	1,700.00	1,700.00	100.00
10-43-435	High School Scholarship	.00	1,000.00	.00

Account Number	Account Title	2026-26 Current year Actual	2026-26 Current year Budget	Earned Expended Percent
10-43-440	Hoof and Paw	1,000.00	1,000.00	100.00
10-43-445	Local Food Bank	4,000.00	4,000.00	100.00
10-43-450	Local Celebrations	209.36	500.00	41.87
10-43-455	Norwood Cemetary	4,000.00	4,000.00	100.00
10-43-460	Music on the Mesa	5,000.00	5,000.00	100.00
10-43-480	SPECIAL DEPARTMENT SUPPLIES	3,977.64	1,500.00	265.18
10-43-490	PUBLIC RELATIONS	943.01	2,000.00	47.15
10-43-510	INSURANCE AND SURETY BONDS	18,148.66	13,000.00	139.61
10-43-610	Team Building	410.79	2,000.00	20.54
10-43-630	Bank Service Charges	335.29	800.00	41.91
10-43-740	CAPITAL OUTLAY/EQUIPMENT/BUILD	2,349.34	2,000.00	117.47
10-43-760	401K-RETIREMENT ALLOCATION	3,000.00	24,000.00	12.50
10-43-770	COMPUTER SOFTWARE UPGRADE	1,285.95	5,000.00	25.72
Total ADMINISTRATIVE - TOWN HALL:		195,559.11	457,020.00	42.79
NON-DEPARTMENTAL				
10-50-310	PROFESSIONAL SERVICES - LEGAL	28,876.00	25,000.00	115.50
10-50-320	PROFESSIONAL SERVICES - AUDIT	.00	7,000.00	.00
Total NON-DEPARTMENTAL:		28,876.00	32,000.00	90.24
COMMUNITY CENTER				
10-52-260	MAINTENANCE & CLEANING	2,688.93	8,000.00	33.61
10-52-270	UTILITIES - POWER	270.65	3,400.00	7.96
10-52-275	UTILITIES - HEAT	104.78	2,000.00	5.24
10-52-485	SPECIAL SUPPLIES/LANDSCAPING	352.50	3,500.00	10.07
10-52-495	TRASH SERVICE	756.78	2,500.00	30.27
Total COMMUNITY CENTER:		2,660.08	19,400.00	13.71
MISCELLANEOUS IMPROVEMENTS				
10-53-260	MISCELLANEOUS IMPROVEMENTS	.00	2,000.00	.00
10-53-270	Lease Property Expenditures	.00	3,000.00	.00
Total MISCELLANEOUS IMPROVEMENTS:		.00	5,000.00	.00
POLICE DEPARTMENT				
10-54-300	CONTRACT - SMSO	110,240.00	114,480.00	96.30
Total POLICE DEPARTMENT:		110,240.00	114,480.00	96.30
BUILDING INSPECTION				
10-58-310	PROF SERVICES/BUILDING INSPECT	1,050.00	1,200.00	87.50
Total BUILDING INSPECTION:		1,050.00	1,200.00	87.50
STREETS/PUBLIC WORKS				
10-60-110	PUBLIC WORKS II	44,995.49	66,000.00	68.17
10-60-130	PUBLIC WORKS I	35,865.97	61,667.00	58.16
10-60-131	PUBLIC WORKS III	40,038.89	63,820.00	62.74
10-60-132	PUBLIC WORKS DIRECTOR	75,434.59	109,840.00	68.68

Account Number	Account Title	2026-26 Current year Actual	2026-26 Current year Budget	Earned Expended Percent
10-60-134	Public Works Fuel	7,600.80	7,000.00	108.58
10-60-220	CLOTHING ALLOWANCE/PW SHIRTS	585.00	700.00	83.57
10-60-230	TRAVEL	158.94	2,500.00	6.36
10-60-240	SAFETY/TRAINING	.00	1,000.00	.00
10-60-250	EQUIPMENT/REPAIRS & MAINT.	14,832.88	20,000.00	74.16
10-60-260	ADA IMPROVEMENTS	.00	500.00	.00
10-60-270	UTILITIES - ELECTRICITY	4,137.57	15,000.00	27.58
10-60-280	PHONES	73.04	1,500.00	4.87
10-60-310	PROF SERVICES - CONTRACT LABOR	1,430.75	7,000.00	20.44
10-60-460	SNOW REMOVAL & STREET CLEANING	.00	6,000.00	.00
10-60-470	Street & Alley Drainage	.00	3,500.00	.00
10-60-480	MATERIALS/SUPPLIES/STREETS	4,079.44	45,474.00	8.97
10-60-490	PW INFRASTRUCTURES	377.97	4,000.00	9.45
Total STREETS/PUBLIC WORKS:		229,611.33	415,501.00	55.26
EMPLOYEE TAXES				
10-80-601	Future Projects Matching	12,527.00	30,000.00	41.76
10-80-602	Drainage Study/JTF	66,263.93	313,000.00	21.17
10-80-603	CDOT Safer Sidewalks to School	6,871.99	689,966.00	1.00
10-80-604	POCKET PARK	180,260.31	252,591.00	71.36
10-80-605	Capital Outlay	2,424.88	15,792.00	15.36
10-80-606	LAND USE CODE UPDATE	47,889.39	202,500.00	23.65
Total EMPLOYEE TAXES:		316,237.50	1,503,849.00	21.03
TRANSFERS				
10-90-200	TRANSFER TO CONTINGENCY FUND	518,177.46	.00	.00
Total TRANSFERS:		518,177.46	.00	.00
GENERAL FUND Revenue Total:		1,510,707.48	2,458,600.00	61.45
GENERAL FUND Expenditure Total:		1,403,661.48	2,559,850.00	54.83
Total GENERAL FUND:		107,046.00	101,250.00-	105.72-

Account Number	Account Title	2026-26 Current year Actual	2026-26 Current year Budget	Earned Expended Percent
CONSERVATION TRUST FUND				
REVENUE				
20-30-100	LOTTERY PROCEEDS	.00	3,250.00	.00
20-30-200	INTEREST-CONSERVATION TRUST	.00	192.00	.00
Total REVENUE:		.00	3,442.00	.00
EXPENDITURES				
20-40-560	RECREATION	.00	3,100.00	.00
20-40-740	CAPITAL OUTLAY/BUILDING	.00	75,000.00	.00
Total EXPENDITURES:		.00	78,100.00	.00
CONSERVATION TRUST FUND Revenue Total:		.00	3,442.00	.00
CONSERVATION TRUST FUND Expenditure Total:		.00	78,100.00	.00
Total CONSERVATION TRUST FUND:		.00	74,658.00-	.00

Account Number	Account Title	2026-26 Current year Actual	2026-26 Current year Budget	Earned Expended Percent
CONTINGENCY FUND				
REVENUE				
22-30-200	INTERGOVERNMENTAL INTEREST	195.99	.00	.00
Total REVENUE:		195.99	.00	.00
EXPENDITURES				
22-40-550	GENERAL GOVERNMENT	159,774.46-	150,000.00	106.52-
Total EXPENDITURES:		159,774.46-	150,000.00	106.52-
CONTINGENCY FUND Revenue Total:		195.99	.00	.00
CONTINGENCY FUND Expenditure Total:		159,774.46-	150,000.00	106.52-
Total CONTINGENCY FUND:		159,578.47-	150,000.00-	106.39
Grand Totals:		267,016.45	325,908.00-	81.93-

Report Criteria:

Includes only accounts with balances and activity

Includes grand totals



Suicide Prevention Month Proclamation

In Recognition of the 2026 Suicide Prevention Month

This Proclamation recognizes suicide as a national and statewide public health problem, and suicide prevention as a national and statewide responsibility, and designates **September 2026** as “Suicide Prevention Month” in _____.

- **WHEREAS**, in 2025, our region experienced 27 community member deaths by suicide, predominately middle to late aged white males (CDPHE);
- **WHEREAS**, in 2025, 1,293 Coloradans died by suicide with the majority being in the age range of 25-54 (CDPHE);
- **WHEREAS**, each year, approximately 14 million adults seriously think about suicide, 4.6 million make a plan for suicide, and 2.2 million adults attempt suicide (CDC);
- **WHEREAS**, our local Suicide Prevention, Awareness, and Recovery Coalition (SPARC) and organizations such as Thrive Community Health Network are dedicated to bringing hope to those affected by suicide through education, advocacy, and resources for those who have experienced suicidal thoughts or lost someone to suicide, and together urge that we:
 1. Recognize suicide as a preventable public health problem, that there is no single cause of suicide, that anyone can experience suicidal thoughts, and that recovery from suicidal ideation is possible.
 2. Acknowledge that no single suicide prevention program or effort will be appropriate for all populations or communities and address the disparity in access to mental healthcare for underserved and underrepresented groups while advocating to end these disparities.
 3. Support the efforts of SPARC in fostering connection, normalizing access to mental health & substance use services, supporting Postvention Plans for a community response when there is a loss, and spreading the message that **no matter the storm, we weather it together**.

Therefore, BE IT RESOLVED that, I, [NAME], [POSITION] of [TOWN, CITY, COUNTY] hereby designate September 2026 as “Suicide Prevention Month” in [LOCATION] Colorado.

Town of Norwood & EcoAction Partners 2027 Partnership Proposal



Who is EcoAction Partners

We are **environmental educators** who aim to cultivate a climate-literate community equipped with the knowledge and tools to take meaningful action. Through accessible education and events, we empower individuals to make informed decisions that strengthen local resilience and accelerate solutions. We serve as **community connectors**, facilitating collaborations with partners from across our region. By fostering alignment and collective action, we effectively move shared priorities into coordinated projects. As **impact implementers**, we put climate solutions into action through practical, on-the-ground programs that create immediate community benefits by helping households and businesses lower costs and strengthen local resilience. **We make sustainability achievable for the people and places we serve.**

Board of Directors:

Lance Waring, San Miguel County Commissioner
Kathy Green, Local business owner
Toby Brown, San Miguel Power Association Board Member
Todd Brown, Community member

Meagan Preece, Local business owner
Dan Enright, Town of Telluride Council Person
Beth Lakin, Town of Ridgway Mayor Pro-Tem

Staff:

Emma Gerona, Executive Director
Siobhan Montoya Lavender, Development Director
Kendra Held, Climate Action Coordinator

Mollie Theis, Outreach and Education Coordinator
Kim Wheels, Special Projects Coordinator
Jay Saxton, Weatherization Programs Auditor
Jacqueline Hess, Weatherization Programs Administrator



Our Mission

is to drive collective climate action in our rural mountain communities

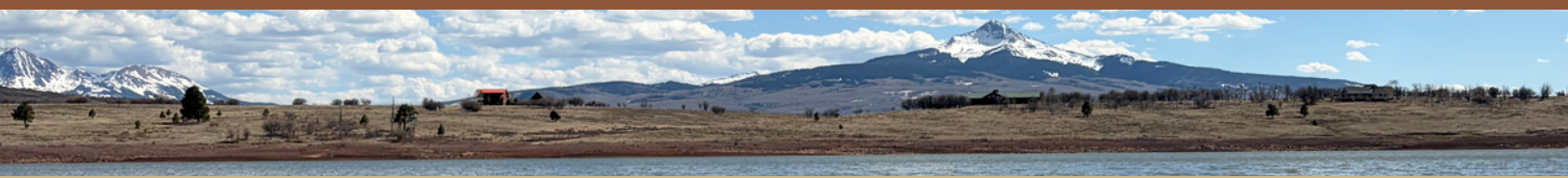
We Envision

a region where people and their communities partner to enhance local self-reliance to ensure a sustainable, resilient, and equitable future.

Why Partner With Us

Though we are a small organization and community with relatively low emissions compared to other regions, **we have a meaningful opportunity to lead by example.** By aligning with Colorado's statewide emission reduction goals, already adopted by all **10** governments in our region, **we can achieve an impact comparable to that of entire countries like Colombia.** Even as a small piece of the global picture, our collective action demonstrates how local leadership can drive outsized, scalable change.

EcoAction Partners delivers **tangible, local impact**, from jobs created and homes weatherized to community education and grants awarded, ensuring that **every dollar invested translates into visible, on-the-ground local benefits.** These direct outcomes not only strengthen the community today but also build long-term resilience for the region's people, economy, and environment.



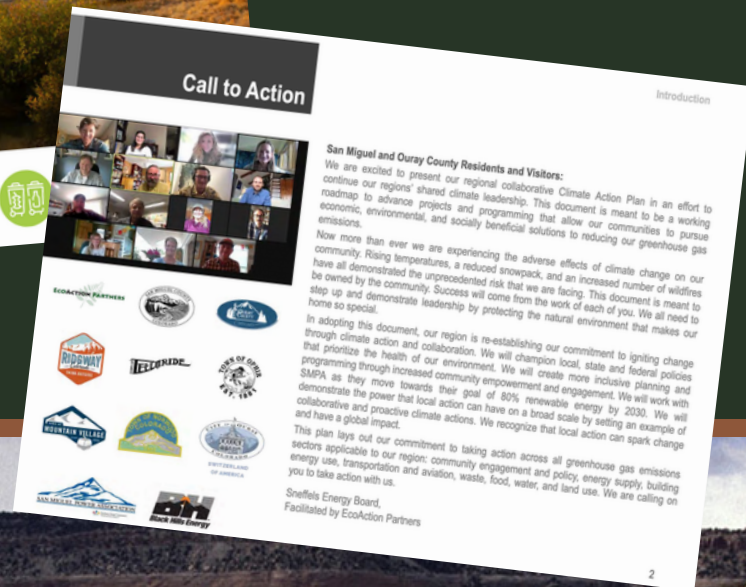
Partnership Scope

EcoAction Partners facilitated the development of a Regional Climate Action Plan in 2021, formally adopted by the Town of Norwood in 2023. The plan acts as a working roadmap for the next decade of climate action and covers 74 priority actions across eight sectors. EAP provides financial resources, technical expertise and a regional perspective to CAP program development and implementation.

We are requesting \$2000 for our 2027 partnership with the Town of Norwood. Investing in ongoing partnership with EcoAction will allow for facilitation of on-the ground programming benefitting the residents and visitors of Norwood, leveraged funding for regional climate projects made possible through nonprofit partnership and regional collaboration, and updated forecasting to best understand how we will reach Norwood's adopted emission reduction goals.



The CAP



Our proposed 2027 scope includes:

- 1. Community Connectors:** We will facilitate the regional Sneffels Energy Board, and associated subcommittees including Renewable Energy and Beneficial Electrification League (REBEL) and EV Readiness Taskforce. These collaborative spaces allow for shared lessons and efficiencies of scale for our capacity constrained partners. EcoAction supports our government partners without their own sustainability staff through grant application support, facilitation of collaborative meetings, and research and program development.

We will continue to facilitate progress on the floating solar project at the Norwood Water Commission Ponds. We believe this is an ideal project at the intersection of water quality and conservation, clean energy, economic viability, and resilience. This includes:

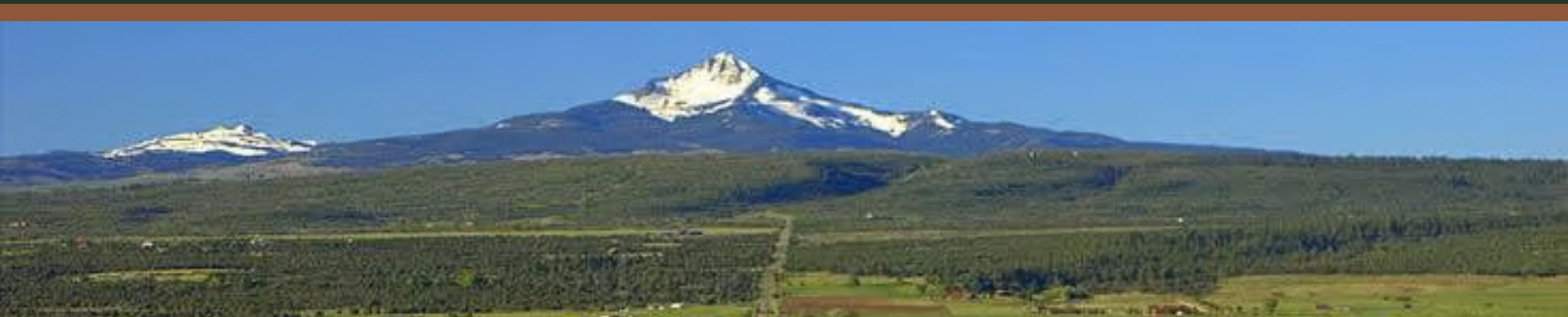
- Facilitation of School of Mines engineering and project analysis
- Ongoing search and grant application support for community outreach and construction funding
- Community outreach and engagement around community led energy projects and water savings

- 2. Impact Implementors:** We will implement on-the-ground programming with direct benefits to Norwood residents. These include:

- Colorado Affordable Residential Energy Program (CARE), providing free weatherization upgrades for income qualified homes.
- Residential and Small-Commercial Energy Audits to better understand where upgrades can have the biggest impact on health and safety, lowering utility bills, and reducing energy use.
- Energy Workforce Development Program ensures sufficient workforce to support modernization of our energy infrastructure. EcoAction can provide funding to support the time and cost of trainings for jobs in energy sectors including BPI training, Heat Pump installation, EV mechanics, solar installation and more!
- Green Grants provides funds for community led projects that reduce emissions. From heat pumps, solar, windows, greenhouses, and EV infrastructure, we understand that the rebates available are often not enough to make these upgrades financially feasible.

- 3. Environmental Educators:** We will cultivate a climate literate community, building trust and buy-in around climate priorities.

- Student Programming provides in-and out of classroom education opportunities for students to engage in regional climate efforts. This includes facilitation of the second Sneffels Youth Climate Summit, bringing together students to collaborate on actionable climate projects, attend a green career fair, and network with community leaders.
- Community workshops and roundtables allow residents and visitors to engage with regional resilience programming. From tabling at our local events, to film screenings with panels of local leaders, we meet people where they're at.
- We will develop a detailed GHG emissions report and updated forecasting to understand how we will best reach our goals.



Recent Accomplishments

Green Grants Comes to Norwood!

In 2025 EcoAction expanded the Green Grant Program to our whole service territory. We funded **five projects**, implemented in 2026 in Norwood for over **\$49,700**. The projects spanned heat pumps, windows, and EV infrastructure, all improving resilience and reducing emissions on the ground in Norwood. We are thrilled to bring this program back in 2026 and continue funding community driven projects!



Safe, Warm, and Efficient Homes for All!

EcoAction has served 18 homes in the CARE program so far in 2026. Since the program started in 2016 we have **weatherized 300+ homes with \$1.25+ million in free upgrades** and 50 metric tons of co2e avoided. The program addresses health and safety concerns including gas leaks, and air quality, lowers utility bills for people often living paycheck to paycheck, and creates better home comfort in our extreme climate!



Creating a Sustainable Workforce

EcoAction wants to help diversity our economy, creating well-paying sustainable jobs that can keep a healthy workforce in the area year-round. The goal of this program is to add new skilled labor to the energy sector and includes reimbursement for the cost of technical certifications and time spent in trainings. **Ten individuals have graduated** from the program and are now serving our region with solar and heat pump installations and more!



Leveraging our Rural Dollars

EcoAction does everything we can to create efficiencies for our small communities, especially around funding for climate programming. Some recent examples include:

1. EcoAction received over **\$190,000** to hire a full time staff person for three years with the goal of creating capacity for our resource constrained communities. This staff person has applied for grants, administers the Green Grants Program, and supports with facilitation of SEB meetings.
2. EcoAction was selected by a cohort of School of Mines engineering students with support from faculty and professional mentors to develop **detailed engineering specs, water quality testing, and cost analysis** for a potential floating solar project at the Norwood Water Commission water retention ponds to address algae and evaporation challenges. These services provided at no cost to the town would typically cost **\$40-50,000**.



Why EcoAction

The wildfires in our region this summer have highlighted the importance of coordinated climate mitigation measures and the value of in-home cooling and indoor air quality. CAP implementation allows for forward movement in this regard including building weatherization, sustainable workforce development, and community education and outreach.

We have worked closely with Norwood since 2009 to understand and address the Town's largest emitting sectors through programming and policies. We are dedicated to supporting your existing staff and elected officials in implementing climate action, creating opportunity for collaboration across the region, and leveraging funds to more efficiently reach your sustainability goal of 50% emission reductions by 2030. EcoAction Partners brings unparalleled on-the-ground expertise and deep familiarity with community dynamics, ensuring solutions are tailored to Norwood's unique needs and opportunities. We draw on a deep understanding of past sustainability efforts to guide and strengthen current climate action implementation. Our staff combines advanced degrees, extensive consulting experience, and established local relationships, allowing us to deliver high-quality, context-driven results.

We don't just want to adapt to a warming world, we want to mitigate climate change and protect our landscapes, forests and favorite places to recreate, those things that make this place feel like home. **At EcoAction we focus on system change rather than finger pointing.** We believe the joy of connecting with new places and communities is worth protecting, and that guilt over personal choices isn't what is going to solve climate change. The bigger opportunity is systems change: swapping out the fuel source behind an industry, redesigning a supply chain, or rebuilding energy infrastructure at scale. Take aviation, the fastest lever isn't asking people to fly less, it's scaling Sustainable Aviation Fuel so the flights already happening get cleaner. That's the kind of shift that moves the needle: focus on the industries and infrastructure responsible for the majority of emissions, not on individual behavior. We work in this space because we want to preserve the natural landscapes and ways of life that make this work worth doing.

Conclusion

This partnership represents a practical, forward-looking approach to climate action, one that aligns with Norwood's climate action goals and interest in supporting a resilient community for years to come. Your contribution of **\$2,000** will allow EcoAction to continue to support the Town with long-term climate planning, on-the-ground program implementation, and community education that reduces the burden on the Town's limited staff. Especially as federal and state dollars continue to disappear, EcoAction utilizes our regional scope to create year-round capacity allowing even a modest contribution to go further than if spent in-house. As fire, flood, and drought increasingly affect our community, they are placing real strain on financial planning and staff capacity, making now the ideal time to invest in climate mitigation work, addressing long term resilience for our region.



September 2026 Grants Update

Grant	Award Amount	Remaining Balance
LPC - Land Use Code Update	\$101,250	\$74,730.65
LPC - Master Plan Update	\$50,000	\$50,000
CDOT RMS - Pocket Park	\$242,591	\$18,228.20
OJT - Pocket Park	\$187,155	\$28,941.93
CDOT Sidewalk	\$448,480	\$448,480.00
DOLA EIAF-9696 Sidewalk	\$227,776	\$151,036.22
OJT - Master Drainage Study	\$313,566	\$170,841.66
CDOT HSIP - Norwood Hill	\$1,250,000	\$1,250,000.00
CDS FY26 - Redundant Waterline	\$1,250,000	\$1,250,000
OJT - Redundant Waterline	\$500,000	\$500,000

Estimated Percentage Completed Reporting

30% Quarterly

0% Quarterly

95% Quarterly

95% Quarterly

0% Quarterly

25% Quarterly

95% Quarterly

0% N/A

0% N/A

0% Quarterly

Notes

Phase 1 nearing completion with adoption set for Oct

Contract approval on agenda

Getting ready to close out

Getting ready to close out

Need to discuss

Need to discuss, grant expires Jan 2027

Study near completion, funding left for design

Need to discuss -CDOT offer to absorb with overlay project

Still applying through EPA

**SHORT-TERM RENTAL
BUILDING AND ENVIRONMENT HEALTH DEPARTMENT
INSPECTIONS**

INSPECTION FEE: \$75.00 (payable to San Miguel County)

Pursuant to Land Use Code Section 5-3001 B. VI. this fee is upon initiation of an application for a Short-Term Rental Permit. **Approved Permits require subsequent renewals at two year intervals and will only require an affidavit signed by the applicant that the unit complies with all safety standards as listed in Section 5-30.**

Permitted Short-Term Rental Residences shall meet the conditions and standards as provided in Land Use Code Section 5-30 SHORT-TERM RENTAL. (A copy of these standards is available for review on the front page of the Planning Department webpage.)

Section 5-3001 B. IV. states that Dwellings must have an onsite wastewater treatment system recognized and approved by the County Environmental Health Department. The County Site Inspector will review submitted applications for compliance.

Section 5-3001 B. VI. states the rental residence will be inspected by the County Building Department for surface type safety concerns. Note: Building Department inspections are performed Monday – Thursday – 8:00am to 5:00pm. A 24 hour notice is required, please call 970-728-3923.

Inspection Requirements: International Residential Code Compliance
Emergency Egress from all sleeping rooms
Smoke / CO Detectors – inside and outside of each sleeping room
Ingress/egress path of travel
Operable fire extinguisher in proximity to the kitchen

AFFIDAVIT

I, _____ certify that the dwelling
Owner/Partners/Corporate Name

located at, _____ complies with all surface type safety
Physical Address of the Short-Term Rental

concerns as listed in San Miguel County Land Use Code Section 5-30 [emergency escape windows in bedrooms, smoke and CO detectors, and ingress/egress paths of travel].

Certification:

By signing this document, I declare that the dwelling listed above is compliant with all the safety standards listed in Land Use Code Section 5-30 Short-Term Rental.

Property Owner's Signature	Date
----------------------------	------

- **SECTION 5-30: - SHORT-TERM RENTAL**

- **5-3001 - General**

This section shall govern the use and occupancy of a Single-family Residence, Condominium Unit or Duplex Unit by a third party for compensation for less than thirty (30) consecutive days. Accessory Dwelling Units and/or Caretaker Units and County R-1 Housing Deed-Restricted Units are not eligible for Short-Term Rental. The rental of accessory structures, recreational vehicles, camping spaces, and other spaces not located in primary dwelling unit is not allowed as a Short-Term Rental. A permit for a Short-Term Rental is not required in the West End (WE) Zone District; however, all applicable taxes shall be collected and remitted as set forth in Section [5-3001](#). A. Short-Term Rentals are prohibited in the Open Space (OS) Zone District, the High Country Area (HCA) Zone District, and the Affordable Housing Planned Unit Development (AHPUD) Zone District.

5-3001A.

Purpose

The purpose of this section is to promote public health, safety and general welfare by establishing standards for rental of a Primary Residence for less than thirty (30) consecutive days. These regulations are also intended to ensure that individuals or entities that Short-Term Rent a residence in the unincorporated areas of San Miguel County are collecting and remitting the requisite State and County Sales Tax and County Lodging Tax. (C.R.S. 39-26-102 (11), (C.R.S. 39-26-104 (1) (f)) Any individual or entity advertising a residential unit for Short-Term Rental in any media including the Internet or who has hired a property manager to handle the Short-Term Renting of a residence is required to comply with the standards in Section [5-3001](#) and obtain a County Short-Term Rental Permit.

5-3001B.

Standards

I.

County Permit

The owner(s) must complete the application for and obtain a Short-Term Rental Permit approval from the County. An approved Permit is valid for a two-year period and must be renewed every two (2) years.

II.

Registering with the Colorado Department of Revenue (CDOR)

Short-Term Rental of a residential unit requires the property owner to file with the CDOR and provide the County Planning Department with a copy of their State Sales Tax License. Taxes may be collected and remitted by property managers or on-line rental platforms that book short term rentals on the owner's behalf. The use of a property management company or on-line rental platform does not relieve the property owner of the responsibility to register with CDOR and to collect and remit taxes.

III.

The County Short-Term Rental Permit number must appear in a conspicuous place on all Short-Term Rental advertising materials.

IV.

The Short-Term Rental shall only be rented to a single party. If renting rooms instead of the entire dwelling unit, individual guest rooms shall not be rented out to multiple parties.

V.

If the Short-Term Rental is not served by a municipal or community sewer system the Dwelling must have an onsite wastewater system recognized and approved by the County Environmental Health Department according to their applicable regulations. Existing systems do not need to be repaired or replaced unless required by the County Environmental Health Department.

VI.

If the Short-Term Rental is not served by a municipal or community water system, the Dwelling must have a domestic well permitted by the Colorado Division of Water Resources that provides sufficient quantity and quality of potable water.

VII.

Occupancy is limited to two (2) persons per bedroom or sleeping room unless the unit is on central sewer or additional occupancy has been incorporated into the capacity of the onsite wastewater treatment system (OWTS). In this case, the occupancy shall be limited to the number of people for which a County approved OWTS has been designed but in no case shall the occupancy exceed ten (10) people. Additional persons may be authorized through a specific Administrative Review process where it is determined that the OWTS as designed and built is adequate for the proposed use.

VIII.

The rental residence will be inspected by the Building Department for surface type safety concerns such as emergency escape windows in bedrooms, smoke and CO detectors, and ingress/egress paths of travel for a fee determined by the current Building Code as

adopted by the Board of County Commissioners on the initiation of an application for a Short-Term Rental Permit. Subsequent renewals at two (2) year intervals will only require an affidavit signed by the applicant that the unit complies with all safety standards as listed in this section.

IX.

Dwellings shall be equipped with operable smoke alarms and carbon monoxide alarms pursuant to State Statute (HB 091091) and the County's current adopted building code. Dwellings must contain an operable fire extinguisher in proximity to the kitchen.

X.

Parking Requirement: One (1) space per bedroom located on the subject property.

XI.

Dwellings shall have adequate trash containers sufficient to serve the guests. All trash containers must be in a bear proof enclosed structure such as a garage, barn, shed or a container designed to be bear-proof per LUC Section [5-407](#) A.X.

XII.

The property owner/manager shall provide each rental guest with a copy of "Being a Good Neighbor" and shall provide the County and the guest with the name, address and contact information, including a 24-hour contact telephone number of a current local contact person.

XIII.

The property owner shall notify each adjacent property owner in writing of the name and contact information for the 24-hour local contact and shall do the same notification when local contact information changes.

XIV.

It is the property owner's responsibility to determine whether there are private declarations and covenants within their subdivision that prohibits or further restricts the Short-Term Rental of residences.

XV.

The County Permit authorizes Short-Term Rental of a Primary Residence but the County is not responsible for the Short-Term Rental. Any concerns a renter has should be addressed to the local contact person or property owner.

Revocation of County Permit

Any short-term rental permit that the county issues pursuant to LUC Section [5-3001](#) B shall constitute a Development Permit for purposes of LUC Section [1-301](#) and shall be subject to revocation in accordance with LUC Section [3-101](#) for a permittee's failure to comply with any of the terms and/or conditions of the permit's approval, as well as any applicable LUC provisions, including, but not limited to LUC Section [5-3001](#) B. Standards.



COLORADO
Department of Transportation
Region 5

CDOT Region 5 Local Agency Group
3808 Main Ave
Durango, CO 81301

Sara Owens
Town Manager
Town of Norwood
1670 Naturita Street
PO Box 528
Norwood, CO 81423

September 8th, 2026

Ms. Owens,

The purpose of this correspondence is to notify the Town of Norwood that the Colorado Department of Transportation, CDOT, Region 5 is willing to include guided safety improvements on Norwood Hill, SH145 MM 96 to MM 98.5, into CDOT SA26092 SH145 Overlay Project for the purpose of incorporating the HSIP Awarded funds in the amount of \$1,250,000. By doing so the money will be transferred to CDOT for the purpose of completing the safety improvements.

The next action is CDOT completing an Operations Evaluation to explore potential safety improvements on Norwood Hill. Based on the engineering study a scope of improvements will be reviewed with Town of Norwood to create a priority list. Based on the funding budget, safety improvements will be incorporated into the project to the amount of the HSIP award. There will be a construction indirect rate applied to the estimated construction expense that covers CDOT expenses to deliver the construction project. The planned improvements plus the indirect rate will need to be within the awarded HSIP amount. CDOT will not charge for preconstruction expenses, design, advertisement, and clearances. Once the scope of safety improvements has a defined priority agreed between the Town of Norwood and CDOT, we will enter into an Intergovernmental Agreement to define the terms and conditions.

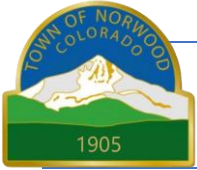
It is our understanding that CDOT SA26092 SH145 Overlay Project will be designed in 2026-2028 and be bid for construction in 2028 with construction planned for 2029.

If you have any questions or require additional information, please contact me.

Regards,

Bridget McDougall
CDOT R5 Local Agency Engineer





PUBLIC WORKS DIRECTOR REPORT – September 2026

Norwood Water Commission

- Service Line Repairs– 3
 - The guys replaced meters that were in question and broken. One being The Divides waterline on our side of the meter. we had to remove curb, gutter, and sidewalk to repair it.
- Main Line Repairs – 1
 - We had a mainline break just east of the cemetery. Eventually we found the waterline to be over 10' deep.
- Inspections/ Applications-1

The new school has submitted their application for service. I have it with SGM for review and will update when I have more information.
- Projects
 - Fire mitigation
 - Annual PM's on water plant equipment
 - We had Highmark Electric replace a backup battery and order a new generator cross over switch.
 - Continuing flushing especially in Redvale area and Deer Mesa
 - Still updating our digital mapping system
 - Working on Pneumatic valves.
 - Having Filter tech draft quote for upgrading valves to electric along with media replacement.

Work Orders:

- Water - 6
- Sanitation - 4
- Town – 12

Utility Locates:

- 32
- 3- emergency

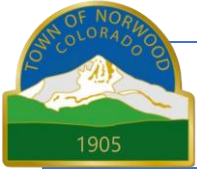
Raw Water Irrigation System

- Starting to winterize everything now, and repair the hole in the reservoir.

Norwood Sanitation District

- Service Line Repairs – 1
 - 3-Resident had their line cleaned.
- Main Repairs –0
 -
- Lagoon / discharge permit
 - I am still working on planning and bids for Lagoon improvements. Met with a company that specializes in evaporation systems. I will update once I have more information.
- Projects
 - PM's on lagoon equipment
 - Samples are all good
- Applications/Inspections-1

The new school has submitted their application for service. It is in review now.



Town

○ **Projects:**

- We are continuing with pothole repairs.
- Street sweeping preparing for Mountain to Desert riders.
- Still working in the alleys, bringing in road base to get them in shape.
- Maintenance equipment- skid steer, mini-ex, UTV, street sweeper.
- Final work on bike track
- Drainage work
- Town Park maintenance/sprinkler system and splash pad
- SGM drainage study is in the final stages
- Working on park playground
- The emergency culvert replacement on Cedar Street has expanded beyond the original scope of work. Rather than stopping halfway through the drainage, I made the decision to continue the repairs through summit street to eliminate the existing bottleneck and address the long-standing issues as a complete system. While this requires additional work, it will provide a more effective long-term solution and eliminate having to return and correct the same problem in the future. I believe this to be the best choice and most cost-effective solution.

Training, Meetings, Community Outreach, and Other Information:

- We are writing SOP's for our day-to-day tasks.
- Monthly tailgate safety meetings
- Insurance Audit
- Multiple meetings with FCI relating to new school
- Bike track
- Pocket Park



TOWN MANAGER REPORT – SEPTEMBER 2026

STAFF

- Weekly staff meetings
- Monthly board meetings

OPERATIONS

- Reconciliations
- Customer and office support
- Employment verification
- Development application
- Library/Town Park chat with Kerry Bentler
- Grant reimbursements
- Fence Permit follow up
- Agenda/Supporting Documents
- TON/NWC Audit follow up
- Process Payroll
- Dark Sky LOS to SMC
- Extension letter submitted for NWC EIAF 25-098 Grant
- Sales tax payments research
- EV Charger follow up
- Rental inquiries to Arleen
- LCLT grant report
- Public Complaint
- Civil Asset Forfeiture Annual Report
- Table/Chair Rental advertising
- Caselle community commitment grant application (Community Garden)
- Center lane sandwich board follow up with businesses
- CDOT Traffic and Safety meeting with Randy and Jennifer
- Lease renewals on rental properties
- CRA inquiry
- IG quarterly meeting
- NWC seat
- Benefits and Beneficiary acknowledgement form
- LUC Check in meeting with KLJ
- OJT follow up on Pocket Park
- BH funding meeting
- Speed limit reduction noticed in SMBF
- Draft raw water board rules and procedures
- Banking transfer to COLOTrust
- Community Garden chat with Leila and Marilyn
- Master Drainage Study review
- Business directory updated
- LCLT community grant (Community Garden Shed/Fence)
- AFLAC check in
- Grant spreadsheet clean up
- Clearnetworkx phone issues

- Cancel IWorq
- NSD banking follow up
- GOCO chat with Liza
- Master Plan contract review and sent to legal
- Annual CIRSA property audit with Martin
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TRAINING

- CIRSA Interpersonal Skills workshop
- CIRSA ADA Compliance webinar
- CIRSA HR Law workshop
- GOCO trail guide to funding webinar

PUBLIC OUTREACH

- Table and Chair rental advertising
- Tire disposal event advertising