



PO Box 528; 1670 Naturita St, Norwood, CO 81423

Phone: 970-327-4288 - Fax: 970-327-0451; www.norwoodtown.com

Employment Application

Town of Norwood, Norwood Water Commission, and Norwood Sanitation District

The Town of Norwood, Norwood Water Commission (NWC) and the Norwood Sanitation District (NSD) is an Equal Opportunity Employer and complies with the requirements of the **Colorado Anti-Discrimination Act** and all applicable federal and state laws. We do not discriminate on the basis of race, color, religion, sex, pregnancy, sexual orientation, gender identity, national origin, age, disability, veteran status, marital status, or any other status protected by law.

In accordance with the **Colorado Equal Pay for Equal Work Act**, compensation decisions are based on job-related factors including experience, education, and qualifications.

Position Information

Position Applied For: _____

Date of Application: _____

Type of Employment Desired

- Full-Time
- Part-Time
- Seasonal
- Temporary

Date Available to Start: _____

Applicant Information

Full Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____

Email: _____



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Are you legally authorized to work in the United States?

Yes No

Have you previously been employed by this organization?

Yes No

If yes, when: _____

Education

High School

School Name: _____

City/State: _____

Did you graduate? Yes No

College / University

School Name: _____

City/State: _____

Degree: _____

Field of Study: _____

Did you graduate? Yes No

Certifications / Training

Certification or Program: _____

Institution: _____

Date Completed: _____

Employment History

(List most recent employer first)

Employer 1

Employer Name: _____

Address: _____

Phone: _____



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Job Title: _____

Supervisor: _____

Dates Employed: From _____ To _____

Job Duties:

Reason for Leaving:

May we contact this employer? Yes No

Employer 2

Employer Name: _____

Address: _____

Phone: _____

Job Title: _____

Supervisor: _____

Dates Employed: From _____ To _____

Job Duties:

Reason for Leaving:

May we contact this employer? Yes No



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Skills and Qualifications

Please list any skills, licenses, certifications, or experience relevant to the position.

Professional References

Reference 1

Name: _____
Relationship: _____
Phone: _____
Email: _____

Reference 2

Name: _____
Relationship: _____
Phone: _____
Email: _____

Reference 3

Name: _____
Relationship: _____
Phone: _____
Email: _____



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Background Information

Have you ever been convicted of a crime that has not been sealed or expunged?

Yes No

If yes, please explain (a conviction does not automatically disqualify you from employment):

Applicant Certification

I certify that the information provided in this application is true and complete to the best of my knowledge.

I understand that any misrepresentation, omission, or falsification may result in disqualification from employment or termination if employed.

I authorize the Town of Norwood, NWC, and NSD to verify the information provided and to contact references and former employers regarding my qualifications.

If hired, I understand that employment is **at-will**, meaning that either the employee or the employer may terminate employment at any time, with or without cause or notice, unless otherwise provided by law or written agreement.

Signature: _____

Date: _____