

## Town of Norwood Board of Trustees

Wednesday, November 8, 2023

Regular Session 7:00pm

NORWOOD COMMUNITY CENTER 1670 Naturita St, Norwood, CO 81423

- And - Via Zoom

### CALL TO ORDER:

The regular meeting of the Town of Norwood Board of Trustees, San Miguel County, and State of Colorado was called to order by Mayor Candy Meehan at 7:00pm.

### ATTENDANCE:

|                                     |         |                                   |         |
|-------------------------------------|---------|-----------------------------------|---------|
| Mayor, Candy Meehan                 | PRESENT | Trustee, Shawn Fallon             | PRESENT |
| Trustee, Jaime Schultz              | PRESENT | Trustee, Morgan Rummel            | PRESENT |
| Trustee, Niven Drybrough            | PRESENT | Town Clerk, Amanda Pierce         | PRESENT |
| Town Administrator, Patti Grafmyer  | PRESENT | Deputy Town Clerk, Becky Hannigan | PRESENT |
| Public Works Director, Randy Harris | PRESENT |                                   |         |

Others: Regan Tuttle, and Stephanie Van Damme via Zoom

### PUBLIC COMMENT:

None

### CONSENT AGENDA:

Minutes of October 11, 2023, and October 25, 2023

November Financials

**MOTION:** Shawn Fallon motioned to approve the consent agenda.

- a. Niven Drybrough seconded.
- b. All others approved. Motion Passed

### BOARD BUSINESS:

#### Music on the Mesa by Norwood Parks and Rec, Daiva Chesonis

Daiva brought back an update to the board after the meeting with Rob Miller the talent agent at the Fair Grounds with Deanna Burbridge and Jaime Schultz, the meeting went well. Board discussion on where the taxes would go for vendors, and that the budget reflected an amount of \$5000.00 from the town upon budget approval.

#### Special Event Liquor License Application, Norwood Park and Rec District 1555 Summit Street

**MOTION:** Jaime Schultz motioned to approve the Special Event Liquor License for Norwood Park and Rec.

- a. Morgan Rummel Seconded
- b. All approved. Motion passed.

#### Manufacturing Facility, Dahlia Mertens

Dahlia talked to the Board about her proposed business that she is bringing to Norwood.

The Board Expressed their excitement for the possibility of a manufacturing facility in town that will be additional jobs to Norwood.

#### **SPECIAL DISTRICT AND STAKEHOLDER REPORTS:**

Daiva mentioned, "Try it Tuesday" events for NPRD and all the events coming up. She mentioned the possibility of the Ice Rink going up this winter.

Amanda Pierce talked about the Norwood Youth Organization opening an Adult CO-ED Volleyball League registration due by Nov. 25th and Thursday being the League nights.

#### **STAFF REPORTS:**

**San Miguel Sheriff's Office Calls for Service** – See written report for October.

#### **Public Works Director, Randy Harris –**

- Last month winterization, snow removal.
- Wade Garvey resigned, so Public Works is looking for another person to fill his position.

#### **Administrator Patti Grafmyer –**

- a. The Town is starting their Shop Local event starting December 1<sup>st</sup>. Prizes this year include a Blackstone Grill and a Dewalt Impact Tool Set. The Chamber of Commerce is donating towards the prizes.
- b. Dan Covault met with Patti requesting an amendment to the agreement that would have Code Enforcement help take care of a dog/s in the event of an arrest or accident to ensure the pet was not left. The Sheriff's Office would keep the facilities. Also, in the current contract, the Sheriff's Office does not charge the town for a 30-day jail stay and the plan will be to continue that agreement.

#### **Town Clerk, Amanda Pierce**

- Amanda and Becky Hannigan went to a Joint Task Force meeting in the West End to discuss the next round of funding.
  - The committee talked about using a portion of the monies for a Regional Grant Writer and Administrator for the Town of Norwood and West End municipalities. There is a possibility of a 3 to 5-year use if the application is approved. There is still a lot more work that needs done and discussed before even applying. Also, talking about a business and economic growth plan is in the discussion stages too for the communities.
- I have a call with an economic development program (Placer) that we can be a pilot program so we can see who has been at our events and where did they come from and all the places they visited during the event. It is extremely costly, but Amanda is hoping to be able to purchase it with grant funding or use it in the implementation of the economic business program with JUST Transition funds.
- As a region the municipalities are using funds to be able to keep using, WEEDC to help with Grants and additional Economic development.

#### **Code Enforcement Officer, Sharon Pape**

Written report was in the packet, along with a NACA Animal Control Officer 1 certification Sharon had completed. Patti discussed with the board the injured feral Feline bill and potential cost in the future to the town. The board agreed that processes need to be put into place so other options can be used and to keep fair and consistent use of funds.

#### **MAYOR AND TRUSTEE REPORTS:**

**Mayor Meehan** – See attached for full report.

Candy requested the board consider an amount of \$1500.00 to help with funding the Food Hub for the holidays.

**Motion:** Jaime Schultz made a motion to give the staff a budgetary amount of \$1500.00 to support the Norwood Food Bank.

- a. Niven Drybrough Seconded
- b. All approved. Motion passed

Mayor Meehan asked the board for consent to engage with attorney, David Reed about updating the Intergovernmental Agreement with the Norwood Water Commission and the Norwood Sanitation District that was put into place in 1999.

**Shawn** – Working on the Ice Rink for the year that NPRD owns and is placed at the Pig Palace. He stated the shade cloth needs to be replaced due to the Roping Club cutting it up. Shawn asked the Town for \$300.00 to replace the cloth.

**Motion:** Jaime Schultz made the motion to approve \$400 for a shade cloth for the Ice Rink.

- c. Morgan Rummel Seconded
- d. All approved. Motion passed

**Niven** – None

**Morgan** – None

**Jaime** – None

**ADJOURN:**

**MOTION:** Shawn Fallon made a motion to adjourn at 8:04pm.

- a. Candy Meehan seconded.
- b. All others approved. Motion Passed.

APPROVED

APPROVED AS CORRECTED

DATE APPROVED: *December 14, 2023*

  
Minutes Taken by, Becky Hannigan, Deputy Town Clerk

  
Amanda Pierce, Town Clerk