

NWC November Financials 2025

		NWC Portion
Amazon.com	Air Realse Valve	\$ 181.99
Black Hills Energy	CC Gas	\$ 66.82
Clearnetwork	Monthly Service - water treatment plant	\$ 120.00
Colorado Analytical	Water Testing	\$ 331.00
Dufford Waldeck	Legal Services	\$ 553.00
Farmers Water Development	Water Purchased based on contract	\$ 41,507.50
Garfield and Hect	Forest St Subdivsion	\$ 347.58
Pioneer Research Corporation	En Solv	\$ 272.86
Microsoft	Monthly Billing	\$ 6.30
San Miguel Power	Treatment Plant	\$ 1,584.69
San Miguel Power	Water Meter	\$ 31.19
San Miguel Power	Blue Tank	\$ 28.00
San Miguel Power	Coventry Tank	\$ 28.00
San Miguel Power	Master Tank	\$ 43.62
San Miguel Power	Cottonwood Creek Estates	\$ 29.76
San Miguel Power	162 Gurley Drive	\$ 32.73
State of Colorado	Grant Commodity	\$ 1,798.31
State of Colorado	Grant Commodity	\$ 1,206.44
Town of Norwood - Reimbursement	CEBT November	\$ 865.28
Town of Norwood - Reimbursement	TON PW Phones Reimbursment	\$ 132.74
Town of Norwood - Reimbursement	Centry Link PW Reimbusrment	\$ 111.57
Timberliine Ace Hardware	NWC CC	\$ 933.36
Oliver Construction	contract labor	\$ 940.00
USA BlueBook	PW Supplies	\$ 2,752.93
VistaPrint	Billing Clerk desk plate	\$ 26.31
VERO Broadband	PW Internet	\$ 38.00
Xpress Bill Pay	Monthly Service	\$ 112.25
West Elk Supply	Cylinder Rental	\$ 200.00
	TOTAL	\$ 54,033.42



NORWOOD WATER COMMISSION

Meeting on: Tuesday, November 18, 2025

Regular Session starting at: 6:30 p.m.

Meeting at: 1670 Naturita Street, Norwood CO 81423 at Norwood Town Hall and Zoom option.

Call Regular Meeting To Order

The regular meeting of the Norwood Water Commission was called to order by Finn Kjome at 6:30 pm.

Board Attendance:

Board Chair - Finn Kjome – Present

Vice Chair - Tony Daranyi – Present

Member – Ray Cossey - Present

Member – Jenny Russell – Present Via Zoom

Member – Ryan Howe – Present

Member- Jaime Perce- Present

Staff Attendance:

Administrator Director – Sara Owens – Present

Public Works Director – Randy Harris – Present

Billing Clerk – Miracle Ubence-Present

Public Attendance:

None

Call Regular Meeting To Order

The Norwood Water Commission Regular Meeting was called to order at 6:33 by Finn Kjome.

Public Comment for Items Not on The Agenda

There were no public comments.

Executive Session

§ 24-6-402(4)(f), C.R.S. Discussion of personnel matters involving employee reviews and compensation

The board held an executive session to discuss personnel matters involving employee reviews and compensation. As required by the Open Meetings Law, this executive session has been electronically recorded.

Ray Cossey called the Executive Session to order at 6:35pm. The Executive Session concluded at 6:55 p.m.

Review Agenda Items

Consent Agenda

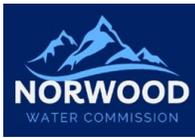
MOTION: Tony Daranyi motioned to approve the consent agenda. Ray Cossey seconded the motion. All voted, motion carried.

1. October Financials
2. October 14, 2025, Minutes

Board Business Agenda

1. Lewis Williams Penalty Forgiveness- The board reviewed a penalty forgiveness request from Lewis Williams, discussing his multiple properties and history of delinquent payments. After further discussion, the board agreed to follow their existing policy, which requires customers to pay in full before service can be resumed. They decided to send a final notice with a 30-day deadline for the customer to pay in full or have to pay PIF.

MOTION: Jenny Russell made a motion giving 30 days to pay off the full balance or pay the PIF fee. Ray Cossey seconded the motion. All Voted. Motion has passed.



NORWOOD WATER COMMISSION

Meeting on: Tuesday, November 18, 2025

Regular Session starting at: 6:30 p.m.

Meeting at: 1670 Naturita Street, Norwood CO 81423 at Norwood Town Hall and Zoom option.

2. Susan Griffin Leak Forgiveness- The board granted full leak forgiveness to Susan Griffin.
MOTION: Ryan Howe motioned to approve full forgiveness. Ray Cossey seconded that motion. All voted. Motion carried.
3. Edward McCashion Leak Forgiveness- The board granted full leak forgiveness to Edward McCashion.
MOTION: Ryan Howe motioned to approve full forgiveness. Ray Cossey seconded that motion. All voted. Motion carried.
4. Approval of water application for Gustav Ryerson- Randy Harris moved to send his application to the engineers due to the complexity of this project. The board postponed approval and agreed to send this to the engineers for further analysis.
5. Approval of water application for Samuel Bon- Ray Cossey moved to approve Samuel Bon's application. Tony Darayni seconded the motion. All voted. Motion has passed.
6. 2026 Budget Public Hearing – The board focused on the 2026 budget and water rates. Town proposed a 10% rate increase, which would generate \$218,000 in revenue. However, there was discussion about potentially applying the increase only to users above a certain threshold to protect low-income customers. The board agreed to consider implementing a tiered water rate system in the future, with a work session planned for January. They also discussed the need to balance water conservation with revenue generation for infrastructure projects.
MOTION- Tony Darayni motioned to approve the 2026 Budget. Jaime Perce seconded the motion. All voted. Motion Passed.
7. Raises- The board also voted to approve raises for staff, including a 3% cost of living adjustment and a \$1 per hour incentive for certifications. They briefly touched on the town's benefits package, which includes health, dental, and vision insurance, as well as life insurance policies.
MOTION- Jenny Russell motioned to approve raises. Ray Cossey seconded the motion. All voted. Motion has passed.
8. Rate Increase- They board approved a 10% rate increase starting January 1st, 2026.
MOTION- Jenny made a motion to approve the 10% Rate increase. Ray Cossey seconded that motion. All voted. Motion has passed.
9. Water Conservation- The board discussed water conservation efforts and decided to end them since production had returned to normal.
MOTION- Ray Cossey motioned to lift water conservation. Jamie Perce seconded the motion. All voted. Motion has passed.
10. Discussion on Update of Rules and Regulations- The board collectively decided to table his topic and schedule a work session for January to discuss this topic further.

Board Member Reports and Announcements

None

Staff Reports and Announcements

None

Adjourn

MOTION: The Norwood Water Commission Regular Meeting was adjourned at 8:47 p.m. by Ray Cossey. The motion was seconded by Tony Darayni. All voted; the meeting adjourned.

Report Criteria:

Includes all accounts

Includes grand totals

Account Number	Account Title	2025-25 Current year Actual	2025-25 Current year Budget	Earned Expended Percent
10-36-900	Sundry Revenues	.00	.00	.00
10-36-905	Sale of Assets	.00	.00	.00
Total :		.00	.00	.00
10-37-001	DOLA Grant	.00	.00	.00
Total :		.00	.00	.00
Revenue Total:		.00	.00	.00
Total :		.00	.00	.00

Account Number	Account Title	2025-25 Current year Actual	2025-25 Current year Budget	Earned Expended Percent
WATER FUND				
WATER FUND				
51-37-100	WATER SALES	721,265.38	.00	.00
51-37-200	CONNECTION FEES/RECONNECT	.00	.00	.00
51-37-250	WATER TAPS CHARGES	24,000.00	.00	.00
51-37-300	DELINQUENT CHARGES	4,515.50	.00	.00
51-37-350	PUBLIC WATER METER/SHACK	18,412.21	.00	.00
Total WATER FUND:		768,193.09	.00	.00
WATER FUND				
51-38-100	INTEREST EARNINGS	513.55	.00	.00
51-38-200	PROJECT	42,107.94	.00	.00
51-38-300	MISCELLANEOUS REVENUES	3,086.70	.00	.00
51-38-800	TAP INSTALLATION	.00	.00	.00
51-38-900	DEPOSITS/APP FEES	4,090.00	.00	.00
51-38-950	GRANTS/LOANS/LEASE	.00	.00	.00
51-38-975	Uncleared checks/misc revenue	.00	.00	.00
Total WATER FUND:		49,798.19	.00	.00
WATER FUND				
51-39-500	CARRY OVER WATER FUND	.00	.00	.00
51-39-600	STATE GRANTS/LOAN/WATER/DOLA	.00	.00	.00
51-39-700	BEGINNING FUND BALANC/TRANSFER	.00	.00	.00
51-39-800	MISCELLANEOUS REVENUES	.00	.00	.00
Total WATER FUND:		.00	.00	.00
WATER FUND				
51-40-110	SALARY REIMBURSEMENT - TOWN	182,241.03	175,500.00	103.84
51-40-115	GRANT WRITER	810.00	25,000.00	3.24
51-40-132	EMPLOYEE BENEFITS - HEALTH INS	13,222.05	18,000.00	73.46
51-40-134	EMPLOYEE BENEFITS - OVERTIME	.00	.00	.00
51-40-210	DUES/CONFERENCES	563.42	4,000.00	14.09
51-40-230	TRAVEL	214.00	2,000.00	10.70
51-40-235	Progress Incentive	.00	.00	.00
51-40-240	OFFICE SUPPLIES AND EXPENSE	1,296.62	1,200.00	108.05
51-40-245	Freight	2,487.16	3,000.00	82.91
51-40-250	CHEMICALS/SUPPLIES/MAINT	35,293.44	47,000.00	75.09
51-40-255	VEHICLE EXPENSES	1,442.53	6,000.00	24.04
51-40-257	VEHICLE PURCHASE	15,000.00	15,000.00	100.00
51-40-260	MATERIAL & SUPPLIES	.00	.00	.00
51-40-270	FICA MATCHING/IRA REIMBURSEMEN	11,364.12	19,000.00	59.81
51-40-275	UTILITIES -	21,558.39	35,000.00	61.60
51-40-280	TELEPHONE	2,071.86	5,000.00	41.44
51-40-290	POSTAGE	4,439.08	3,000.00	147.97
51-40-310	CONTRACT LABOR	11,375.49	43,000.00	26.45
51-40-315	CONTRACT LABOR - TOWN	.00	.00	.00
51-40-420	CREDITS/ADJUSTMENTS	77.39	250.00	30.96
51-40-430	SERVICE CHARGE	1,856.45	3,100.00	59.89
51-40-440	SERVICE CHARGES - PROJECT	.00	.00	.00

Account Number	Account Title	2025-25 Current year Actual	2025-25 Current year Budget	Earned Expended Percent
51-40-460	ATTORNEY FEES	32,382.92	30,000.00	107.94
51-40-480	MATERIALS & SUPPLIES	15,222.45	35,000.00	43.49
51-40-485	MATERIALS & SUPPLIES - TOWN	.00	.00	.00
51-40-490	PROF/TECHNICAL/AUDIT	4,875.00	5,500.00	88.64
51-40-510	INSURANCE AND SURETY BONDS	21,678.01	21,981.00	98.62
51-40-610	MISCELLANEOUS SUPPLIES	.00	.00	.00
51-40-620	MISCELLANEOUS SERVICES	7,551.45	8,000.00	94.39
51-40-630	WATER TESTING	4,122.58	10,000.00	41.23
51-40-650	DEBT SERVICE/LOAN/DOLA	.00	.00	.00
51-40-651	DEPRECIATION	.00	.00	.00
51-40-660	DEPRECIATION	.00	.00	.00
51-40-661	WATER ASSESSMENTS - FWDC	41,507.50	30,000.00	138.36
51-40-740	CAPITAL OUTLAY/EQUIPMENT/PLANT	3,000.00	16,500.00	18.18
51-40-750	ENGINEERING	1,038.00	40,000.00	2.60
51-40-760	CAPITAL PROJECT/SYSTEM IMPROVE	69,454.93	200,000.00	34.73
51-40-762	ADMINISTRATIVE PLANNING GRANT	.00	50,000.00	.00
51-40-764	AERATOR	.00	62,000.00	.00
51-40-766	PRESSURE REDUCING VAULT	.00	78,500.00	.00
51-40-768	TANK MAINTENANCE	.00	75,000.00	.00
51-40-770	DEBT SERVICE/WESTERN CO BANK	.00	193,028.00	.00
51-40-780	CONTINGENCY-SYSTEM UPGRADE	.00	.00	.00
51-40-810	DEBT SERVICE/PRINCIPAL/BERKADI	.00	.00	.00
51-40-820	DEBT SERVICE/INTEREST/BERKADIA	.00	.00	.00
51-40-825	DEBT SERVICE/PRIN/INT/GMAC	.00	.00	.00
51-40-830	DEBT SERVICE/LOAN/CWCB	51,400.00	51,401.00	100.00
51-40-835	TRANSFER OF FUNDS - CKG/MMA	.00	.00	.00
51-40-837	JOB EXPENSE	.00	.00	.00
51-40-840	SYSTEM UPGRADES	4,333.00	10,000.00	43.33
51-40-910	RIVER FILING 94CW244	.00	.00	.00
Total WATER FUND:		561,878.87	1,321,960.00	42.50
WATER FUND				
51-41-001	Amortization Costs	.00	.00	.00
Total WATER FUND:		.00	.00	.00
WATER FUND Revenue Total:		817,991.28	.00	.00
WATER FUND Expenditure Total:		561,878.87	1,321,960.00	42.50
Total WATER FUND:		256,112.41	1,321,960.00-	19.37-

Account Number	Account Title	2025-25 Current year Actual	2025-25 Current year Budget	Earned Expended Percent
WATER FUND				
WATER FUND				
52-37-250	Tap Fees	.00	.00	.00
Total WATER FUND:		.00	.00	.00
WATER FUND Revenue Total:		.00	.00	.00
Total WATER FUND:		.00	.00	.00

Account Number	Account Title	2025-25 Current year Actual	2025-25 Current year Budget	Earned Expended Percent
WATER FUND				
WATER FUND				
61-37-400	TOWN OF NORWOOD	.00	.00	.00
Total WATER FUND:		.00	.00	.00
WATER FUND Revenue Total:		.00	.00	.00
Total WATER FUND:		.00	.00	.00
Grand Totals:		256,112.41	1,321,960.00-	19.37-

Report Criteria:

Includes all accounts

Includes grand totals



Procedure for Requesting Staff Time

(Robert's Rules–Compatible)

1. Purpose

This procedure establishes a consistent, transparent process for members of the governing body to request staff time for research, analysis, document preparation, or other work.

2. Applicability

This procedure applies to all requests that require staff to spend more than minimal or routine time, or that direct staff to prepare materials not already part of their standard duties.

3. General Principle

Under **Robert's Rules of Order**, staff time may only be allocated through:

- a **motion** adopted by the governing body, or
- a **direction from the Chair**, when authorized by policy.

No individual member may independently assign work to staff.

4. Procedure

4.1. Initiating a Request

A member who wishes to request staff time shall obtain the floor and state either:

A. Informal Request (for minor tasks)

“Chair, I request staff assistance with _____.”

The Chair may grant or deny the request if the task is minor and within routine capacity.

B. Formal Request (for substantive staff work)

If the Chair determines the request is non-routine, or any member objects, a **motion** is required.

The member states:

“I move that staff be directed to _____.”



Examples: prepare reports, conduct research, compile data, schedule site visits, or provide access to materials.

4.2. Seconding the Motion

Another member must say:

“I second the motion.”

If no second is received, the motion fails and the request is not assigned to staff.

4.3. Stating the Motion

The Chair states the motion for the record:

“It has been moved and seconded that staff be directed to _____.”

4.4. Discussion

Members may debate the motion, including:

- scope of the staff work,
- estimated time required,
- deadlines,
- budget or workload implications.

Staff may answer factual questions when recognized by the Chair.

4.5. Vote

The Chair calls for a vote.

A simple majority approves staff time unless a different threshold is required by policy.

4.6. Result and Direction

The Chair formally announces the result:

- **If adopted:** Staff is authorized and directed to complete the task.
- **If not adopted:** Staff is not assigned the work.

The Chair may clarify deliverables and deadlines for accuracy in the minutes.

5. Confidential or Restricted Materials

When staff time involves materials that cannot legally be copied, released, or removed (e.g., executive session recordings, confidential legal files), the request must comply with applicable statutes and policies.



Example permitted action:

“Staff will make the recording available for on-site review by authorized persons.”

Example not permitted:

“Staff will place the executive session recording on a removable drive.”

6. Tracking and Reporting

Staff shall provide updates as required by:

- the motion,
- board policy, or
- the Chair’s direction.

7. Emergency Situations

In rare cases where immediate staff action is required between meetings, the Chair may authorize limited staff time consistent with board policy. Such authorization shall be reported at the next regular meeting.

Norwood Water Commission 2026 Budget

Operating Revenues

51-37-100	Water Sales	715,000
51-37-200	Connection Fees/Reconnect	400
51-37-250	Water Tap Charges-PIF	12,000
51-37-300	Delinquent Charges	4,000
51-37-350	Public Water Meter/Shack	22,000
	Total Operating Revenue	\$ 753,400.00

Non-Operating Revenue

51-38-200	Capcity Grant CWCB 75%	120,857
51-38-201	EIAF 25-098-Grant Redundant line D&E	175,000
51-38-202	SRF D&E	300,000
51-38-203	Administrative Planning Grant EIAF328 50%	8,687
51-38-300	Miscellaneous Revenues	150
51-38-900	Deposit/App Fees	4,500
	Total Non-Operating Revenue	\$ 609,194.00

Contributions

51-39-700	Beginning Fund Balance Transfer	\$ 218,000.00
	Total Contributions	

Total Norwood Water Commission Revenues **\$ 1,580,594.00**

Account # Account Description

51-40-110	Salary Reimbursement	202,515
51-40-115	Grant Writer	25,000
51-40-132	Employee Benefits	21,500
51-40-210	Dues/Conferences	4,000
51-40-230	Travel/Training	2,000
51-40-235	WRAP Donation	5,000
51-40-240	Office Supplies & Expense	2,500
51-40-245	Freight	3000
51-40-250	Chemicals/Supplies/Maint.	35,906
51-40-255	Vehicle Expense	3,000
51-40-270	FICA Matching & Retirement	19,000
51-40-275	Utilities	30,000
51-40-280	Telephone/Cell	3,500
51-40-290	Postage	5,500
51-40-310	Contract Labor	30,000
51-40-420	Credits/Adjustments	350
51-40-430	Service Charge	2,000
51-40-460	Attorney Fees	35,000

51-40-480	Materials & Supplies	35,000
51-40-490	Prof/Technical/Audit	5,500
51-40-510	Insurance & Surety Bonds	22,000
51-40-620	Miscellaneous Contracts	8,000
51-40-630	Water Testing	8,000
51-40-650	Debt Service/Loan DOLA	0
51-40-661	Water Assessments/FWDC	31,500
51-40-750	Engineering	40,000
51-40-830	CWCB Payment	51,401
51-40-840	System Upgrades	10,000
51-40-910	River Filing	0

Norwood Water Commission Expenditures **\$ 641,172.00**

Norwood Water Commission Capital/Grants

51-40-740	Equipment	74,193
51-40-741	Aerator	72,913
51-40-742	Pressure Reducing Vault	78,500
51-40-743	Tank Maintenance	100,000
51-40-744	Filter Sand Replacement	25,000
51-40-760	D&E Redundant Line Cost	411,000
51-40-761	Redundant Line EA Cost	12,800
51-40-762	CWCB Water Storage	165,016

Norwood Water Commission Capital/Grants Expenditures **\$ 939,422.00**

Total Expenditures **\$ 1,580,594.00**

Excess (-Deficit) of Revenues	0
Over Expenditures	0
Fund Balance NWC-Beginning	333,888
Fund Balance NWC-Ending	115,888

ICS Savings

Revenue

Interest-Contingency	3.75%	17,500
Transfer from Operating		
Total Revenues		17,500

Expenditures

Capital Outlay	0
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Transfer to Operating		0
Total Expenditures		0
Excess (-Deficit) of Savings		17,500
Over Expenditures		0
Fund Balance ICS Beginning	\$	700,000.00
Fund Balance ICS Ending	\$	717,500.00

Money Market

Revenue

Interest -APY 0.089%		115
Donations		200,000
Total Revenues		200,115

Expenditures

Redundant Line		0
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Excess (-Deficit) of Savings		115
Over Expenditures		0
Fund Balance Money Market Beginning	\$	200,000.00
Fund Balance Money Market Ending	\$	200,115.00

Adopted this 9th day of December 2025

By: _____
Finn Kjome, Chair

Attest: _____
Miracle Ubence, NWC Billing Clerk

RESOLUTION #1209 SERIES 2025
RESOLUTION TO ADOPT BUDGET
NORWOOD WATER COMMISSION
NORWOOD, COLORADO

**A RESOLUTION SUMMARIZING EXPENDITURES AND REVENUES ADOPTING A
BUDGET FOR THE NORWOOD WATER COMMISSION FOR THE CALENDAR
YEAR BEGINNING ON THE FIRST DAY OF JANUARY 2026 AND ENDING THE
LAST DAY OF DECEMBER 2026.**

Whereas, the Norwood Water Commission has appointed Sara Owens, Administrative Director, to prepare and submit a proposed budget to said government body on December 9th, 2025, for its consideration; and

Whereas, upon due and proper notice, published or posted in accordance with the law, said proposed budget was open for inspection by the public at the Norwood Community Center, a public hearing held on November 18th, 2025, and interested taxpayers were given the opportunity to file or register any objections to said proposed budget; and

Whereas, whatsoever increases may have been made in the expenditures, like increases were added to the revenues so that the budget remains in balance, as required by law; and

Now, Therefore, Be It Resolved By the Norwood Water Commission:

Section 1. That estimated expenditures for each fund are as follows:

Norwood Water Commission	\$ 1,580,594
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Section 2. That estimated revenues for each fund are as follows:

Norwood Water Commission	\$ 1,580,594
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Section 3. That the budget is submitted, and hereinafter summarized by fund and is hereby approved as the budget of the Norwood Water Commission for the year stated above.

Section 4. That the budget hereby approved and adopted shall be signed by the Chairman and Billing Clerk and made a part of the public records of the Norwood Water Commission.

Section 5. That the budget for the Water Activity Enterprise fund be adopted by

its governing board the Norwood Water Commission.

ADOPTED, THIS 9TH DAY OF DECEMBER, 2025.

Finn Kjome, Chairman

ATTEST:

Mircle Ubence, Billing Clerk

Town of Norwood
Financial Statements and
Independent Auditor's Report
as of
December 31, 2024

Town of Norwood
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INDEPENDENT AUDITOR'S REPORT

To the Board of Trustees
Town of Norwood, Colorado

Opinions

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Town of Norwood, Colorado, as of and for the year ended December 31, 2024, and the related notes to the financial statements, which collectively comprise the Town of Norwood, Colorado's basic financial statements as listed in the table of contents.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Town of Norwood, Colorado, as of December 31, 2024, and the respective changes in financial position and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinions

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the Town of Norwood, Colorado, and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Town of Norwood, Colorado's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Town of Norwood, Colorado's internal control. Accordingly, no such opinion is expressed.

- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the Town of Norwood, Colorado's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and budgetary comparison information be presented to supplement the basic financial statements. Such information is the responsibility of management and, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Supplementary Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Town of Norwood, Colorado's basic financial statements. The combining and individual nonmajor fund financial statements are presented for purposes of additional analysis and are not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining and individual nonmajor fund financial statements are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

Blair and Associates, P.C.

Cedaredge, Colorado
October 28, 2025

TOWN OF NORWOOD
Management's Discussion and Analysis
Fiscal Year Ended December 31, 2024

As management of the Town of Norwood (the "Town"), we offer readers of the Town's basic financial statements this narrative overview and analysis of the financial activities of the Town for the fiscal year ended December 31, 2024. We encourage readers to consider the information presented here in conjunction with additional information provided in the financial statements.

FINANCIAL HIGHLIGHTS

- The Town's assets exceeded its liabilities and deferred inflows of resources by \$ 7,792,815 (i.e. net position) as of December 31, 2024, an increase of \$ 65,540 in comparison to the prior year.
- Governmental funds reported combined fund balances of \$ 1,607,520, a decrease of \$ 94,511 in comparison with the prior year.
- The Town's fund balance for the General Fund was \$ 430,386, a decrease of \$ 798,429 in comparison to the prior year.
- General property tax, sales tax, and other tax totaled \$ 663,756, or 68% of general revenues.

OVERVIEW OF FINANCIAL STATEMENTS

This discussion and analysis is intended to serve as an introduction to the Town's basic financial statements. The basic statements are comprised of three components: 1) government-wide financial statements, 2) fund financial statements, and 3) notes to the financial statements.

Government-wide Financial Statements

The government-wide financial statements are designed to provide readers with a broad overview of the Town's finances in a manner similar to a private-sector business.

The **statement of net position** presents information on all the Town's assets, liabilities and deferred inflows of resources, with the difference being reported as net position. Over time, the increases or decreases in net position may serve as a useful indicator of whether the financial position of the Town is improving or deteriorating.

The **statement of activities** presents information showing how the Town's net position changed during the most recent fiscal year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, *regardless of the timing of related cash flows*. Thus, revenues and expenses reported in this statement for some items will result in cash flows in future periods (e.g. uncollected taxes and earned but unused personal time).

The government-wide financial statements distinguish functions of the Town that are principally supported by taxes and intergovernmental revenues (*Governmental Activities*) from other functions that are intended to recover all or a significant portion of their costs through user fees and charges (*Business-type Activities*). The Governmental Activities of the Town include general government administration, police, fire, public works, and community center. The Business-type Activities of the Town include a water fund.

Fund Financial Statements

A *fund* is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. Fund accounting is used to ensure and demonstrate compliance with finance-related legal requirements. The Town's funds can be divided into two categories: Governmental Funds and Proprietary Funds.

Governmental Funds – *Governmental funds* are used to account for essentially the same functions reported as *governmental activities* in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on *short-term inflows and outflows of spendable resources*, as well as on *balances of spendable resources* available at the end of the fiscal year. Such information may be useful in evaluating a government's short-term financing requirements. The accounting method is called *modified accrual* accounting.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for governmental activities in the *governmental funds* with similar information presented for *governmental activities* in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the government's short-term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures, and changes in fund balances provide a reconciliation to facilitate this comparison between *governmental funds* and *governmental activities*.

The Town maintains two major government funds, the General and Contingency Funds. Information is presented separately in the governmental fund balance sheet and in the governmental fund statement of revenues, expenditures, and changes in fund balances for the General and Contingency Funds.

Proprietary Funds – The Town maintains one type of proprietary fund. *Enterprise Funds* are used to report the same functions presented as *business-type activities* in the government-wide financial statements. The Town uses separate enterprise funds to account for its utility funds: Water and Raw Water Irrigation System Funds.

Notes to Financial Statements

The notes provide additional information that is essential to a full understanding of the data provided in the financial statements.

GOVERNMENT-WIDE FINANCIAL ANALYSIS

Net Position

As noted previously, net position may serve over time as a useful indicator of the Town's financial position. For the year ended December 31, 2024, the Town's combined assets exceed liabilities and deferred inflows of resources by \$ 7,792,815. Of this amount, \$ 1,701,830 is unrestricted and available to meet the Town's ongoing financial obligations.

By far the largest portion of net position is the investment in capital assets (net of related debt) of \$ 4,876,401 (63% of net position). This amount reflects the investment in all capital assets (e.g. infrastructure, land, buildings, and equipment) less any related debt used to acquire those assets that are still outstanding. These capital assets are used to provide services to citizens; consequently, these assets are not available for future spending. Although the investment in capital assets is reported net of debt, it should be noted that the resources needed to repay this debt must be provided from other sources since capital assets themselves cannot be used to liquidate these liabilities.

The following table summarizes the Town's governmental and business-type net position for 2023 and 2024:

	Governmental Activities		Business-Type Activities		Total	
	2023	2024	2023	2024	2023	2024
Assets						
Current and other assets	\$ 1,837,697	\$ 1,739,277	\$ 1,283,091	\$ 1,348,117	\$ 3,120,788	\$ 3,087,394
Capital assets	1,465,943	1,520,668	3,519,001	3,519,001	4,984,944	5,039,669
Total assets	3,303,640	3,259,945	4,802,092	4,867,118	8,105,732	8,127,063
Current liabilities						
	58,498	53,844	52,457	11,871	110,955	65,715
Non-current liabilities						
Loans payable	-	-	206,412	163,268	206,412	163,268
Total liabilities	58,498	53,844	258,869	175,139	317,367	228,983
Deferred inflow of resources						
Deferred property taxes	103,887	105,266	-	-	103,887	105,266
Net position						
Investment in capital assets, net of related debt	1,465,943	1,520,668	3,355,385	3,355,733	4,821,328	4,876,401
Restricted	510,666	1,214,584			510,666	1,214,584
Unrestricted	1,164,647	365,584	1,187,838	1,336,246	2,352,485	1,701,830
Total net position	\$ 3,141,256	\$ 3,100,836	\$ 4,543,223	\$ 4,691,979	\$ 7,684,479	\$ 7,792,815

An additional portion of net position, \$ 1,214,584, represents resources that are subject to external restrictions on how they may be used. The remaining balance of unrestricted net position, \$ 1,701,830 (22% of net position), may be used to meet the government's ongoing obligations to citizens and creditors.

Change in Net Position

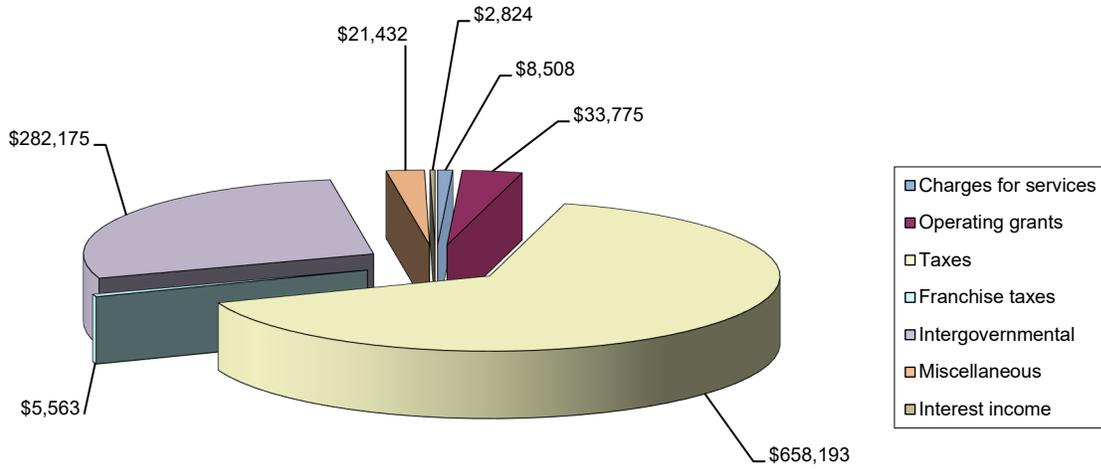
Governmental and business-type activities increased the Town's net position by \$ 65,540 in 2024.

	Governmental Activities		Business-Type Activities		Totals	
	2023	2024	2023	2024	2023	2024
Revenues						
Program revenues						
Charges for services	\$ 8,600	\$ 8,508	\$ 578,725	\$ 562,527	\$ 587,325	\$ 571,035
Operating grants	28,074	33,775	-	-	28,074	33,775
Capital contributions	163,000	-	450	96,000	163,450	96,000
General Revenues						
Property taxes	93,766	125,579	-	-	93,766	125,579
Specific ownership	3,932	2,368	-	-	3,932	2,368
Sales taxes and other	516,218	530,246	-	-	516,218	530,246
Franchise taxes	6,048	5,563	-	-	6,048	5,563
Miscellaneous	14,805	21,432	4,450	6,593	19,255	28,025
Intergovernmental	292,706	282,175	-	33,394	292,706	315,569
Interest income	553	2,824	502	573	1,055	3,397
Sale of assets	207,600	-	-	-	207,600	-
Totals	1,335,302	1,012,470	584,127	699,087	1,919,429	1,711,557
Expenses						
General Government	530,537	558,826	-	-	530,537	558,826
Judicial	3,150	225	-	-	3,150	225
Public safety	52,079	101,431	-	-	52,079	101,431
Public works	427,762	351,178	598,931	593,127	1,026,693	944,305
Culture and recreation	43,056	41,230	-	-	43,056	41,230
Total Expenses	1,056,584	1,052,890	598,931	593,127	1,655,515	1,646,017
Increase in net position	278,718	(40,420)	(14,804)	105,960	263,914	65,540
Beginning	2,862,538	3,141,256	4,600,823	4,586,019	7,463,361	7,727,275
Ending	\$ 3,141,256	\$ 3,100,836	\$ 4,586,019	\$ 4,691,979	\$ 7,727,275	\$ 7,792,815

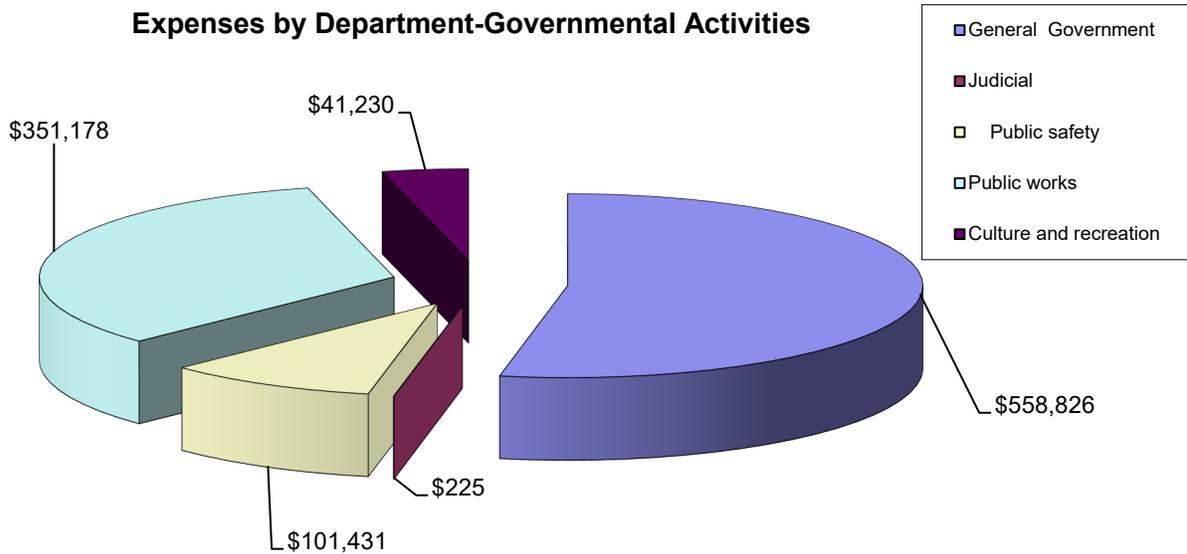
Governmental Activities

Governmental activities decreased the Town's net position by \$ 40,420.

Revenues by Source-Governmental Activities



Expenses by Department-Governmental Activities



Business-type Activities

Business-type activities for the year resulted in an increase in net position of \$ 105,960. Charges for services accounted for 80% of total revenues.

FINANCIAL ANALYSIS OF GOVERNMENT'S FUNDS

Governmental funds - The focus of the Town's governmental funds is to provide information on near-term inflows, outflows, and balances of spendable resources. Such information is useful in assessing the Town's financing requirements. In particular, unreserved fund balance may serve as a useful measure of the Town's net resources available for spending at the end of the fiscal year.

As of the end of 2024, the Town's governmental funds reported combined ending fund balances of \$ 1,607,520, a decrease of \$ 94,511 in comparison with the prior year. Of the combined ending fund balances for all governmental funds 24% of this total amount, \$ 392,936, constitutes unreserved fund balance, which is available for appropriation at the Town's discretion. The remainder of the fund balance is reserved to indicate that it is not available for new spending because it is already committed to meet a State constitution mandated emergency reserve, \$ 37,450, restricted for parks and recreation \$17,133 and \$ 1,160,001 for other purposes.

The Town has two major governmental funds, the General and Contingency Funds. At the end of 2024, the unreserved fund balance of the General Fund was \$ 392,936, while the total fund balance was \$ 430,386. As a measure of the General Fund's liquidity, it may be useful to compare both unreserved fund balance and total fund balance to total fund expenditures. The fund balance of the Town's General Fund decreased by \$ 798,429 during 2024.

Proprietary funds - The Town's proprietary fund statements provide the same type of information found in the government-wide financial statements, but in more detail.

The Town has two enterprise funds: Water and Raw Water Irrigation Funds. At the end of 2024, the fund represented the following net position amounts:

Fund:	Water	Raw Water Irrigation System
Unrestricted net position	\$ 1,173,276	\$ 162,970
Total net position	\$ 3,209,214	\$ 1,319,795
Increase or (decrease) in net position	\$152,864	(\$ 46,904)

GENERAL FUND BUDGETARY HIGHLIGHTS

The Town budgeted \$ 1,938,266 for 2024 expenditures. The actual expenditures were \$ 1,104,568. There was no amendment to the original budget for General Fund.

CAPITAL ASSET AND DEBT ADMINISTRATION

The Town's investment in capital assets for its governmental and business-type activities as of December 31, 2024, was \$ 5,039,669. As required by GASB 34, the investment in capital assets includes land, buildings, building improvements, and equipment.

	Balance January 1, 2024	Additions	Dispositions	Balance December 31, 2024
Governmental Activities				
Capital assets not being depreciated				
Land	\$ 545,901	\$ -	\$ -	\$ 545,901
	<u>545,901</u>	<u>-</u>	<u>-</u>	<u>545,901</u>
Capital assets being depreciated				
Buildings	385,962	98,350	-	484,312
Equipment	413,255	10,974	-	424,229
Park Expansion	511,853	-	-	511,853
Infrastructure	272,764	22,347	-	295,111
	<u>1,583,834</u>	<u>131,671</u>	<u>-</u>	<u>1,715,505</u>
Less accumulated depreciation				
Buildings	(118,514)	(9,259)	-	(127,773)
Equipment	(249,181)	(34,698)	-	(283,879)
Park Expansion	(119,294)	(22,159)	-	(141,453)
Infrastructure	(176,803)	(10,830)	-	(187,633)
	<u>(663,792)</u>	<u>(76,946)</u>	<u>-</u>	<u>(740,738)</u>
Capital assets being depreciated, net	<u>920,042</u>	<u>54,725</u>	<u>-</u>	<u>974,767</u>
Total Governmental Activities Capital Assets	<u>\$ 1,465,943</u>	<u>\$ 54,725</u>	<u>\$ -</u>	<u>\$ 1,520,668</u>
	Balance January 1, 2024	Additions	Dispositions	Balance December 31, 2024
Business - Type Activities				
Capital assets not being depreciated				
Land and source of supply	\$ 290,207	\$ -	\$ -	\$ 290,207
	<u>290,207</u>	<u>-</u>	<u>-</u>	<u>290,207</u>
Capital assets being depreciated				
Utility plant	6,669,360	86,937	-	6,756,297
Vehicles and equipment	37,528	35,000	-	72,528
Less accumulated depreciation	(3,435,298)	(164,733)	-	(3,600,031)
Capital assets being depreciated, net	<u>3,271,590</u>	<u>(42,796)</u>	<u>-</u>	<u>3,228,794</u>
Total Business-Type Activities Capital Assets	<u>\$ 3,561,797</u>	<u>\$ (42,796)</u>	<u>\$ -</u>	<u>\$ 3,519,001</u>

Long-term Debt

As of December 31, 2024, the Town had long-term debt as follows:

Enterprise Activities	Balance	Additions	Reductions	Balance	Due Within
	1/1/2024			12/31/2024	One Year
Loans-CWCB	\$ 206,412	\$ -	\$ (43,144)	\$ 163,268	\$ 44,869
Totals	<u>\$ 206,412</u>	<u>\$ -</u>	<u>\$ (43,144)</u>	<u>\$ 163,268</u>	<u>\$ 44,869</u>

Request for Information:

This financial report is designed to provide a general overview of the Town's finances for all those with an interest in the government's finances. Questions concerning any of the information provided in the report or requests for additional financial information should be addressed to:

Sara Owens, Administrator
P.O. Box 528
Norwood, CO 81423

**Town of Norwood
Statement of Net Position
December 31, 2024**

	Governmental Activities	Business -Type Activities	Total
ASSETS			
Cash and cash equivalents	\$ 1,555,517	\$ 1,237,505	\$ 2,793,022
Property taxes receivable	105,266	-	105,266
Accounts receivables	77,634	61,277	138,911
Due from state	860	-	860
Advance water assessments-net	-	49,335	49,335
Capital assets, net	1,520,668	3,519,001	5,039,669
Total assets	3,259,945	4,867,118	8,127,063
LIABILITIES			
Accounts payable	26,061	8,157	34,218
Customer deposits	-	3,569	3,569
Accrued payroll taxes	430	-	430
Accrued compensated absences	27,353	-	27,353
Accrued interest payable	-	145	145
Non current liabilities			
Due within one year	-	44,869	44,869
Due in more than one year	-	118,399	118,399
Total liabilities	53,844	175,139	228,983
DEFERRED INFLOWS OF RESOURCES			
Property taxes revenues	105,266	-	105,266
NET POSITION			
Invested in capital assets, net of related debt	1,520,668	3,355,733	4,876,401
Restricted for:			
Emergencies	37,450	-	37,450
Other purposes	1,177,134	-	1,177,134
Unrestricted	365,584	1,336,246	1,701,830
Total net position	\$ 3,100,836	\$ 4,691,979	\$ 7,792,815

The accompanying notes are an integral part of this statement.

**Town of Norwood
Statement of Activities
For the Year Ended December 31, 2024**

Functions/Programs	Expenses	Program Revenues			Net (Expense) Revenue and Changes in Net Position		
		Charges for Service and Fees	Operating Grants and Contributions	Capital Grants and Contributions	Primary Government		
Primary government:					Governmental Activities	Business-Type Activities	Total
Governmental activities:							
General government	\$ 558,826	\$ 3,203	\$ -	\$ -	\$ (555,623)	\$ -	\$ (555,623)
Judicial	225	-	-	-	(225)	-	(225)
Public Safety	101,431	4,380	-	-	(97,051)	-	(97,051)
Public Works	351,178	400	30,267	-	(320,511)	-	(320,511)
Culture and Recreation	41,230	525	3,508	-	(37,197)	-	(37,197)
Total governmental activities	1,052,890	8,508	33,775	-	(1,010,607)	-	(1,010,607)
Business-type activities:							
Water	509,613	525,917	-	96,000	-	112,304	112,304
Raw Water Irrigation System	83,514	36,610	-	-	-	(46,904)	(46,904)
Total business-type activities	593,127	562,527	-	96,000	-	65,400	65,400
Total primary government	\$ 1,646,017	\$ 571,035	\$ 33,775	\$ 96,000	(1,010,607)	65,400	(945,207)
General Revenues							
Taxes:							
Property taxes					125,579	-	125,579
Specific ownership					2,368	-	2,368
Sales taxes and miscellaneous					530,246	-	530,246
Franchise taxes					5,563	-	5,563
Mineral leasing and severance taxes					744	-	744
Miscellaneous					21,432	6,593	28,025
Intergovernmental					281,431	33,394	314,825
Investment earnings					2,824	573	3,397
Total General Revenues					970,187	40,560	1,010,747
Changes in Net Position					(40,420)	105,960	65,540
Net Position-January 1					3,141,256	4,586,019	7,727,275
Net Position-December 31					\$ 3,100,836	\$ 4,691,979	\$ 7,792,815

The accompanying notes are an integral part of this statement.

**Town of Norwood
Governmental Funds
Balance Sheet
December 31, 2024**

	<u>General Fund</u>	<u>Contingency Fund</u>	<u>Non-major Funds</u>	<u>Total Governmental Funds</u>
Assets				
Cash and cash equivalents	\$ 379,243	\$ 1,160,001	\$ 16,273	\$ 1,555,517
Taxes receivable	105,266	-	-	105,266
Due from state	-	-	860	860
Accounts receivable	77,634	-	-	77,634
Total assets	<u>562,143</u>	<u>1,160,001</u>	<u>17,133</u>	<u>1,739,277</u>
Liabilities				
Accounts payable	26,061	-	-	26,061
Accrued payroll taxes	430	-	-	430
Total liabilities	<u>26,491</u>	<u>-</u>	<u>-</u>	<u>26,491</u>
Deferred inflows of resources				
Deferred property taxes	105,266	-	-	105,266
Fund balance				
Restricted for emergencies	37,450	-	-	37,450
Restricted for Parks and Recreation	-	-	17,133	17,133
Committed for capital Improvements	-	1,160,001	-	1,160,001
Unassigned	392,936	-	-	392,936
Total fund balance	<u>\$ 430,386</u>	<u>\$ 1,160,001</u>	<u>\$ 17,133</u>	<u>\$ 1,607,520</u>

The accompanying notes are an integral part of this statement.

Town of Norwood
Reconciliation of the Governmental Funds Balance
Sheet to the Statement of Net Position
December 31, 2024

Total fund balance, governmental funds \$ 1,607,520

Amounts reported for governmental activities in the Statement of Net Position are different because:

Capital assets used in governmental activities are not current period expenditures and therefore are not reported in this fund financial statement, but are reported in the governmental activities of the Statement of Net Position.

Cost of capital assets	\$ 2,261,406	
Less accumulated depreciation	<u>(740,738)</u>	1,520,668

Some liabilities, (such as Notes Payable, Capital Lease Contract Payable, Long-term Compensated Absences, and Bonds Payable), are not due and payable in the current period and are not included in the fund financial statement, but are included in the governmental activities of the Statement of Net Position.

Compensated absences	<u>(27,353)</u>
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Net Position of Governmental Activities in the Statement of Net Position \$ 3,100,835

The accompanying notes are an integral part of this statement.

**Town of Norwood
Governmental Funds
Statement of Revenues, Expenditures and Changes in Fund Balances
For the Year Ended December 31, 2024**

	<u>General Fund</u>	<u>Contingency Fund</u>	<u>Non-major Funds</u>	<u>Total Governmental Funds</u>
Revenues				
Taxes	\$ 691,655	\$ -	\$ -	\$ 691,655
Licenses and permits	3,303	-	-	3,303
Intergovernmental	280,284	-	3,508	283,792
Charges for services	300	-	-	300
Fines and forfeitures	4,380	-	-	4,380
Miscellaneous	26,217	2,809	15	29,041
Total revenues	<u>1,006,139</u>	<u>2,809</u>	<u>3,523</u>	<u>1,012,471</u>
Expenditures				
Current:				
General government	555,911	-	-	555,911
Judicial	225	-	-	225
Police department	101,431	-	-	101,431
Public works	404,015	-	-	404,015
Culture and recreation	14,863	-	2,414	17,277
Capital Outlay	28,123	-	-	28,123
Total expenditures	<u>1,104,568</u>	<u>-</u>	<u>2,414</u>	<u>1,106,982</u>
Excess of revenues over expenditures	(98,429)	2,809	1,109	(94,511)
OTHER FINANCING (USES)				
Transfers in (out)	<u>(700,000)</u>	<u>700,000</u>	<u>-</u>	<u>-</u>
Total other financing (uses)	<u>(700,000)</u>	<u>700,000</u>	<u>-</u>	<u>-</u>
Net change to fund balance	(798,429)	702,809	1,109	(94,511)
Fund balance, January 1	<u>1,228,815</u>	<u>457,192</u>	<u>16,024</u>	<u>1,702,031</u>
Fund balance, December 31	<u>\$ 430,386</u>	<u>\$ 1,160,001</u>	<u>\$ 17,133</u>	<u>\$ 1,607,520</u>

The accompanying notes are an integral part of this statement.

Town of Norwood
Reconciliation of the Governmental Funds Statement of Revenues, Expenditures,
and Changes in Fund Balances to the Statement of Activities
For the Year Ended December 31, 2024

Net change in fund balances - total governmental funds \$ (94,511)

Amounts reported for governmental activities in the statement of activities are different because:

Governmental funds report capital outlays as expenditures. However, in the statement of activities the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense. This is the amount by which depreciation expense exceeded capital outlays in the current period.

Fixed assets current additions	\$ 131,671	
Depreciation expense	(76,945)	
Excess of capital outlay over depreciation		54,726

Under the modified accrual basis of accounting used in governmental funds, expenditures are not recognized for transactions that are not normally paid with expendable available financial resources and revenues are not recognized until they become both measurable and available. In the statement of activities however, which is presented on the accrual basis, expenses and liabilities are reported regardless of when the financial resources are available.

Changes in compensated absences		(634)
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Change in net position of governmental funds \$ (40,419)

The accompanying notes are an integral part of this statement.

**Town of Norwood
Statement of Net Position
Enterprise Funds
December 31, 2024**

	<u>Enterprise Funds</u>		<u>Totals</u>
	<u>Water Fund</u>	<u>Raw Water Irrigation System Fund</u>	
ASSETS			
Current Assets			
Cash and cash equivalents	\$ 1,074,535	\$ 162,970	\$ 1,237,505
Accounts receivable, net	61,277	-	61,277
Total Current Assets	<u>1,135,812</u>	<u>162,970</u>	<u>1,298,782</u>
Other Assets			
Advance water assessments-net	49,335	-	49,335
Noncurrent Assets			
Capital assets			
Water rights	290,207	-	290,207
Utility system	5,213,872	1,542,425	6,756,297
Equipment and furniture	37,528	35,000	72,528
Less accumulated depreciation	(3,342,401)	(257,630)	(3,600,031)
Total Noncurrent Assets	<u>2,199,206</u>	<u>1,319,795</u>	<u>3,519,001</u>
Total Assets	<u><u>3,384,353</u></u>	<u><u>1,482,765</u></u>	<u><u>4,867,118</u></u>
LIABILITIES			
Current Liabilities			
Accounts payable	8,157	-	8,157
Customer deposits	3,569	-	3,569
Accrued interest payable	145	-	145
Current portion on long-term debt	44,869	-	44,869
Total Current Liabilities	<u>56,740</u>	<u>-</u>	<u>56,740</u>
Long-Term Debt			
Loans payable	118,399	-	118,399
Total Long-Term Debt	<u>118,399</u>	<u>-</u>	<u>118,399</u>
Net Position			
Invested in capital assets, net of related debt	2,035,938	1,319,795	3,355,733
Unrestricted	1,173,276	162,970	1,336,246
Total Net Position	<u><u>\$ 3,209,214</u></u>	<u><u>\$ 1,482,765</u></u>	<u><u>\$ 4,691,979</u></u>

The accompanying notes are an integral part of this statement.

Town of Norwood
Statement of Revenues, Expenses and Changes in Net Position
Enterprise Funds
Year Ended December 31, 2024

	<u>Enterprise Funds</u>		<u>Totals</u>
	<u>Water Fund</u>	<u>Raw Water Irrigation System Fund</u>	
Operating revenues:			
Charges for services	\$ 525,917	\$ 36,610	\$ 562,527
Total operating revenues	<u>525,917</u>	<u>36,610</u>	<u>562,527</u>
Operating expenses:			
Salaries and benefits	186,365	-	186,365
Maintenance and supplies	77,687	-	77,687
Water assessments	23,257	-	23,257
Utilities	28,271	-	28,271
Other expenses	88,055	15,169	103,224
Depreciation	97,721	68,345	166,066
Total operating expenses	<u>501,356</u>	<u>83,514</u>	<u>584,870</u>
Operating income (loss)	<u>24,561</u>	<u>(46,904)</u>	<u>(22,343)</u>
Nonoperating revenues (expenses):			
Grants and contributions	33,394	-	33,394
Interest income	573	-	573
Miscellaneous	6,593	-	6,593
Interest expense	(8,257)	-	(8,257)
Total nonoperating revenues (expenses)	<u>32,303</u>	<u>-</u>	<u>32,303</u>
Income (loss) before transfers and capital contributions	56,864	(46,904)	9,960
Capital contributions-Tap fees	96,000	-	96,000
Change in net position	152,864	(46,904)	105,960
Total net position, January 1	3,056,350	1,529,669	4,586,019
Total net position, December 31	<u>\$ 3,209,214</u>	<u>\$ 1,482,765</u>	<u>\$ 4,691,979</u>

The accompanying notes are an integral part of this statement.

**Town of Norwood
Statement of Cash Flows
Enterprise Funds
Year Ended December 31, 2024**

	<u>Enterprise Funds</u>		<u>Totals</u>
	<u>Water Fund</u>	<u>Raw Water Irrigation System Fund</u>	
Cash Flows From Operating Activities			
Cash received from charges for services	\$ 510,761	\$ 36,610	\$ 547,371
Cash payments for salaries and benefits	(186,365)	-	(186,365)
Cash payments for goods and services	(256,812)	(15,169)	(271,981)
Net cash provided (used) by operating activities	<u>67,584</u>	<u>21,441</u>	<u>89,025</u>
Cash Flows from Noncapital Financing Activities			
Grants and contributions	33,394	-	33,394
Miscellaneous revenues	6,593	-	6,593
Net cash provided (used) by noncapital financing activities	<u>39,987</u>	<u>-</u>	<u>39,987</u>
Cash Flows from Capital and Related Financing Activities			
Tap fees	96,000	-	96,000
Purchase of capital assets	(86,937)	(35,000)	(121,937)
Principal paid on loans and leases	(43,144)	-	(43,144)
Interest expense	(8,257)	-	(8,257)
Net cash provided (used) by capital and related financing activities	<u>(42,338)</u>	<u>(35,000)</u>	<u>(77,338)</u>
Cash Flows from Investing Activities			
Interest on investments	573	-	573
Net increase (decrease) in cash and equivalents	65,806	(13,559)	52,247
Cash balances, January 1	<u>1,008,729</u>	<u>176,529</u>	<u>1,185,258</u>
Cash balances, December 31	<u>\$ 1,074,535</u>	<u>\$ 162,970</u>	<u>\$ 1,237,505</u>
Reconciling of operating income (loss) to net cash provided (used) by operating activities:			
Operating income (loss)	\$ 24,561	\$ (46,904)	\$ (22,343)
Adjustments to reconcile operating income (loss) to net cash provided (used) by operating activities:			
Depreciation expense	97,721	68,345	166,066
Assets (increase) decrease:			
Accounts receivables	(14,112)	-	(14,112)
Liabilities increase (decrease):			
Accounts payable	(39,542)	-	(39,542)
Customer deposits	(1,044)	-	(1,044)
Total adjustments	<u>43,023</u>	<u>68,345</u>	<u>111,368</u>
Net cash provided (used) by operating activities	<u>\$ 67,584</u>	<u>\$ 21,441</u>	<u>\$ 89,025</u>

The accompanying notes are an integral part of this statement.

Town of Norwood
Notes to the Financial Statements
December 31, 2024

Note 1 – Summary of Significant Accounting Policies

The financial statements of the Town of Norwood, Colorado (the Town) have been prepared in conformity with accounting principles generally accepted in the United States of America (GAAP) as applied to government units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles.

The more significant of the Town’s accounting policies are described below:

A. Financial Reporting Entity

The Town is a statutory municipality with a mayor – council form of government with five elected Council members. As required by accounting principles generally accepted in the United States of America, these financial statements present the Town of Norwood (the primary government). The Town has no oversight responsibility for any other governmental entity since no other entities are considered to be controlled by or dependent on the Town. Control or dependence is determined on the basis of budget adoption, taxing authority, funding, and appointment of the respect governing body.

B. Government-wide Financial Statements

The government-wide financial statements (i.e., the statement of net position and the statement of changes in net position) report information on all of the activities of the Town. For the most part, the effect of inter-fund activity has been removed from these statements. Governmental activities, which normally are supported by taxes, charges for services and intergovernmental revenues, are reported separately from business-type activities, which rely to a significant extent on user charges for support.

The statement of activities demonstrates the degree to which the direct expenses of a given function or segment is offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function or segment. Program revenues include 1) charges to those who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment, and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Taxes and other items not properly included among program revenues are reported instead as general revenues.

C. Fund Financial Statements

The accounts of the Town are organized on the basis of funds and account groups, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues, and expenditures, or expenses, as appropriate. Government resources are allocated to and accounted for in individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled.

All governmental funds are accounted for on a flow of current financial resources basis. Balance sheets for these funds generally include only current assets and current liabilities. Reported fund balances are considered a measure of available, spendable resources. Operating statements for these funds present a summary of available, spendable resources and expenditures for the period.

Town of Norwood
Notes to the Financial Statements
December 31, 2024

Note 1 – Summary of Significant Accounting Policies – (continued)

C. Fund Financial Statements – (continued)

Separate financial statements are provided for governmental funds and proprietary funds. Major individual governmental funds and major individual enterprise funds are reported as separate columns in the fund financial statements.

The Town reports the following major governmental fund:

- The General Fund is the Town’s primary operating fund. It accounts for all financial resources of the Town, except those required to be accounted for in another fund.

The remaining governmental funds are aggregated and presented as non-major funds. Those funds include:

- Contingency Fund, which accounts for expenditures that could not have been reasonably foreseen.
- The Conservation Trust Fund, which accounts for State of Colorado lottery funds to be used for parks and recreation services and capital investment.

Enterprise Funds account for operations that are financed and operated in a manner similar to private business enterprises, where the intent is that the costs of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges. Enterprise funds are considered major funds because of community interests in the activities and sources of funding supporting these operations.

Enterprise funds distinguish operating revenues and expenses from nonoperating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with an enterprise fund’s principal ongoing operations. The principal operating revenues of the Town are charges for water fees. Operating expenses for the enterprise funds include purchased services, utilities, repairs and maintenance, supplies, insurance and depreciation cost. All revenues and expenses not meeting this definition are reported as non-operating revenues and expenses. When both restricted and unrestricted resources are available for use, it is the Town’s policy to use restricted resources first, then unrestricted resources as needed.

The Town reports the following major enterprise fund business-type activity:

- Water Fund, which accounts for all operations of the Town’s water services. This is primarily financed by user charges.
- Raw Water Irrigation System Fund, which accounts for all operations of the Town’s raw water irrigation services. This is primarily financed by grants and contributions and by user charges.

D. Measurement Focus and Basis of Accounting

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting, as are the enterprise fund financial statements. Revenues are recorded when earned and expenses are recorded when liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

Town of Norwood
Notes to the Financial Statements
December 31, 2024

Note 1 – Summary of Significant Accounting Policies – (continued)

D. Measurement Focus and Basis of Accounting – (continued)

The modified accrual basis of accounting is used by all governmental funds. Under the modified accrual basis of accounting, revenues are recognized when susceptible to accrual (i.e., when they become both measurable and available). “Measurable” means the amount of the transaction can be determined and “available” means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. For this purpose, the government considers revenues to be available if they are collected within 60 days at the end of the current fiscal period. Expenditures are recorded when the related fund liability is incurred. Exceptions to this general rule include principal and interest on general long-term debt which is recognized when due, and compensated absences which are recognized when the obligations are expected to be liquidated with expendable available resources.

Those revenues susceptible to accrual are interest revenue and charges for services. Entitlement revenues are not susceptible to accrual because generally, they are not measurable until received. Grant revenues are recognized as they are earned.

The accrual basis of accounting is utilized by enterprise funds. Under this method, revenues are recorded when earned and expenses are recorded at the time liabilities are incurred.

Deferred Outflows / Inflows of Resources

In addition to assets, the statement of net position will sometimes report a separate section of deferred outflows of resources. This separate financial statement element, deferred outflows of resources, represents a consumption of net position that applies to a future period(s) and will not be recognized as an outflow of resources (expense/ expenditure) until then.

In addition to liabilities, the statement of net position will sometimes report a separate section of deferred inflows of resources. This separate financial statement element, deferred inflows of resources, represents an acquisition of net position that applies to a future period(s) and will not be recognized as an inflow of resources (revenue) until that time. Property taxes revenue that are related to a future period have been recorded as deferred inflows. Grants and entitlements received before eligibility requirements are met (e.g., cash advances) are recorded as deferred inflows. These amounts are deferred and will be recognized as an inflow of resources in the period that the amounts become available.

E. Cash and Cash Equivalents

For the purposes of the statement of cash flows of the enterprise funds, cash and cash equivalents consist of operating and restricted cash and highly liquid securities with an initial maturity of three months or less.

Town of Norwood
Notes to the Financial Statements
December 31, 2024

Note 1 – Summary of Significant Accounting Policies – (continued)

F. Use of Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

G. Property Taxes

Property taxes for the current year are levied and attached as a lien on property the following January 1. They are payable in full by April 30 or in two equal installments due February 28 and June 15. Property taxes levied in the current year and collected in the following year are reported as receivable at December 31. However, since the taxes are not available to pay current liabilities, the receivable is recorded as deferred inflows of resources in the governmental and enterprise funds.

H. Capital Assets

Capital assets, which include property, equipment and infrastructure assets, are reported in the applicable governmental or business-type activities columns in government-wide financial statements. Capitalized assets are defined by the Town as assets that have a useful life of one or more years, and for which the initial, individual value equals or exceeds \$ 5,000.

All purchased assets are valued at cost where historical records are available and at an estimated historical cost where no historical records exist. Donated assets are valued at their estimated fair market value on the date received. The cost of normal maintenance and repairs that does not add to the value of an asset or materially extend asset life is not capitalized.

Depreciation on all assets is provided on the straight-line basis over the following estimated useful lives:

<u>Asset Class</u>	<u>Useful Life</u>
Utility Plant and System	50 years
Machinery and Equipment	5-10 years
Infrastructure assets	15-40 years

Public domain assets consisting of roads, bridges, curbs and gutters, streets and sidewalks, drainage systems and lighting systems are examples of infrastructure assets. Infrastructure assets are distinguished from other capitalized assets as their useful life often extends beyond most other capital assets and are stationary in nature. General infrastructure assets are those associated with or arising from governmental activities.

Under GASB 34 the town is not required to retroactively report on infrastructure assets before June 30, 2004. Therefore, infrastructure assets before that date are not shown on the financial statements.

Town of Norwood
Notes to the Financial Statements
December 31, 2024

Note 1 – Summary of Significant Accounting Policies – (continued)

I. Long-Term Liabilities

In the government-wide financial statements, and enterprise fund types in the fund financial statements, long-term debt and other long-term obligations are reported as liabilities in the applicable government activities, business-type activities, or enterprise fund type statement of net position.

The long-term compensated absences are serviced from revenues of the General Fund from future appropriations.

J. Compensated Absences

A total of 15 days of vacation for the 1 to 9 years of service and 20 days for 10 years or more of service may be accrued by each employee. Employees are paid for the accumulated vacation leave upon retirement or other termination. Employees are encouraged to use accumulated vacation by the end of each year and are not allowed to accumulate more than 20 days.

K. Net Position

Net position represents the difference between assets, deferred outflows of resources, liabilities and deferred inflows of resources. Net position invested in capital assets, net of related debt consists of capital assets, net of accumulated depreciation, reduced by the outstanding balances of any borrowing used for the acquisition or construction of improvements on those assets. Net position is reported as restricted when there are limitations imposed on their use either through the enabling legislation adopted by the Town or through external restrictions imposed by creditors, grantors, laws or regulations of other governments.

L. Interfund Transactions

Interfund receivables and payables arise from interfund transactions and are recorded by all funds affected in the period in which transactions are executed. At year end, outstanding balances between funds are reported as “due to/from other funds.” Nonrecurring or non-routine permanent transfers of equity are reported as residual equity transfers. All other interfund transfers are reported as operating transfers. Any residual balances outstanding between the governmental activities and business-type activities are reported in the government-wide financial statements as “internal balances.”

M. Encumbrances

The Town does not use an encumbrance system for budgetary control.

N. Accounts Receivable

The Town considers accounts receivable for the water fund to be fully collectible because the Town can place liens on the individual properties; accordingly, no allowance for doubtful accounts is required. If amounts become uncollectible, they will be charged to operations when that determination is made.

Town of Norwood
Notes to the Financial Statements
December 31, 2024

Note 1 – Summary of Significant Accounting Policies – (continued)

O. Fund Equity

In the fund financial statements, governmental funds report the following classifications of fund balance:

- Non-spendable fund balance-amounts that are not in spendable form (such as inventory) or are required to be maintained intact;
- Restricted fund balance-amounts constrained to specific purposes by their providers (such as grantors, bondholders, and higher levels of government), through constitutional provisions or by enabling legislation;
- Committed fund balance-amounts constrained to specific purposes by a government itself, using its highest level of decision-making authority; to be reported as committed, amounts cannot be used for any other purpose unless the government takes the same highest-level action to remove or change the constraint;
- Assigned fund balance-amounts a government intends to use for a specific purpose; intent can be expressed by the governing body or by an official or body to which the governing body delegates the authority;
- Unassigned fund balance-amounts that are available for any purpose; positive amounts are reported only in the general fund.

When an expenditure is incurred for purposes for which both restricted and unrestricted fund balance is available, the Town considers restricted funds to have been spent first. When an expenditure is incurred for which committed, assigned, or unassigned fund balances are available, the Town considers amounts to have been spent first out of committed funds, then assigned funds, and finally unassigned funds, as needed, unless Town Council has provided otherwise in its commitment or assignment actions.

Note 2 – Reconciliation of Government-wide and Fund Financial Statements

The governmental funds balance sheet includes reconciliation between fund balances total governmental funds and net position - governmental activities as reported in the government-wide statement of net position. Additionally, the governmental fund statement of revenues, expenditures, and changes in fund balances includes reconciliation between net change in fund balances - total governmental funds and changes in net position of governmental activities as reported in the government-wide statement of activities. The enterprise fund statement of net position and statement of revenues, expenses and changes in net position also includes reconciliation to the government-wide statement of net position and activities.

These reconciliations detail items that require adjustment to convert from the current resources' measurement and modified accrual basis for governmental fund statements to the economic resources measurement and full accrual basis used for government-wide statements. However, certain items having no effect on measurement and basis of accounting were eliminated from the governmental fund statements during the consolidation of governmental activities.

Town of Norwood
Notes to the Financial Statements
December 31, 2024

Note 3 – Tax, Spending and Debt Limitations

Colorado voters passed an amendment to the State Constitution, Article X, Section 20, which has several limitations, including revenue raising, spending abilities, and other specific requirements of state and local governments. The amendment is complex and subject to judicial interpretation. However, the Town had made certain interpretations of the amendment's language in order to determine its compliance.

On the November 8, 1994 municipal election ballot, the voters authorized the Town, without any increase in the Town's Current tax mill levy rate of 15.129 mills or any increase in the Town's current sales tax and use tax rate of 2.0%, except by prior voter approval, to be authorized to generate, collect and retain all revenues from and in fiscal year 1993 and subsequent years and increase fiscal year spending up to the amount of such revenues generated and collected without limitation under Article X, Section 20, Colorado Constitution, or any other law, and without limiting in any year the amount of all lawful sources of Town revenues that may be collected and spent by the Town of Norwood for street improvements and maintenance, capital improvements and construction, and all other lawfully authorized municipal; purposes, including but not limited to property taxes at current level of 15.129 mills, sales and use tax of 2.0%, and any state, federal or other grants; provided that such voter-approved revenue change for fiscal year 1993 shall be in the amount of \$ 10,000.

Note 4 – Budgets

The Town adheres to the following procedures in establishing budgetary data reflected in the financial statements:

- A. By October of each year, the Finance Officer gives public notice of the budget calendar for the next fiscal year. The Finance Officer asks that all Town departments, boards, commissions, or citizens submit within thirty days from the notice any request for funds under the budget being prepared. The Finance Officer then prepares a proposed budget for the ensuing fiscal year and submits it to the Council no later than forty-five days prior to any date required by state law for the certification to the County of the tax levy.
- B. The budget provides a complete financial plan of all Town funds and activities for the ensuing fiscal year indicating anticipated revenues, proposed operating and capital expenditures, a provision for contingencies, and anticipated net surplus or deficit for the ensuing fiscal year.
- C. A public hearing on the proposed budget is held by the Council in early December.
- D. The Council adopts the budget by resolution on or before the final day established by law for the certification of the ensuing year's tax levy to the County. Adoption of the budget by the Council shall constitute appropriations of the amounts specified therein as expenditures from the funds indicated and shall constitute a levy of the property tax therein proposed.
- E. If during the fiscal year the Finance Officer determines that there are expenses in excess of those estimated in the budget, the Council by resolution may make supplemental appropriations for the year up to the amount of such excess. To meet an emergency affecting public property, health, peace or safety, the Council may make emergency appropriations. If at any time during the fiscal year it appears probable to the Finance Officer that the revenues available will be insufficient to meet the amount appropriated, the Finance Officer reports to the Council, indicating the estimated amount of deficit, any remedial action already taken, and a recommendation as to any other steps to be taken. At any time during the fiscal year the Finance Officer may transfer part or all of any unencumbered appropriation balance within a department.

Town of Norwood
Notes to the Financial Statements
December 31, 2024

Note 4 – Budgets – (continued)

- F. Budget appropriations lapse at the end of each year.
- G. Expenditures may not exceed appropriations at the fund level. Budget amounts included in the financial statements are based on the final amended budget. No revisions were made to the original budget.
- H. Budgets for governmental funds are adopted on a basis consistent with accounting principles generally accepted in the United States of America (GAAP), except for long-term receivables and advances and capital lease financing which are budgeted when liquidated rather than when the receivable/liability is incurred. Budgets for enterprise funds are adopted on a basis consistent with the spending measurement focus of the governmental funds. The Town could be in violation of Colorado Budget Law because the following funds actual expenditures exceeded budgetary amounts in the Contingency Fund.

Note 5 – Deposits and Investments

The Colorado Public Deposit Protection Act (PDPA) requires that all units of local government deposit cash in eligible public depositories; eligibility is determined by state regulators. Amounts on deposit in excess of federal insurance levels must be collateralized. The eligible collateral is determined by the PDPA. PDPA allows the institution to create a single collateral pool for all public funds. The pool is to be maintained by another institution or held in trust for all the uninsured public deposits as a group. The market value of the collateral must be at least equal to the aggregate uninsured deposits. Collateral in the pool is considered to be equal to depository insurance pursuant to definitions listed in GASB Statement No. 40. At December 31, 2024, the bank balance of the Town's deposits was \$2,193,978 of which \$250,000 was covered by federal depository insurance and \$1,943,978 was collateralized under PDPA.

The Town invested \$702,426 in the Colorado Government Liquid Asset Trust (COLOTRUST). COLOTRUST is an investment vehicle established by state statute for local government entities in Colorado to pool surplus funds for investment purposes. The State Securities Commission administers and enforces all state statutes governing public investment pools. The investment is an external investment pool that reports at the fair value per share of the pool's underlying portfolio. The unit of account is each share held, and the value of the position is the fair value of the pool's share price multiplied by the number of shares held. For pricing and redeeming share COLOTRUST maintains a stable net asset value (NAV) of \$1 per share, which approximates fair value. The government-investor does not "look through" the pool to report a pro rata share of the pool's investments, receivables and payables. All COLOTRUST investments are reported at NAV and do not have any unfunded commitments, redemption restrictions or redemption notice periods. COLOTRUST offers shares in two portfolios, COLOTRUST PRIME and COLOTRUST PLUS+, which are both rated AAAM by Standard & Poor's. Both portfolios may invest in U.S. Treasury securities and repurchase agreements collateralized by U.S. Treasury securities. COLOTRUST PLUS+ may also invest in certain obligations of U.S. government agencies, highest rated commercial paper and repurchase agreements collateralized by certain obligations of U.S. government agencies. Financial statements and information about the pool for COLOTRUST may be obtained through its website at www.colotrust.com. COLOTRUST may, without the necessity of a formal meeting of their Board, temporarily suspend the right of redemption or postpone the date of payment for redeemed shares under certain specific conditions described in their trust indenture and during any financial emergency when it is not reasonably practicable because of substantial losses which might be incurred.

Town of Norwood
Notes to the Financial Statements
December 31, 2024

Note 5 – Deposits and Investments – (continued)

The composition of all cash and cash investments held by the Town at December 31, 2024, is as follows

Cash on hand and with County Treasurer	\$	1,218
Cash in bank and savings accounts		2,089,379
Cash investments		702,426
		\$ 2,793,023

Interest rate risk-The town does not have a formal policy limiting investment maturities, other than that established by the state statute of five years, which would help manage its exposure to fair value losses from increasing interest rates.

Credit risk-Credit risk is the risk that the issuer or other counterparty to an investment will not fulfill its obligations. It is the Town’s policy to limit its investments to U.S. Treasury obligations, certain U.S. government agencies securities, commercial paper, local government investment pools, repurchase agreements and money market funds.

Custodial Credit Risk- For an investment, custodial credit risk is the risk that, in the event of the failure of the counterparty, the Town will not be able to recover the value of its investment or collateral securities that are in the possession of an outside party.

Note 6 – Long-Term Liabilities

	Balance 1/1/2024	Additions	Reductions	Balance 12/31/2024	Due Within One Year
Enterprise Activities					
Loans- CWCB	206,412	-	(43,144)	163,268	44,869
Totals	\$ 206,412	\$ -	\$ (43,144)	\$ 163,268	\$ 44,869

Note Payable- CWCB - The Town obtained loans from the Colorado Water Conservation Board (CWCB) in the amount of \$950,000, to build a 92-acre-foot reservoir. The remaining loan of \$630,000 will be at an annual interest rate of 4% over 40 years at \$ 31,830 with an additional payment of \$19,570. The first payments are due January 1, 1998, and are due annually on the first of each year. The following is the annual maturities for the years subsequent to 2024:

<u>Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2025	44,869	6,531	51,400
2026	46,664	4,736	51,400
2027	48,531	2,869	51,400
2028	23,204	928	24,132
Total	\$ 163,268	\$ 15,064	\$ 178,332

Town of Norwood
Notes to the Financial Statements
December 31, 2024

Note 7 – Proprietary Fund Type Non-GAAP Budgetary Basis

The accompanying schedules of revenues, expenditures and changes in available resources, budget and actual (Non-GAAP budgetary basis) for the proprietary fund types, presents comparisons of the legally adopted budget with actual data on a budgetary basis. Since accounting principles applied for purposes of developing data on a budgetary basis differ significantly from those used to present financial statements in conformity with generally accepted accounting principles, a reconciliation of resultant basis, timing, perspective, and entity differences in the excess (deficiency) of financial resources over expenditures and other uses of financial resources for the year ended December 31, 2024 is presented below:

Expenses (GAAP Basis)	\$	593,127
Adjustments		
Add:		
Capital assets purchased		121,937
Principal payments		43,144
Less:		
Depreciation expense		(166,066)
Expenditures (Budgetary Basis)	\$	592,142

Note 8 – State Impact Assistance Grant

During 1988, the Town applied for and received a grant from the Colorado Department of Local Affairs in the amount of \$100,000. The grant proceeds were passed through to the Farmers Water Development Company (FWDC) to finance improvements to the Gurley Reservoir, which the FWDC owns and operates and from which the Town draws its water.

In order for public financing of improvements to the Gurley Reservoir to be legal, the funds must be used for public purposes. Since the grant proceeds were passed through to the FWDC, which is privately owned, the terms of the grant agreement include the stipulation that the FWDC will not charge the Town its yearly water assessment until the amount of \$100,000 is exceeded. The Town's yearly assessment in past years has been \$ 500 to \$ 600. The Town has recorded the \$100,000 grant receipts as contributed capital and the resulting prepayment of water assessments as an asset. A period of seventy-five years was used to amortize the prepaid water assessments based on the estimated life of the improvements financed by the grant. Amortization began in 1989 and amounts to \$ 1,333 per year. At December 31, 2024, a total of \$ 50,665 had been amortized, leaving a balance of \$ 49,335 of advanced water assessments remaining unamortized.

Note 9 – Contingent Liabilities

Risk Management

The Town is exposed to various risks of loss related to torts; theft of, damages to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. The Town pays an annual premium to CIRSA Property/Casualty and Workers' Compensation for its general liability and workmen's compensation insurance coverage. The agreement with CIRSA will be self-sustaining through member premiums. CIRSA rate-setting policies are established by the Board of Directors, in consultation with independent actuaries. The Board of Directors may credit member municipalities' future contributions in the event of a surplus. Although it has never occurred, CIRSA member municipalities are subject to a supplemental assessment in the event of a deficiency.

Town of Norwood
Notes to the Financial Statements
December 31, 2024

Note 10 – Capital Assets

	Balance 1/1/2024	Additions	Dispositions	Balance 12/31/2024
Governmental Activities				
Capital assets not being depreciated				
Land and improvements	\$ 545,901	\$ -	\$ -	\$ 545,901
	545,901	-	-	545,901
Capital assets being depreciated				
Buildings	385,962	98,350	-	484,312
Equipment	413,255	10,974	-	424,229
Park Expansion	511,853	-	-	511,853
Infrastructure	272,764	22,347	-	295,111
	1,583,834	131,671	-	1,715,505
Less accumulated depreciation				
Buildings	(118,514)	(9,259)	-	(127,773)
Equipment	(249,181)	(34,698)	-	(283,879)
Park Expansion	(119,294)	(22,159)	-	(141,453)
Infrastructure	(176,803)	(10,830)	-	(187,633)
	(663,792)	(76,946)	-	(740,738)
Capital assets being depreciated, net	920,042	54,725	-	974,767
 Total governmental				
Activities capital assets	\$ 1,465,943	\$ 54,725	\$ -	\$ 1,520,668
Business-type Activities	Balance 1/1/2024	Addition	Disposition	Balance 12/31/2024
Capital assets not being depreciated				
Land and source of supply	\$ 290,207	\$ -	\$ -	\$ 290,207
Capital assets being depreciated				
Utility plant	6,669,360	86,937	-	6,756,297
Vehicles and equipment	37,528	35,000	-	72,528
Less accumulated depreciation	(3,435,298)	(164,733)	-	(3,600,031)
Capital assets being depreciated, net	3,271,590	(42,796)	-	3,228,794
				-
 Total business-type activities capital assets	\$ 3,561,797	\$ (42,796)	\$ -	\$ 3,519,001

Town of Norwood
Notes to the Financial Statements
December 31, 2024

Note 10 – Capital Assets – (continued)

Depreciation expense was charged to functions/programs of the Town as follows:

General government	\$ 2,598
Culture and recreation	23,953
Public works, including depreciation of general infrastructure assets	<u>50,394</u>
Total depreciation expenses	<u><u>\$ 76,945</u></u>
Water - depreciation	\$ 96,388
Water - amortization	1,333
Raw water - depreciation	<u>68,345</u>
Total	<u><u>\$ 166,066</u></u>

Required Supplementary Information

Town of Norwood
Schedule of Revenues, Expenditures and Changes in Fund Balance-Budget and Actual
General Fund
For the Year Ended December 31, 2024

Revenues	Budgeted		Actual	Favorable (Unfavorable)
	Original	Final		
Taxes	\$ 606,745	\$ 606,745	\$ 691,655	\$ 84,910
Licenses and permits	5,600	5,600	3,303	(2,297)
Intergovernmental revenues	974,621	974,621	280,284	(694,337)
Charges for services	7,000	7,000	300	(6,700)
Fines and forfeitures	5,000	5,000	4,380	(620)
Miscellaneous revenue	339,300	339,300	26,217	(313,083)
Total revenues	1,938,266	1,938,266	1,006,139	(932,127)
Expenditures				
General government	499,552	499,552	555,911	(56,359)
Judicial	3,675	3,675	225	3,450
Police department	101,200	101,200	101,431	(231)
Public works	767,704	767,704	404,015	363,689
Health and welfare	-	-	-	-
Culture and recreation	19,800	19,800	14,863	4,937
Capital Outlay	546,335	546,335	28,123	518,212
Total Expenditures	1,938,266	1,938,266	1,104,568	833,698
Excess of revenues over (under) expenditures	-	-	(98,429)	(98,429)
Other financing sources				
Transfers In/(out)	-	-	(700,000)	(700,000)
Excess of revenues and sources over (under) expenditures and other (uses)	-	-	(798,429)	(798,429)
Fund balance, January 1	1,108,692	1,108,692	1,228,815	120,123
Fund balance, December 31	\$ 1,108,692	\$ 1,108,692	\$ 430,386	\$ (678,306)

The accompanying notes are an integral part of this statement.

**Town of Norwood
Contingency Fund
Schedule of Revenues, Expenditures and Changes in Fund Balance
Budget and Actual
Year Ended December 31, 2024**

	<u>Original Budget</u>	<u>Final Budget</u>	<u>Actual</u>	<u>Favorable (Unfavorable)</u>
Revenues				
Interest income	\$ -	\$ -	\$ 2,809	\$ 2,809
Total revenues	<u>-</u>	<u>-</u>	<u>2,809</u>	<u>2,809</u>
Expenditures				
Capital outlay	120,000	120,000	-	120,000
Excess of revenues over (under) expenditures	(120,000)	(120,000)	2,809	122,809
Other financing sources				
Transfers in (out)	-	-	700,000	700,000
Excess of revenues and sources over (under) expenditures and other (uses)	(120,000)	(120,000)	702,809	822,809
Fund balance, January 1	456,608	456,608	457,192	584
Fund balance, December 31	<u>\$ 336,608</u>	<u>\$ 336,608</u>	<u>\$ 1,160,001</u>	<u>\$ 823,393</u>

**Town of Norwood
Conservation Trust Fund
Schedule of Revenues, Expenditures and Changes in Fund Balance
Budget and Actual
Year Ended December 31, 2024**

	<u>Original Budget</u>	<u>Final Budget</u>	<u>Actual</u>	<u>Favorable (Unfavorable)</u>
Revenues				
Lottery	\$ 3,450	\$ 3,450	\$ 3,508	\$ 58
Interest income	5	5	15	10
Total revenues	<u>3,455</u>	<u>3,455</u>	<u>3,523</u>	<u>68</u>
Expenditures				
Parks	<u>3,000</u>	<u>3,000</u>	<u>2,414</u>	<u>586</u>
Excess of revenues over (under) expenditures	455	455	1,109	654
Fund balance, January 1	<u>19,804</u>	<u>19,804</u>	<u>16,024</u>	<u>(3,780)</u>
Fund balance, December 31	<u>\$ 20,259</u>	<u>\$ 20,259</u>	<u>\$ 17,133</u>	<u>\$ (3,126)</u>

**Town of Norwood
Water Fund
Schedule of Revenues, Expenditures and Changes in Available
Resources-Budget and Actual
(Non-GAAP Budgetary Basis)
Year Ended December 31, 2024**

	<u>Original Budget</u>	<u>Final Budget</u>	<u>Actual</u>	<u>Favorable (Unfavorable)</u>
Revenues				
Water fees	\$ 493,052	\$ 493,052	\$ 512,361	\$ 19,309
Tap fees	84,000	84,000	96,000	12,000
Public Water Meter/shack	9,000	9,000	13,556	4,556
Interest Income	-	-	573	573
Grants and loans	308,120	308,120	33,394	(274,726)
Miscellaneous	7,050	7,050	6,593	(457)
Total revenues	<u>901,222</u>	<u>901,222</u>	<u>662,477</u>	<u>(238,745)</u>
Expenditures				
Salaries and benefits	236,278	236,278	186,365	49,913
Maintenance and supplies	114,200	114,200	76,284	37,916
Water assessments	30,000	30,000	23,257	6,743
Utilities	40,000	40,000	28,271	11,729
Other expenses	442,300	442,300	88,055	354,245
Capital Outlay	37,044	37,044	88,340	(51,296)
Debt service	51,400	51,400	51,401	(1)
Total expenditures	<u>951,222</u>	<u>951,222</u>	<u>541,973</u>	<u>409,249</u>
Excess of revenues over (under) expenditures	(50,000)	(50,000)	120,504	170,504
Fund balance, January 1	<u>951,222</u>	<u>951,222</u>	<u>1,054,105</u>	<u>102,883</u>
Fund balance, December 31	<u>\$ 901,222</u>	<u>\$ 901,222</u>	<u>\$ 1,174,609</u>	<u>\$ 273,387</u>

Town of Norwood
Raw Water Irrigation System Fund
Schedule of Revenues, Expenditures and Changes in Available
Resources-Budget and Actual
(Non-GAAP Budgetary Basis)
Year Ended December 31, 2024

	<u>Original Budget</u>	<u>Final Budget</u>	<u>Actual</u>	<u>Favorable (Unfavorable)</u>
Available resources				
January 1	\$ -	\$ -	\$ 176,529	\$ 176,529
Revenues				
Charges for services	-	-	36,610	36,610
Total revenues	-	-	36,610	36,610
Total available resources	-	-	213,139	213,139
Expenditures				
Capital Outlay	-	-	35,000	(35,000)
Miscellaneous	-	-	15,169	(15,169)
Total expenditures	-	-	50,169	(50,169)
Available resources				
December 31	\$ -	\$ -	\$ 162,970	\$ 162,970



PUBLIC WORKS DIRECTOR REPORT – December 2025

Norwood Water Commission

- Service Line Repairs– 3
- Main Line Repairs – 0
 -
- Inspections
 - 0
- Water service applications
 - 0

- Projects
 - Water plant heating system
 - Winterization of water plant, tanks, and outbuildings.
 - End of year water testing
 - Continuing flushing especially in Redvale area
 - Winterization of Norwood pipeline #1 and headgate
 - Still updating our digital mapping system

Work Orders:

- Water - 6
- Sanitation - 2
- Town – 9

Utility Locates:

- 10
- 0- emergency

Raw Water Irrigation System

- Winterized and put to bed

Norwood Sanitation District

- Service Line Repairs - 2
- Main Repairs – 0
- Lagoon / discharge permit
 - No news to report
- Projects
 - PM's on lagoon equipment
 - Preparing for winterizing aerators
 - Winterizing buildings and equipment
 - Degreased forest street lift station
 - Samples are all good



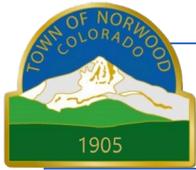
Town

○ **Projects:**

- We are continuing with pothole repairs.
- Finished edging around Town Hall gardens. (Waiting to finish parking walkway)
- Snow plowing/snow mitigation
- Still working in the alleys, bringing in road base to get them in shape before winter hits.
- Equipment maintenance- skid steer, mini-ex, UTV, street sweeper
- We tested a new implement for skid steer. We are looking to purchase a soil conditioner. It performed well chewing up potholes in the alleys and conditioning the gravel back to the top.
- Purchased 12" auger, which attaches to skid steer and mini-x
- Shoulder repair on streets
- Drainage work
- Noel night preparation/parade/lights
- Hung Christmas street banners, removed flowerpots

Training, Meetings, Community Outreach, and Other Information:

- We are writing SOP's for our day-to-day tasks.
- Earl will test for wastewater treatment class D
- Monthly tailgate safety meetings
 - 10 ways to have a healthy holiday season
 - Dangers of ice from above



ADMINISTRATIVE DIRECTOR REPORT – DECEMBER 2025

STAFF

- Weekly staff meetings
- Monthly board meetings

OPERATIONS

- Reconciliations
- Final budget preparation for TON/NWC/NSD
- Auto pay set up for phone and internet
- TON/NWC 2024 Audit
- Website document clean up
- TON/NWC/NSD Agendas and minutes document retention
- Public complaint follow up
- Pocket Park meeting with KLJ – Review Design
- Four Seasons stakeholder meetings
- CDOT Sidewalk Project check in with Tommy and Steve
- Process Payroll
- WE Vision Working Group
- Dominion end of year payroll check in
- Employee Reviews
- NWC budget meeting
- NWC/NSD delinquent account follow up
- NWC grant reimbursement
- Fire Suppression System follow up
- P&Z board training
- SGM grant meeting with Catherine
- Impact Accelerator grant letter of intent resubmitted
- Review SGM revised agreement
- Brownfields engagement kick off meeting
- Doc access ADA
- OJT grant request
- NWC meter read equipment upgrade initiated
- Caselle water/sanitation app download issue
- Review NPS property purchase contract
- Draft procedure for requesting staff time

TRAINING

- Water Summit Workshop
- CML Effective Governance Workshop
- CIRSA training information to staff

PUBLIC OUTREACH

- Food Drive
- Free Firewood