NORWOOD PLANNING AND ZONING / BOARD OF ADJUSTMENTS
Monday, October 19, 2026
Regular Session 6:30 p.m.
NORWOOD COMMUNITY CENTER
1670 Naturita St, Norwood, CO 81423 - And - Via Zoom

MINUTES

https://us02web.zoom.us/j/85001344971
Meeting ID: 850 0134 4971
Passcode: 8142302

Call Regular Meeting To Order

This Planning and Zoning / Board of Adjustments Regular Meeting was called to order by Bronwen Spielman at 6:32 pm.

Board Attendance:

Mayor Pro-Tem – Shawn Fallon - Present, via Zoom
Norwood Fire Chief – Heather King – Absent
Member – Kerry Welch – Present
Member – Isabella James – Absent
Member – Jenny Wheeler – Present
Member – Mark Eckard – Present, via Zoom
Member Brian DiPaola – Absent
Member – Bronwen Spielman - Present

Staff Attendance:

Town Manager – Sara Owens – Present
Public Works Director – Randy Harris – Absent
Town Clerk – Cidney Ross – Present

Public Attendance:

None

Public Comment For Items Not On The Agenda

None

Consent Agenda

1. **Minutes from September 21, 2026**

Kerry Welch had a small correction of the minutes for the clerk. That correction has been made.

Jenny Wheeler motioned to approve the consent agenda upon correction. Kerry Welch seconded the motion. All voted, motion carried.

Board Business Agenda

1. **Land Use Code Update**

Sara Owens updated the board discussed was that the Board of Trustees had passed the commission's land use code recommendations, allowing for the moratorium lift scheduled for November 14th, which is 30 days after the ordinance adoption. Applications can now be accepted.

2. **Master Plan Update**

A community engagement event for the master plan update was announced for October 27th from 3-6 PM, followed by a work session at 6:30 PM where all boards will be invited to discuss their visions for the master plan.

3. **Board Seat Update**

Sara Owens announced that Commissioner Nancy Willis had resigned from the P&Z board, creating the need to fill her seat along with two alternate positions, while also seeking clarification on whether P&Z members could serve on the BOA board.
The board discussed the composition of the BOA board, confirming that Mark is currently the chair and that Kerry Welch may be the vice chair, though they need to verify the exact positions. They noted that while there hasn't been recent activity on the BOA board, development issues in town might require future attention and potential appeals.
The board discussed on appointing a new vice chair for the Planning and Zoning Commission following Nancy Willis's resignation from the role.

Bronwen Spielman motioned to appoint Jenny Wheeler as the Planning and Zoning Commission Vice-Chair. Mark Eckard seconded the motion. All voted, motion carried.

Adjourn

MOTION: Jenny Wheeler motioned to adjourn the Planning and Zoning Commission Regular Meeting at 6:50 pm. Bronwen Spielman seconded the motion. All voted, meeting is adjourned.

☐ APPROVED ☐ APPROVED AS CORRECTED DATE APPROVED:

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Minutes Taken by: Cidney Ross, Town Clerk