



NORWOOD WATER COMMISSION
 PO Box 528; 1670 Naturita St, Norwood, CO 81423
 Phone: 970-327-4288 www.norwoodtown.com

**APPLICATION FOR BILLING TRANSFER UPON
 SALE OF PROPERTY**

A property owner desiring to have another party to receive water service bills after the sale of property shall submit complete this application and required procedures.

PROCEDURES

1. Submit a completed Application for Billing Transfer Upon Sale of Property prior to the sale of the property.
2. Pay a **\$100 non-refundable Billing Transfer Charge** payable to "Norwood Water Commission." The Billing Transfer Charge is a one-time charge for reading the meter and changing the Commission's records.
3. Upon sale of property, the new owners must complete a Contract for Water Service.

SERVICE ADDRESS: _____

(SELLER) CURRENT OWNER/CUSTOMER'S NAME: _____

PHONE: _____ EMAIL: _____

(SELLER) CURRENT OWNER/CUSTOMER'S NAME: _____

PHONE: _____ EMAIL: _____

(SELLER) BILLING ADDRESS: _____

(BUYER) CUSTOMER'S NAME: _____

PHONE: _____ EMAIL: _____

(BUYER) CUSTOMER'S NAME: _____

PHONE: _____ EMAIL: _____

(BUYER) BILLING ADDRESS: _____

Charges as Statutory Lien. Until paid, all Commission fees, interest, and penalties constitute a perpetual lien against the property served. The lien may be foreclosed in the manner provided by Colorado law or pursuant to § 31-20-105, C.R.S., the Commission may elect to certify to the county treasurer for collection of any delinquent water service charges, to be collected by the county treasurer and paid over to the Commission in the same manner as for the collection of real property taxes pursuant to Title 31 of the Colorado Revised Statutes.

RULES & REGULATIONS OF THE NORWOOD WATER COMMISSION: All Applicants for water service are deemed to have read the Commission's Rules & Regulations of the Water Commission **PRIOR** to applying for service. By signing the application, the new customer agrees to all the Rules and Regulations of the Water Commission as the same are amended from time to time. The Rules are incorporated by reference in this Application.

ACKNOWLEDGED:

(BUYER) CUSTOMER SIGNATURE:

Date: _____

Date: _____

(SELLER) CURRENT OWNER/CUSTOMER'S SIGNATURE

Date: _____

Date: _____

FOR OFFICE USE ONLY

DATE APPLICATION RECEIVED: _____ ACCOUNT #: _____

ACCOUNT TRANSFER FEE PAID: \$ _____ PAID WITH: _____

METER #: _____ CURRENT METER STATUS: OFF ON

METER READING: _____ READING DATE: _____ CONTRACT RCV'd

DATE RECORDS UPDATED: _____ INITIALS: _____