



## NORWOOD WATER COMMISSION

**Meeting on:** Tuesday, August 12, 2025

**Regular Session starting at:** 6:30 p.m.

**Meeting at:** 1670 Naturita Street, Norwood CO 81423 at Norwood Town Hall and Zoom option.

### Call Regular Meeting To Order

The regular meeting of the Norwood Water Commission was called to order by Finn Kjome at 6:30 pm.

### Board Attendance:

Board Chair - Finn Kjome – Present, via Zoom

Vice Chair - Tony Daranyi – Present

Member - Brad Campbell - Present

Member – Ray Cossey - Present

Member – Jenny Russell – Absent

Member – Ryan Howe – Absent

### Staff Attendance:

Administrator Director – Sara Owens – Present

Town Clerk – Cidney Ross - Present

Public Works Director – Randy Harris – Present

### Public Attendance:

Kerry Welch

Dave Alexander

Talon Thompson

### Call Regular Meeting To Order

The Norwood Water Commission Regular Meeting was called to order at 6:30 by Tony Daranyi.

### Public Comment For Items Not On The Agenda

There were no public comments.

### Executive Session

#### Farmers' Water - Additional Water Supply

The board held an executive session to discuss farmers' water contract negotiations, with Tony Durani presiding and a quorum of three members present. The meeting began with a discussion about water usage calculations, noting an error in the previous meeting's recording of 264 acre feet, which should have been 300 acre feet. The board then moved into executive session to discuss contract negotiations, with all non-board members being asked to leave the meeting.

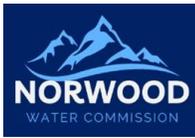
Tony Daranyi called the Executive Session to order at 6:32. The Executive Session was concluded at 6:59.

### Review Agenda Items

### Consent Agenda

MOTION: Ray Cossey motioned to approve the consent agenda. Brad Campbell seconded the motion. All voted, motion carried.

- a. August Financials
- b. August 12, 2025, Minutes



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### Board Business Agenda

a. Personnel Policy – Final

MOTION: Ray Cossey motioned to approve the Personnel Policy as presented. Brad Campbell seconded the motion. All voted, motion carried.

b. Appointing New Budget Officer – Sara Owens

Sara Owens discussed with the board creating a draft budget for the October Norwood Water Commission Regular Meeting. Tony Daranyi requested a budget-to-actual to be present with the draft budget from staff.

MOTION: Ray Cossey motioned to appoint Sara Owens as the new Budget Officer. Brad Campbell seconded the motion. All voted, motion carried.

c. Approval of Farmers' Water Additional Water Supply Contract

The board approved a \$9,647.50 payment for farmers' water, which included an additional 11.35 acre feet beyond their requested 300 acre feet allocation. Tony and Finn clarified that while the new water rate was higher, the existing contract for 300 acre feet remained solid and would only lapse if they stopped using water. The board discussed upcoming negotiations for a new agreement, with the Consumer Price Index (CPI) set to determine future water rates.

### Board Member Reports and Announcements

Tony Daranyi discussed the San Miguel Watershed Wildfire Ready Action Plan (WRAP) for protecting the watershed above the treatment plant. They agreed to contribute \$5,000 to the project, with Sarah tasked to include this in the budget for board discussion. The group also reviewed other capital improvement projects, including an aerator for the treatment plant, which was budgeted but may need to be sourced from a different company to address algae issues.

Brad Campbell announced his intention to step down from the board due to personal commitments. The board has not received any applications to fill in the vacant seat yet. Brad expressed concern about the economic challenges facing local businesses, particularly due to rising taxes and water scarcity.

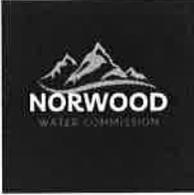
### Staff Reports and Announcements

- Randy Harris, Public Works Director – Written Report is posted on the Town of Norwood Website. Randy Harris reviewed water service applications, approving one new connection for Dane and Sandy Schaefer and discussing two additional applications pending review. They noted that recent rain significantly reduced water production from 200 to 100 gallons per minute, returning to normal winter levels.
- Sara Owens, Town Administrative Director – Written Report is posted on the Town of Norwood Website. Sarah provided updates on several town matters, including the resignation of Christopher, who left due to workload pressures, particularly board meetings. Cidney Ross, the current Town Clerk, is handling these responsibilities temporarily, and the town is advertising to fill the position.

### Adjourn

MOTION: The Norwood Water Commission Regular Meeting was adjourned at 7:50 p.m. by Brad Campbell. The motion was seconded by Ray Cossey. All voted, meeting adjourned.

		NWC Portion	NSD Portion	TON Portion
Clearnetworkx	Monthly Service	\$ 60.00	\$ -	\$ -
Divide Resturant	Water Break Meals	\$ 110.41		
Divide Resturant	Water Break Meals	\$ 92.02		
Dufford Waldeck	Legal Services	\$ 152.00	\$ -	\$ -
Microsoft	Charges	\$ 6.00		
Pinyon Enviromental INC	Grant Writing Services	\$ 635.00	\$ -	\$ -
San Miguel Power	Treatment Plant	\$ 2,073.60	\$ -	\$ -
San Miguel Power	Water Meter	\$ 0.44	\$ -	\$ -
San Miguel Power	Blue Tank	\$ 28.66	\$ -	\$ -
San Miguel Power	Coventry Tank	\$ 28.00	\$ -	\$ -
San Miguel Power	Master Tank	\$ 44.61	\$ -	\$ -
San Miguel Power	Cottonwood Creek Estates	\$ 29.65	\$ -	\$ -
SGM	Storage Supply and Planning	\$ 3,753.50	\$ -	\$ -
SGM	Storage Supply and Planning	\$ 1,608.58	\$ -	\$ -
SGM	Redundant Transmission Main	\$ 585.25	\$ -	\$ -
Telluride Local Media	Norwood Water Commission - Seat Posting	\$ 176.00		
Timberline Ace Hardware	Capital One	\$ 375.94	\$ -	\$ -
Timberline Ace Hardware	Capital One	\$ 185.90	\$ 39.97	\$ 532.02
Town of Norwood - Reimbursement	IRS - Payroll Taxes Reimbursment	\$ 4,507.42	\$ 4,507.42	\$ 4,507.42
West Elk Supply	Potassium Permanganate	\$ 3,855.96	\$ -	\$ -
West Elk Supply	Cylinder Rental	\$ 200.00	\$ -	\$ -
	TOTAL	\$ 18,508.94	\$ 4,547.39	\$ 5,039.44



**NORWOOD WATER COMMISSION**  
 PO Box 528; 1670 Naturita St, Norwood, CO 81423  
 Phone: 970-327-4288 [www.norwoodtown.com](http://www.norwoodtown.com)

## APPLICATION FOR NEW WATER SERVICE

### I. PROCEDURES

- A. Submit a completed Application for New Water Service, vicinity map of tap location, Proof of ownership, and a \$50 non-refundable Application Fee payable to "Norwood Water Commission."
- B. The Public Works Director will review each new water service request. If the Director has technical concerns about the feasibility of service, he will request the Customer to submit an Engineering Feasibility Study together with a \$500 Deposit for Engineering Review.
- C. Upon Commission determination that the requested service is feasible, a Customer shall submit a Water Service Contract, in a form provided by the Water Commission and pay the applicable Plant Investment Fee. The Plant Investment Fee does not include the cost of materials or installation of meter(s) or Service Line(s). The applicant has 30 days after date of approval to purchase the water tap.

OWNER/APPLICANT'S NAME KK Ag / KKA Ag / KENNEDY Holdings PHONE # 970-864-2270  
 PARTY TO EXECUTE WATER SERVICE CONTRACT: \_\_\_\_\_

WATER SERVICE ADDRESS: Approximate 1150 Forest (Across from Forest Service)  
 (Attach vicinity locator map 8.5"X11" Project Location.)

BILLING ADDRESS: By 565 Nada Co 81424

EMAIL: K.Heldman@NAITE Wireless, Com

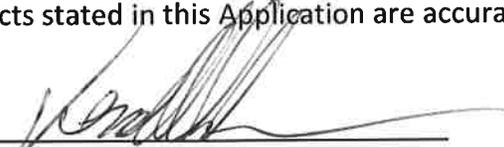
DESCRIBE THE TYPE OF SERVICE REQUESTED, INCLUDE: NUMBER OF BUILDINGS; SIZE OF EACH BUILDING, USE OF EACH BUILDING; IF A MOTEL OR HOTEL, NUMBER OF ROOMS; NUMBER OF BATHROOMS AND THEIR FIXTURES; TYPE OF AND NUMBER OF LAUNDRY FACILITIES; AND TYPE OF AND NUMBER OF OTHER WATER FIXTURES. (IF MORE ROOM IS NEEDED TO DESCRIBE THE PROPERTY, PLEASE USE REVERSE SIDE.)

NUMBER OF RESIDENCES TO BE SERVED? ONE / RESIDENCE

**PROPERTY LIEN:** In the event any user of Commission water service fails to pay the rates, fees, and/or other charges fixed by the Commission for the connection to the facilities of the Commission, such rates, fees and/or charges may be certified by the Secretary of the Commission to the County to become a lien upon the real property served, and may be collected as if they were part of the taxes upon said real property.

**RULES & REGULATIONS OF THE NORWOOD WATER COMMISSION:** All Applicants for water service are deemed to have read the Commission's Rules & Regulations of the Water Commission PRIOR to applying for service. By signing the application, the new customer agrees to all the Rules and Regulations of the Water Commission as the same are amended from time to time. The Rules are incorporated by reference in this Application.

The facts stated in this Application are accurate to the best of my knowledge.

By:  \_\_\_\_\_  
Property Owner/Applicant

Date: 9/3/25

**FOR OFFICE USE ONLY**

DATE APPLICATION RECEIVED: \_\_\_\_\_

ACCOUNT #: \_\_\_\_\_

APPLICATION FEE PAID: \$ \_\_\_\_\_

DATE RECORDS UPDATED: \_\_\_\_\_

INITIALS: \_\_\_\_\_

**SAN MIGUEL COUNTY ASSESSOR**  
 333 W COLORADO AVENUE  
 2ND FLOOR  
 PO BOX 506  
 TELLURIDE, CO 81435

**2025 REAL PROPERTY NOTICE OF VALUATION**  
**TAXPAYER COPY**

Phone: (970) 728-3174  
 Office Hours: 8:00 am - 5:00 pm, M-F

DATE: May 1, 2025

ACCOUNT NUMBER	TAX YEAR	TAX AREA CODE	PROPERTY DESCRIPTION (MAY NOT BE COMPLETE)		
R2030024720	2025	203	UND QUARTER INT IN OIL GAS AND OTHER MIN ERALS ON NW4NW4 S2NW4 NW4SW4 SEC 25 T44 R13 160AC N2NE4 SE4NE4 NE4SE4 SEC 26 T44 R13 160AC TOTAL ACRES 320AC TOTAL ASSES SED AC 80		
3664*12**G50**1.342**5/12*****AUTO**5-DIGIT 81401 K&K AG LLC PO BOX 565 NUCLA CO 81424-0565					
CLASSIFICATION			PRIOR YEAR ACTUAL VALUE	CURRENT YEAR ACTUAL VALUE	+ OR - CHANGE
NATURAL RESOURCES			640.00	640.00	0.00
<b>TOTALS</b>			640	640	0

The tax notice you receive next January will be based on the current year actual value. If the Senior Citizen or Disabled Veteran Property Tax Exemption has been applied to your residential property, it is not reflected in the current year actual value shown above. You have the right to protest the adjustment in valuation, but not taxes, 39-5-121(1)(a)(I), C.R.S.

You have the right to protest the adjustment in valuation, but not the estimate of taxes, 39-5-121(1). C.R.S.

LAND SIZE 80.000000	# OF BUILDINGS ON FILE 0	BUILDING #1 CHARACTERISTICS DISPLAYED
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<b>PROPERTY CHARACTERISTICS</b>	Total Bldg SF:
	Total Res/Com Bsmt:
	Fin Res/Com Bsmt:
	Bldg Style Type:
	Quality:
	Bedrooms:
	Bathrooms:
	HVAC:
	Year Built:
	Adj Year Built:

PLEASE REFER TO THE BACK OF THIS FORM FOR GENERAL INFORMATION CONCERNING YOUR PROPERTY VALUATION AND YOUR APPEAL RIGHTS.

September 24, 2025

Ms. Sara Owens  
Town Administrator  
Town of Norwood / Norwood Water Commission  
1670 Naturita Street  
Norwood, CO 81423

**Re: SGM's Revised Engineering Services Proposal for Redundant Potable Transmission Main Design Project**

Dear Ms. Owens:

SGM is pleased to provide the Norwood Water Commission (NWC) with a refined scope and fee estimate to provide engineering services for the Redundant Potable Transmission Main Project. The project includes approximately 20,800 feet of 12-Inch HDPE waterline, two Pressure Reducing Valve (PRV) Stations, and seven connections to the existing distribution system. Please reference SGM's Redundant Potable Transmission Main Design Engineering Services Proposal dated March 21, 2025, for a complete description of the proposed scope. We have removed or reduced engineering services as described below:

- Reduced SGM's labor hours for Project Management & Meetings: SGM reduced project management time, number of site visits, and identified ways to streamline meetings to reduce costs.
- Reduced Easement Creation Scope: We anticipate at least four legal easement agreements will be acquired for this water project where the pipe alignment crosses private property and Colorado State Land Board property. The existing easements in these areas are vague or not in the preferred location. We anticipate that Temporary Construction Easements will be needed for construction of the waterline and permanent easements will be formalized after the waterline is constructed. We have included labor to coordinate with landowners, research property chains of title (title commitment searches), and create Temporary Construction Easement exhibits. We removed production of permanent easement exhibits from the scope assuming the work will occur in the construction phase. Note that we have included estimated fees to survey and produce a permanent easement exhibit and legal description for one private property (Jubilee) as this easement creation is already in motion.
- Reduced SGM's labor hours for Subsurface Utility (SUE) Investigation Quality Level C/B: Rather than utilizing SGM's in-house SUE team, we have revised our scope to utilize a subconsultant utility locator from Durango, Colorado to perform the QLB/QLC field investigation. SGM will review and produce the Subsurface Utility drawings based on the data collected by the subconsultant and based on SGM's Quality Level A investigation. We have been working with this utility locator subconsultant on SUE projects for over a year with great success.
- Increased Plan Sheet Size, Reduced Number of Sheets: SGM's previous estimate assumed 11x17 size plan sheets at 30 scale. 11x17 plans are easy to transport and examine in the field. CDOT requires 11x17 plans for this reason. By increasing the plan sheet size to 22x34, we can dramatically reduce the number of plan sheets and thus reduce SGM's labor hours to develop the design drawings.

- Reduced SGM's labor hours for Funding Acquisition Assistance: SGM's previous estimate assumed SGM would be the sole consultant supporting the grant application efforts for construction of the redundant transmission main. NWC has since engaged a consultant to perform grant research and grant writing for construction of this waterline. SGM will provide technical and cost information as required. We have reduced our estimated allowance to 12 hours to support a construction funding application. We still plan to support NWC with the CDPHE SRF Loan application and DOLA EIAF 25-098 quarterly reporting requirements.

### Estimated Schedule

The following table shows a tentative design schedule for this project. Schedule variables include the notice to proceed date, easement coordination, and funding or review agency response times. The entire project is expected to be designed together through the preliminary and final phases to ensure project uniformity.

Task	Timeframe
DOLA EIAF 25-098 Grant Execution	August 2025
SGM-NWC Project Kickoff Meeting	October 2025
Topographic Survey	October-November 2025
SUE QLB/QLC Field Investigation	November 2025
Preliminary Design (30)	October 2025 - January 2026
<b>Preliminary Design Submittal (30)</b>	<b>January 2026</b>
Preliminary Design Review Meeting	February 2026
SUE QLA Field Investigation (Potholes)	March 2026
Final Design (90)	February-May 2026
<b>Submit DOLA EIAF Tier II Application</b>	March 2026
<b>Final Design Submittal (90)</b>	<b>May 2026</b>
Final Design Review Meeting	May 2026
Final Design Submittal to CDPHE	May 2026
<b>Submit SRF Loan Application</b>	June 5 <sup>th</sup> deadline
<b>100% Submittal</b>	<b>July 2026</b>
Advertise Bid Documents	July 2026
<b>Construction Begins</b>	<b>Spring 2027</b>

**Fee Estimate**

The overall anticipated project costs are presented below by project phase. A detailed man-hour, task, and fee breakdown is attached. The project cost is based on our experience and understanding of this project and funding agency requirements.

Cost Breakdown by Phase					
Phase		SGM Hours	SGM Labor	Subconsultants & Expenses	Total Cost
1.0	Meetings and Project Management	201	\$33,000		\$33,000
2.0	Initial Project Development ( <i>Includes Survey, Subsurface Utility Engineering, Hydrovac Contractor, Environmental Services, Cultural Resources &amp; Geotechnical</i> )	895	\$146,000	\$55,700	\$201,700
3.0	Utility Design ( <i>Includes Water Design, Bid Documents, and Bid Phase Support</i> )	970	\$157,000		\$157,000
4.0	Loan/Grant Acquisition Assistance	76	\$14,000		\$14,000
5.0	Reimbursable Expenses ( <i>Includes Travel Expenses</i> )			\$5,600	\$5,600
<b>PROJECT TOTALS</b>		<b>2,142</b>	<b>\$350,000</b>	<b>\$61,300</b>	<b>\$411,300</b>

Please contact me if you have any questions about this proposal or require further information. We appreciate the opportunity to support the Norwood Water Commission on this important water project.

Sincerely,  
**SGM**



**Catherine Carella, PE**  
 Project Manager  
 970.403.0952  
[catherinec@sgm-inc.com](mailto:catherinec@sgm-inc.com)

Attachments:

A. SGM Labor Cost Breakdown - CONFIDENTIAL

Report Criteria:

Includes all accounts

Includes grand totals

Account Number	Account Title	2025-25 Current year Actual	2025-25 Current year Budget	Earned Expended Percent
<b>WATER FUND</b>				
10-36-900	Sundry Revenues	.00	.00	.00
10-36-905	Sale of Assets	.00	.00	.00
	Total :	.00	.00	.00
10-37-001	DOLA Grant	.00	.00	.00
	Total :	.00	.00	.00
	WATER FUND Revenue Total:	.00	.00	.00
	Total WATER FUND:	.00	.00	.00

Account Number	Account Title	2025-25 Current year Actual	2025-25 Current year Budget	Earned Expended Percent
<b>WATER FUND</b>				
<b>WATER FUND</b>				
51-37-100	WATER SALES	567,554.74	.00	.00
51-37-200	CONNECTION FEES/RECONNECT	.00	.00	.00
51-37-250	WATER TAPS CHARGES	24,000.00	.00	.00
51-37-300	DELINQUENT CHARGES	3,623.08	.00	.00
51-37-350	PUBLIC WATER METER/SHACK	17,157.27	.00	.00
Total WATER FUND:		612,335.09	.00	.00
<b>WATER FUND</b>				
51-38-100	INTEREST EARNINGS	446.28	.00	.00
51-38-200	PROJECT	28,640.07	.00	.00
51-38-300	MISCELLANEOUS REVENUES	3,086.70	.00	.00
51-38-800	TAP INSTALLATION	.00	.00	.00
51-38-900	DEPOSITS/APP FEES	3,740.00	.00	.00
51-38-950	GRANTS/LOANS/LEASE	.00	.00	.00
51-38-975	Uncleared checks/misc revenue	.00	.00	.00
Total WATER FUND:		35,913.05	.00	.00
<b>WATER FUND</b>				
51-39-500	CARRY OVER WATER FUND	.00	.00	.00
51-39-600	STATE GRANTS/LOAN/WATER/DOLA	8,569.93	.00	.00
51-39-700	BEGINNING FUND BALANC/TRANSFER	.00	.00	.00
51-39-800	MISCELLANEOUS REVENUES	.00	.00	.00
Total WATER FUND:		8,569.93	.00	.00
<b>WATER FUND</b>				
51-40-110	SALARY REIMBURSEMENT - TOWN	95,216.74	175,500.00	54.25
51-40-115	GRANT WRITER	635.00	25,000.00	2.54
51-40-132	EMPLOYEE BENEFITS - HEALTH INS	6,186.33	18,000.00	34.37
51-40-134	EMPLOYEE BENEFITS - OVERTIME	.00	.00	.00
51-40-210	DUES/CONFERENCES	516.00	4,000.00	12.90
51-40-230	TRAVEL	214.00	2,000.00	10.70
51-40-235	Progress Incentive	.00	.00	.00
51-40-240	OFFICE SUPPLIES AND EXPENSE	1,270.31	1,200.00	105.86
51-40-245	Freight	2,487.16	3,000.00	82.91
51-40-250	CHEMICALS/SUPPLIES/MAINT	24,503.12	47,000.00	52.13
51-40-255	VEHICLE EXPENSES	1,411.94	6,000.00	23.53
51-40-257	VEHICLE PURCHASE	15,000.00	15,000.00	100.00
51-40-260	MATERIAL & SUPPLIES	.00	.00	.00
51-40-270	FICA MATCHING/IRA REIMBURSEMEN	4,809.74	19,000.00	25.31
51-40-275	UTILITIES -	19,559.74	35,000.00	55.88
51-40-280	TELEPHONE	1,535.98	5,000.00	30.72
51-40-290	POSTAGE	1,641.15	3,000.00	54.71
51-40-310	CONTRACT LABOR	5,244.03	43,000.00	12.20
51-40-315	CONTRACT LABOR - TOWN	.00	.00	.00
51-40-420	CREDITS/ADJUSTMENTS	77.39	250.00	30.96
51-40-430	SERVICE CHARGE	1,113.39	3,100.00	35.92
51-40-440	SERVICE CHARGES - PROJECT	.00	.00	.00

Account Number	Account Title	2025-25 Current year Actual	2025-25 Current year Budget	Earned Expended Percent
51-40-460	ATTORNEY FEES	29,321.42	30,000.00	97.74
51-40-480	MATERIALS & SUPPLIES	3,832.93	35,000.00	10.95
51-40-485	MATERIALS & SUPPLIES - TOWN	.00	.00	.00
51-40-490	PROF/TECHNICAL/AUDIT	4,875.00	5,500.00	88.64
51-40-510	INSURANCE AND SURETY BONDS	21,584.57	21,981.00	98.20
51-40-610	MISCELLANEOUS SUPPLIES	.00	.00	.00
51-40-620	MISCELLANEOUS SERVICES	7,264.80	8,000.00	90.81
51-40-630	WATER TESTING	3,460.58	10,000.00	34.61
51-40-650	DEBT SERVICE/LOAN/DOLA	.00	.00	.00
51-40-651	DEPRECIATION	.00	.00	.00
51-40-660	DEPRECIATION	.00	.00	.00
51-40-661	WATER ASSESSMENTS - FWDC	.00	30,000.00	.00
51-40-740	CAPITAL OUTLAY/EQUIPMENT/PLANT	3,000.00	16,500.00	18.18
51-40-750	ENGINEERING	1,038.00	40,000.00	2.60
51-40-760	CAPITAL PROJECT/SYSTEM IMPROVE	26,420.13	200,000.00	13.21
51-40-762	ADMINISTRATIVE PLANNING GRANT	.00	50,000.00	.00
51-40-764	AERATOR	.00	62,000.00	.00
51-40-766	PRESSURE REDUCING VAULT	.00	78,500.00	.00
51-40-768	TANK MAINTENANCE	.00	75,000.00	.00
51-40-770	DEBT SERVICE/WESTERN CO BANK	.00	193,028.00	.00
51-40-780	CONTINGENCY-SYSTEM UPGRADE	.00	.00	.00
51-40-810	DEBT SERVICE/PRINCIPAL/BERKADI	.00	.00	.00
51-40-820	DEBT SERVICE/INTEREST/BERKADIA	.00	.00	.00
51-40-825	DEBT SERVICE/PRIN/INT/GMAC	.00	.00	.00
51-40-830	DEBT SERVICE/LOAN/CWCB	51,400.00	51,401.00	100.00
51-40-835	TRANSFER OF FUNDS - CKG/MMA	.00	.00	.00
51-40-837	JOB EXPENSE	.00	.00	.00
51-40-840	SYSTEM UPGRADES	4,333.00	10,000.00	43.33
51-40-910	RIVER FILING 94CW244	.00	.00	.00
Total WATER FUND:		337,952.45	1,321,960.00	25.56
<b>WATER FUND</b>				
51-41-001	Amortization Costs	.00	.00	.00
Total WATER FUND:		.00	.00	.00
WATER FUND Revenue Total:		656,818.07	.00	.00
WATER FUND Expenditure Total:		337,952.45	1,321,960.00	25.56
Total WATER FUND:		318,865.62	1,321,960.00-	24.12-

Account Number	Account Title	2025-25 Current year Actual	2025-25 Current year Budget	Earned Expended Percent
<b>WATER FUND</b>				
<b>WATER FUND</b>				
52-37-250	Tap Fees	.00	.00	.00
Total :		.00	.00	.00
WATER FUND Revenue Total:		.00	.00	.00
Total WATER FUND:		.00	.00	.00

Account Number	Account Title	2025-25 Current year Actual	2025-25 Current year Budget	Earned Expended Percent
<b>WATER FUND</b>				
<b>WATER FUND</b>				
61-37-400	TOWN OF NORWOOD	.00	.00	.00
Total WATER FUND:		.00	.00	.00
WATER FUND Revenue Total:		.00	.00	.00
Total WATER FUND:		.00	.00	.00
Grand Totals:		318,865.62	1,321,960.00-	24.12-

Report Criteria:

Includes all accounts

Includes grand totals

		<u>2025</u>	<u>2025</u>	<u>2026</u>	
		<u>Budget</u>	<u>Actuals Sept</u>	<u>Draft Budget</u>	
<b>Operating Revenues</b>					
51-37-100	Water Sales	535,977	567,554	694,485	Projected Sales
51-37-200	Connection Fees/Reconnect	500		400	
51-37-250	Water Tap Charges-PIF	72,000	24,000	12,000	
51-37-300	Delinquent Charges	4000	3,623	4,000	
51-37-350	Public Water Meter/Shack	12,800	17,157	15,000	
<b>Total Operating Revenue</b>		<b>625,277</b>	<b>\$ 612,334.00</b>	<b>\$ 725,885.00</b>	
<b>Non-Operating Revenue</b>					
51-38-200	Capacity Grant	144,771		125,540	CWCB Grant Remaining
	Capacity Grant - County	10,000		175,000	D&E Grant
	Tier I DOLA EIAF -Grant Redundant line	100,000			
	Administrative Planning Grant	25,000	28,640	15,995	EIAF 328 Remaining
51-38-300	Miscellaneous Revenues	150	3,532	150	
51-38-900	Deposit/App Fees	4,500	3,740	2,000	
51-38-950	Grants/Loans/Leases	8,120	8,569		
<b>Total Non-Operating Revenue</b>		<b>292,541</b>	<b>\$ 44,481.00</b>	<b>\$ 318,685.12</b>	
<b>Contributions</b>					
51-39-700	Beginning Fund Balance Transfer	374,667	318,865	\$ 218,000.00	Projected Carry Over
<b>Total Contributions</b>		<b>374,667</b>			
<b>Total Norwood Water Commission Revenues</b>		<b>1,292,485</b>	<b>\$ 656,815.00</b>	<b>\$ 1,262,570.12</b>	

<u>Account #</u>	<u>Account Description</u>	<u>2025</u>			
		<u>Budget</u>			
51-40-110	Salary Reimbursement	175,500	95,216	175,000	
51-40-132	Employee Benefits	18,000	6,186	21,500	Daycare benefit +\$2500
51-40-210	Dues/Conferences	4,000	516	4,000	
51-40-230	Travel/Training	2,000	214	2,000	
51-40-235	Progress Initiative			5,000	WRAP Donation
51-40-240	Office Supplies & Expense	1,200	1270	2,500	
51-40-245	Freight	3,000	2487	3000	
51-40-250	Chemicals/Supplies/Maint.	47,000	24,503	33,406	
51-40-255	Vehicle Expense	6,000	1,412	3,000	
51-40-270	FICA Matching & Retirement	19,000	4,809	19,000	
51-40-275	Utilities	35,000	19,559	30,000	
51-40-280	Telephone/Cell	5,000	1,536	3,500	
51-40-290	Postage	3,000	1,641	3,000	
51-40-310	Contract Labor	43,000	5,244	35,000	
51-40-420	Credits/Adjustments	250	77	350	
51-40-430	Service Charge	3,100	1,113	2,000	
51-40-460	Attorney Fees	30,000	29,321	30,000	
51-40-480	Materials & Supplies	35,000	3,832	35,000	
51-40-490	Prof/Technical/Audit	5,500	4,875	5,500	
51-40-510	Insurance & Surety Bonds	21,981	21,584	22,000	
51-40-620	Miscellaneous Contracts	8,000	7,265	8,000	
51-40-630	Water Testing	10,000	3,460	8,000	
	Grant Writer	25,000	635	25,000	
		<b>\$ 236,755.00</b>	<b>\$</b>	<b>475,756.00</b>	

<u>Account #</u>	<u>Account Description</u>	<u>2025</u>		
		<u>Budget</u>		
51-40-650	Debt Service/Loan DOLA	0		
51-40-661	Water Assessments/FWDC	30,000	0	30,000
51-40-750	Engineering	40,000	1,038	40,000
51-40-830	CWCB Payment	51,401	51,400	51,401
51-40-840	System Upgrades	10,000	4,333	10,000
51-40-910	River Filing	0		
<b>Norwood Water Commission Expenditures</b>		<b>633,957</b>	<b>\$ 56,771.00</b>	<b>\$ 131,401.00</b>

<u>Norwood Water Commission Capital/Grants</u>				
51-40-740	Equipment	16,500	3,000	
51-40-760	Redundant Line	200,000	26,420	200,000
	Administrative Planning Grant	50,000	0	50,000
	Aerator	62,000	0	76,913
	Pressure Reducing Vault	78,500	0	78,500
	Tank Maintenance	75,000	0	75,000
	Capacity Grant	193,028	0	175,000
<b>Norwood Water Commission Capital/Grants</b>		<b>658,528</b>	<b>\$ 29,420.00</b>	<b>\$ 655,413.00</b>

<b>Total Expenditures</b>	<b>1,292,485</b>	<b>\$ 322,946.00</b>	<b>\$ 1,262,570.00</b>
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Excess (-Deficit) of Revenues	0		
Over Expenditures	0		
Fund Balance NWC-Beginning	708,555		333,888
Fund Balance NWC-Ending	333,888		115,888

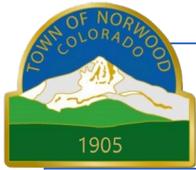
<u>Money Market Account</u>		
<u>Revenue</u>		
Interest-Contingency	3.75%	15,000
Transfer from Operating		0
<b>Total Revenues</b>		<b>15,000</b>

**ICS Savings Account**

17,500 2.5% @ \$700,000

<u>Expenditures</u>		
Capital Outlay		-
Transfer to Operating		-
<b>Total Expenditures</b>		<b>0</b>

Excess (-Deficit) of Savings	0		
Over Expenditures	0		
Fund Balance Money Market-Beginning	395,425	\$	700,000.00
Fund Balance Money Market-Ending	410,425	\$	717,500.00



## ADMINISTRATIVE DIRECTOR REPORT – OCTOBER 2025

### STAFF

- Weekly staff meetings
- Monthly board meetings
- Billing Clerk

### OPERATIONS

- Reconciliations
- NWC Saving Account Set Up
- Billing Clerk Interviews
- MVR account set up
- MVR on all employees
- Impact Accelerator Budget
- WEEDC meeting to assist with Telluride Foundation Community Grant
- WE Vision action group
- Pocket Park follow up with KLJ
- Budget to Actuals TON/NWC/NSD
- Open enrollment planning with AFLAC/CEBT
- Agenda/Supporting Documents
- NWC grant reimbursement
- Process Payroll
- NSD meeting with legal counsel
- Website Updates
- IT Services
- Impact Accelerator meeting with CEO
- CDOT Safer Sidewalks to School Reimbursement
- LPC Grant Webinar
- Audit documents
- ADA requirements for website docs
- Account access to the DOR Online Revenue
- CIRSA audit review
- LPC grant application submitted
- IRS tax notice
- Renewed CEBT for 2026
- Temporary construction easements for CDOT sidewalk project
- Debit cards updated
- TF Community Grant submitted – CDOT Sidewalk Project
- Delinquent accounts customer outreach

### TRAINING

- Registered for Small Community Workshop DOLA/CML Breckinridge 10/16
- DOR Online Revenue Website Training

### PUBLIC OUTREACH

- Splash Pad closed for the season
- Emergency Water Line Repair
- Pioneer Day Parade