

## Town of Norwood Board of Trustees

Wednesday, February 9, 2022

Executive Session 6:30 p.m.

Regular Session 7:00 p.m.

NORWOOD COMMUNITY CENTER

1670 Naturita St, Norwood, CO 81423

- And - Via Zoom

### CALL TO ORDER:

The regular meeting of the Town of Norwood Board of Trustees, San Miguel County, and State of Colorado was called to order by Mayor Kieffer Parrino at 6:33pm. and those being present were as follows:

Mayor Parrino stated there are some questions regarding the beautification liaison position.

**MOTION:** Candy Meehan made a motion to go into executive session per CRS 24-6-402(4)(b) and (e) for a conference with the Town Attorney, for the purpose of receiving legal advice on specific question and for the purpose of determining positions relative to matters that may be subject to negotiations; developing strategy for negotiation; and or instructing negotiators specifically for legal questions and negation position regarding the Beautification Liaison Contract also known as landscaping in the pocket park and other flowers on main street.

- a. Kerry Welch seconded
- b. All others approved. Motion Passed.

### EXECUTIVE SESSION:

Kieffer Parrino states that it is Wednesday, February 9, 2022, and the time is 6:35pm. For the record, I am the presiding officer, Kieffer Parrino, Mayor. As required by the Open Meeting Law, this executive session is being electronically recorded.

### EXECUTIVE SESSION ATTENDANCE:

Mayor, Kieffer Parrino	PRESENT		
Trustee, Candy Meehan	PRESENT	Trustee, Kerry Welch	PRESENT
Trustee, Jaime Schultz	PRESENT	Trustee, Shawn Fallon	PRESENT
Town Administrator, Patti Grafmyer	PRESENT	Town Clerk, Amanda Pierce	PRESENT
Town Attorney, Herb McHarg	PRESENT	Kattie Neesham, Chief	PRESENT

Presiding Officer, Kieffer Parrino states that the Town Attorney has recommended that no further record be kept of this executive session. The time is now 6:37 pm and he instructed the meeting recording be muted.

*Discussion in executive session.*

Presiding Officer, Kieffer Parrino states the time is now 7:14pm and the executive session has been concluded. For the record if any person who participated in the executive session believes that any substantial discussion of any matter not included in the motion to go into executive session occurred during the executive session, or that any improper action occurred during the executive session in violation of the Open Meetings Law, I would ask that you state your concerns for the record.

**MOTION:** Candy Meehan made a motion to direct staff to continue negotiations for the beautification contract.

- a. Kerry Welch seconded
- b. All others approved. Motion Passed.

**ATTENDANCE:**

Mayor, Kieffer Parrino	PRESENT		
Trustee, Candy Meehan	PRESENT	Trustee, Kerry Welch	PRESENT
Trustee, Jaime Schultz	PRESENT	Trustee, Shawn Fallon	PRESENT
Town Administrator, Patti Grafmyer	PRESENT	Town Clerk, Amanda Pierce	PRESENT
Town Attorney, Herb McHarg	PRESENT	Kattie Neesham, Chief	PRESENT

**Others:** Others via Zoom and in person; those who spoke will be called out in the minutes. Those in person were asked to sign in on the sign in sheet.

**PUBLIC COMMENT:** Liza Tanguay asked the board what the Beautification Liaison position was, Patti responded with landscaping in the pocket park and flowers on Grand Avenue.

**APPROVAL/REVIEW OF CONSENT AGENDA:**

- Minutes of January 12, 2022
- Minutes of January 26, 2022
- February Financials

**MOTION:** Kerry Welch made a motion to approve the Consent Agenda.

- c. Candy Meehan seconded
- d. All others approved. Motion Passed.

**BOARD BUSINESS:**

**Letter of Support for Spring Grant, DeeAnna Burbridge**

DeeAnna Burbridge presented.

**MOTION:** Candy Meehan motioned to approve letter of support Crown of Community

- a. Shawn Fallon seconded
- b. All others approved. Motion Passed.

**Final Plat, Pinion Park Subdivision**

Henry Hemphill presented as staff. David Bruce presented as applicant.

**MOTION:** Candy Meehan mad a motion to approve the final plat for Pinion Park Subdivision and Ordinance No 0209 Series 2022 and the improvements agreement.

- a. Jaime Schultz seconded
- b. All others approved. Motion Passed.

**MOTION:** Candy Meehan mad a motion to explore the options of a proposal for the Energy Impact Grant.

- a. Jaime Schultz seconded
- b. All others approved. Motion Passed.

**Norwood Park and Rec Collaborations, Shawn Fallon**

Shawn Fallon deferred to Nola Svoboda to discuss. Nola Svoboda expressed Norwood Park and Rec District's disappointment in lack of communication with Town Board and other organizations. Shawn Fallon disclosed that he is also vice president on Park on Rec board

The discussion ended with a plan to add "Stakeholder" section on the agenda every month to give organizations or businesses to simply update the board or how they could use the boards help.

**Special Event Permit, West End Sledders**

**MOTION:** Candy Meehan motioned to approve special event permit for West End Sledders

- a. Jaime Shultz seconded
- b. All others approved. Motion Passed.

**STAFF REPORTS:**

**Public Works – Randy Harris, Public Works Director**

Getting ready for spring. Randy reported that manhole that was brought up last month is now anchored down and will be fixed this spring.

**Marshal Report – Kattie Neesham, Chief Marshal**

Presented the opportunity for a grant to get radios since the ones we have are on “loan” from the Sheriff’s Office. The matching would be \$5600 for a 5-year purchase. The board felt they did not have the funds to support purchasing the equipment out right.

**MOTION:** Kerry Welch made a motion that the Town of Norwood cannot fund the Axion equipment but could come up with some match to help with a grant.

- a. Candy Meehan seconded
- b. Discussion from the board.
- c. All others approved. Motion Passed

**Administration – Patti Grafmyer, Town Administrator**

CONCEPTUAL DRAWINGS: Options for open space. Will discuss with staff and board and can move around options to fit our needs then take back to students to adjust. Give two options for each space and then create a committee and put it out to the public. The board would like to create a committee to discuss further.

19 ACRE PARCEL: Work Session with Norwood Fire and Norwood School on February 22<sup>nd</sup> @ 7:00 Work Session regarding the purchase of the Town’s 19 acres.

JUST Transition members coming the 24th and 25th.

Complaint about dog feces and the smell on the property behind Cottonwood (19 acres). Patti suggested to put dog bag receptacle and a trash can. Shawn also suggested signage.

**Special Committee Reports/Announcements:**

*Mayor Parrino – None*

*Kerry Welch – None*

*Jamie Shultz – None*

*Candy Meehan – Candy requested to be on the agenda next month for a \$2500 match for Lone Cone Ditch and Reservoir Company to finish engineering.*

*Shawn Fallon – None*

**ADJOURN:**

**MOTION:** Shawn Fallon made a motion to adjourn at 8:55

- a. Jaime Shultz seconded
- b. All others approved. Motion Passed.

APPROVED

APPROVED AS CORRECTED

DATE APPROVED: 3/9/22



Amanda Pierce, Town Clerk