

**Town of Norwood Board of Trustees**

Wednesday, March 9, 2022

Executive Session 6:30 p.m.

Regular Session 7:00 p.m.

NORWOOD COMMUNITY CENTER

1670 Naturita St, Norwood, CO 81423

- And - Via Zoom

**CALL TO ORDER:**

The regular meeting of the Town of Norwood Board of Trustees, San Miguel County, and State of Colorado was called to order by Mayor Kieffer Parrino at 6:30pm.

**MOTION:** Candy Meehan made a motion to go into executive session per CRS 24-6-402(4)(a) for the purpose of discussion regarding the purchase, acquisition, lease, transfer, or sale of any real property.

- a. Kerry Welch seconded
- b. All others approved. Motion Passed.

**EXECUTIVE SESSION:**

Kieffer Parrino states that it is Wednesday, March 9, 2022, and the time is 6:33pm. For the record, I am the presiding officer, Kieffer Parrino, Mayor. As required by the Open Meeting Law, this executive session is being electronically recorded.

**EXECUTIVE SESSION ATTENDANCE:**

<b>Mayor, Kieffer Parrino</b>	<b>PRESENT</b>		
<b>Trustee, Candy Meehan</b>	<b>PRESENT</b>		
<b>Trustee, Jaime Schultz</b>	<b>PRESENT</b>	<b>Town Administrator, Patti Grafmyer</b>	<b>PRESENT</b>
<b>Trustee, Kerry Welch</b>	<b>PRESENT</b>	<b>Town Clerk, Amanda Pierce</b>	<b>PRESENT</b>
<b>Trustee, Shawn Fallon</b>	<b>PRESENT</b>	<b>Kattie Neesham, Chief Marshal</b>	<b>PRESENT</b>

*Discussion in executive session.*

Presiding Officer, Kieffer Parrino states the time is now 7:01pm and the executive session has been concluded. For the record if any person who participated in the executive session believes that any substantial discussion of any matter not included in the motion to go into executive session occurred during the executive session, or that any improper action occurred during the executive session in violation of the Open Meetings Law, I would ask that you state your concerns for the record.

**ATTENDANCE:**

<b>Mayor, Kieffer Parrino</b>	<b>PRESENT</b>		
<b>Trustee, Candy Meehan</b>	<b>PRESENT</b>	<b>Trustee, Kerry Welch</b>	<b>PRESENT</b>
<b>Trustee, Jaime Schultz</b>	<b>PRESENT</b>	<b>Trustee, Shawn Fallon</b>	<b>PRESENT</b>
<b>Town Administrator, Patti Grafmyer</b>	<b>PRESENT</b>		
<b>Kattie Neesham, Chief Marshal</b>	<b>PRESENT</b>	<b>Town Clerk, Amanda Pierce</b>	<b>PRESENT</b>

**Others:** Others via Zoom and in person; those who spoke will be called out in the minutes. Those in person were asked to sign in on the sign in sheet.

PUBLIC COMMENT: John Mansfield, resident, gave a brief update on the work he is doing on the short-term rentals in town.

APPROVAL/REVIEW OF CONSENT AGENDA:

- Minutes of February 9, 2022
- March Financials

**MOTION:** Jaime Schultz made a motion to approve the Consent Agenda.

- a. Shawn Fallon seconded
- b. All others approved. Motion Passed.

BOARD BUSINESS:

**1545 Spruce Street Annexation – Resolution finding property eligible for annexation**

Henry Hemphill presented as staff. Paul Wisor presented as applicant.

Jenny Russell, resident, voiced concerns about annexation, density, and the large number of homes that could potentially be built on the land. She also had concerns about water and felt an Impact Report was needed.

Candy Meehan, Trustee, mentioned she lived within 100 ft of the property but did not feel it was a conflict at this time.

Jaime Shultz, Trustee, had questions on why the Town would want to waive the Impact Report. Henry Hemphill responded.

John Mansfield and Liza Languey also asked questions.

**MOTION:** Candy Meehan motioned to approve 1545 Spruce Street annexation resolution finding property eligible for annexation Resolution No. 0309 Series 2022

- a. Kerry Welch seconded
- b. All others approved. Motion Passed.

**1545 Spruce Street Annexation - Annexation Impact Report Waiver and Annexation Agreement Waiver**

**MOTION:** Jaime Schultz motioned to waive Impact Report and Annexation Agreement Waiver Resolution No. 0310 Series 2022

- a. Candy Meehan seconded
- b. All others approved. Motion Passed.

**1545 Spruce Street Annexation – An Ordinance Annexing approximately 37.60 acres of land into the Town of Norwood**

**MOTION:** Shawn Fallon motioned to pass Ordinance No. 0311 Series 2022 at 1545 Spruce Street Ordinance to Annex.

- a. Kerry Welch seconded
- b. All others approved. Motion Passed.

**1545 Spruce Street Zoning – An Ordinance zoning approximately 37.60 acres located a 1545 Spruce Street to a R-1 zone district.**

Henry Hemphill presented as staff. Paul Wisor presented as applicant.

Jenny Russell asked additional questions and voiced her concerns. Douglas Tooley, non-resident “echoed” Jenny’s comments and concerns.

Paul Wisor reiterated that Mtn Village has no intentions of developing the property to its full density capacity and wants to make it a community for Norwood.

**MOTION:** Kerry Welch motioned to approve Ordinance No. 0312 Series 2022 regarding 1545 Spruce Street Zoning to R1 Zone district.

- a. Shawn Fallon seconded
- b. Jaime Schultz voiced her concerns about making the decision on R1 Zone District.
- c. All approved. Motion Passed.

**Town's 19 Acre Parcel Pricing**

**MOTION:** Candy Meehan motioned set the pricing at \$15,000 per acre and to direct staff to begin negotiations and set future work sessions.

- a. Kerry Welch seconded
- b. All others approved. Motion Passed.

Liza Tanguay asked questions of the board regarding the property and how they came up with the pricing. Candy Meehan responded.

**Resolution No. 0309 Series 2022 RESOLUTION AUTHORIZING THE ACQUISITION OF THE SUBJECT PROPERTY AND EXECUTION OF NECESSARY DOCUMENTS.**

**MOTION:** Candy Meehan made a motion to approve Resolution No. 0309 Series 2022 authorizing the acquisition of the subject property and execution of necessary documents.

- a. Jaime Schultz seconded
- b. All others approved. Motion Passed.

**Request for Funds for Lone Cone Ditch and Reservoir, Candy Meehan**

Candy Meehan requested \$2500 for the Lone Cone Ditch and Reservoir.

**MOTION:** Kerry Welch motioned to approve \$2500 for the Lone Cone Ditch and Reservoir.

- a. Jaime Schultz seconded
- b. Candy Meehan didn't vote.
- c. All others approved. Motion Passed.

**Marijuana License Renewal, Alpine Wellness 1630 Grand Ave, Norwood, CO 81423**

**MOTION:** Shawn Fallon motioned to approve the Marijuana License Renewal for Alpine Wellness at 1630 Grand Ave.

- a. Candy Meehan seconded
- b. All others approved. Motion Passed.

**Election Judge Appointment**

Amanda Pierce, Town Clerk, presented a Memo for the information for the board on the suggested judges and alternates.

**MOTION:** Jaime Schultz made a motion to appoint Jacquelynn Franklin, Barbara Youngblood, and Ann Gabbett as election judges as well as Leslie Sherlock as an alternate judge. Jacquelynn Franklin as the head judge for the municipal election on April 5, 2022, at a rate of \$180 for the day plus 3 meals.

- a. Candy Meehan seconded
- b. All others approved. Motion Passed.

**SPECIAL DISTRICT/STAKEHOLDERS:**

**Carrie Andrew – Co-Chair Rural Philanthropy Days**

Gave an update on RPD coming to Norwood on the last day and the importance of non-profits attending. She would like to be on the agenda next month to ask for funds to help support the program.

**Carrie Andrew – Lone Cone Library**

Gave an update on library programs. Also looking at refinancing their bond to lower payments and interest.

**Liza Tanguay – Norwood Park and Rec**

Received a grant for \$175,000 for the purchase of the Oliver house. Other updates on events at The Livery. Currently have 4 board seats available and only 2 nominations.

STAFF REPORTS:

**Public Works – Randy Harris, Public Works Director**

Submitted a written report since he was unable to attend.

**Marshal Report – Kattie Neesham, Chief Marshal**

Submitting grant on Friday without DA letter of support. Mtn Village PD donated 2 ballistic vests and helmets.

**Administration – Patti Grafmyer, Town Administrator**

SENIOR MEALS – The board gave support for one to two meals a month at Town Hall, connecting with food bank and Food hub to help with donated foods.

JUST TRANSITION – Had meeting down in Nucla then next day in Norwood to discuss projects and funding.

NORWOOD WATER COMMISSION – After the meeting, the NWC plans to hire an engineer to look at current water rights and possibility of future taps.

COMMITTEE FOR OPEN SPACE – Candy and Shawn both wanted to be on the committee. Carrie Andrew said she would also be interested. Patti asked Liza Tanguay to take back to NPRD and see who would be interested in attending.

**Special Committee Reports/Announcements:**

*Mayor Parrino – None*

*Kerry Welch – None*

*Jamie Shultz – None*

*Candy Meehan – None*

*Shawn Fallon – None*

**ADJOURN:**

**MOTION:** Shawn Fallon made a motion to adjourn at 8:48

- a. Jaime Shultz seconded
- b. All others approved. Motion Passed.

APPROVED

APPROVED AS CORRECTED

DATE APPROVED: 4/13/22

  
Amanda Pierce, Town Clerk