

Town of Norwood Board of Trustees

Wednesday, April 13, 2022 @ 7:00 p.m.

Executive Session @ 6:30 p.m.

NORWOOD COMMUNITY CENTER

1670 Naturita St, Norwood, CO 81423

- And - Via Zoom

CALL TO ORDER:

The regular meeting of the Town of Norwood Board of Trustees, San Miguel County, and State of Colorado is called to order by Mayor Kieffer Parrino at 6:31pm.

MOTION: Candy Meehan motioned to go into executive session at this time for discussion of a personnel matter under CRS 24.6.402(4)(f) and for discussion for the purchase, acquisition, ease, transfer, or sale of any real, personal, or other property interest under CRS 24.6.402(4)(a).

- a. Jaime Schultz seconded
- b. All others approved. Motion Passed.

EXECUTIVE SESSION:

Mayor Parrino states that it is Wednesday, April 13, 2022, and the time is 6:33pm. For the record, I am the presiding officer, Kieffer Parrino, Mayor. As required by the Open Meeting Law, this executive session is being electronically recorded. This is an executive session for the following purposes: for discussion of a personnel matter under CRS 24.6.402(4)(f) and for discussion for the purchase, acquisition, ease, transfer, or sale of any real, personal, or other property interest under CRS 24.6.402(4)(a).

EXECUTIVE SESSION ATTENDANCE:

Mayor, Kieffer Parrino	PRESENT		
Trustee, Candy Meehan	PRESENT		
Trustee, Jaime Schultz	PRESENT	Town Administrator, Patti Grafmyer	PRESENT
Trustee, Kerry Welch	PRESENT	Town Clerk, Amanda Pierce	PRESENT
Trustee, Shawn Fallon	PRESENT	Kattie Neesham, Chief Marshal	PRESENT

Discussion in executive session.

Presiding Officer, Kieffer Parrino states the time is now 7:05pm and the executive session has been concluded. For the record if any person who participated in the executive session believes that any substantial discussion of any matter not included in the motion to go into executive session occurred during the executive session, or that any improper action occurred during the executive session in violation of the Open Meetings Law, I would ask that you state your concerns for the record.

- No concerns stated

Mayor Parrino added Land Purchase as an agenda item as well as Personnel Matter.

ATTENDANCE:

Mayor, Kieffer Parrino	PRESENT		
Trustee, Candy Meehan	PRESENT	Trustee, Kerry Welch	PRESENT
Trustee, Jaime Schultz	PRESENT	Trustee, Shawn Fallon	PRESENT
Town Administrator, Patti Grafmyer	PRESENT		
Kattie Neesham, Chief Marshal	PRESENT	Town Clerk, Amanda Pierce	PRESENT

Others: Others via Zoom and in person; those who spoke will be called out in the minutes. Those in person were asked to sign in on the sign in sheet.

PUBLIC COMMENT: NONE

APPROVAL/REVIEW OF CONSENT AGENDA:

- Minutes of March 09,2022
- Minutes of March 30, 2022
- April Financials

MOTION: Jaime Schultz made a motion to approve the Consent Agenda.

- a. Candy Meehan seconded
- b. All others approved. Motion Passed.

BOARD BUSINESS:

Personnel Matter

Added after staff wanted to have this matter heard in open session. The board felt the complaint in question against Patti Grafmyer was unfounded. They all agreed not to pursue any reprimands. Jaime Schultz wanted staff to updated complaint procedure to ensure if there are concerns with staff especially administrator, the procedure is updated to correct chain of command. She would like to ensure the Town has a workforce harassment policy and if not to create one.

Land Purchase

MOTION: Candy Meehan made a motion to direct staff to negotiate the price with Norwood School District as per discussed in executive session.

- a. Kerry Welch seconded
- b. All others approved. Motion Passed.

Funding Request for Rural Philanthropy Days, Carrie Andrew

MOTION: Jaime Schultz made a motion to approve the funding request for Rural Philanthropy Days in the amount of \$1500.

- c. Shawn Fallon seconded
- d. All others approved. Motion Passed.

North Lucerne closure for Fire Department Election, Sonny Lopez

MOTION: Shawn Fallon made a motion to approve closing North Lucerne for fire department elections.

- a. Jaime Schultz seconded
- b. All others approved. Motion Passed.

Funding Request for Safe and Sober After Prom, Wendy Crank

MOTION: Jaime Schultz made a motion to provide \$600 for the Safe and Sober After Prom.

- a. Shawn Fallon seconded
- b. All others approved. Motion Passed.

Special Event Liquor License, Norwood Park and Rec District

MOTION: Candy Meehan made a motion to approve the Special Event Permit for Norwood Park and Rec District.

- a. Jaime Schultz seconded
- b. All others approved. Motion Passed.

Liquor License Renewal, Roudebush's Local Liquor located at 1565 Grand Ave

MOTION: Jaime Schultz made a motion to approve the liquor license renewal for Roudebush Local Liquor located at 1565 Grand Ave.

- a. Candy Meehan seconded
- b. All others approved. Motion Passed.

Resolution No 0413 Series 2022, RESOLUTION REGARDING POSTING LOCATIONS FOR NOTICE OF ORDINANCES AND PUBLIC MEETINGS

MOTION: Candy Meehan made a motion to approve Resolution No 0413 Series 2022 resolution regarding posting locations for notice of ordinances and public meetings

- a. Kerry Welch seconded
- b. All others approved. Motion Passed.

SPECIAL DISTRICT/STAKEHOLDERS:

**EcoAction Partners, Solar Co-Op
Lone Cone Library Update**

STAFF REPORTS:

Public Works – Randy Harris, Public Works Director

None

Marshal Report – Kattie Neesham, Chief Marshal

None

Administration – Patti Grafmyer, Town Administrator

CIRSA Board Training 101 on May 19th from 6p-8p. Amanda will send out a calendar invite. Any boards in the community are welcome to attend.

Todd Bittner asked about splitting a community shred day with the Town of Norwood. We would open it to the community to use as well.

MOTION: Kerry Welch made a motion to approve splitting a community shred truck with Norwood Public School.

- a. Candy Meehan seconded
- b. All others approved. Motion Passed.

Share Triad contact information with Library board and fire board.

Special Committee Reports/Announcements:

Mayor Parrino – None

Kerry Welch – None

Jamie Shultz – Had concerns about mental health in the area. Would like to get a work session or meeting together to further discuss a "Crisis Protocol Checklist" that is easily accessible, so people do not have to go look for it. We will start getting a work session together with partners including Tri County Health, Wendy Crank, Behavioral Health Collaborative, Sheriff Office, Fire Department, UMC, Shelley Fourney, Mesa, Marshal, and anyone else interested. Staff will start looking at dates and see what can be arranged.

Candy Meehan – None

Shawn Fallon – None

ADJOURN:

MOTION: Candy Meehan made a motion to adjourn at 8:49pm.

- a. Kerry Welch seconded
- b. All others approved. Motion Passed.

APPROVED

APPROVED AS CORRECTED

DATE APPROVED: 5/11/22


Amanda Pierce, Town Clerk